

Republika ng Pilipinas  
(Republic of the Philippines)  
MINISTERI NG EDUKASYON AT KULTURA  
(MINISTRY OF EDUCATION AND CULTURE)  
Manila

October 19, 1978

MEC MEMORANDUM  
No. 289, s. 1978

INTERNAL AND EXTERNAL EVALUATION OF THE MATFA PROGRAM

To Bureau Directors  
Regional Directors  
Presidents/Superintendents of MATFA  
Degree-Granting Institutions  
Administrators/Principals of MATFA  
Learning Centers

1 An internal and external evaluation of the MATFA program will be conducted after the completion of its fifth year in June 1979, to determine its effectiveness and to enable all learning center staff, division and regional MATFA officials to improve their programs.

2 The objectives of the evaluation are:

- a. To determine the extent of achievement of MATFA program objectives,
- b. To make the program more responsive and effective, and
- c. To chart the remaining five years of the program

3 The evaluation will cover the aspects of management, program planning, implementation, instructional and learning systems and projects including financial, personnel and material resources. This includes the consortium concept of degree-granting institutions with learning centers.

4 A team of five members, chosen from among the MATFA regional staff and officials, will conduct the internal evaluation while specialists from foreign countries and those outside the MATFA Program will be invited to conduct the external evaluation.

5 Toward this end, data called for in MEC Memorandum No. 195, s. 1978 should be available in all learning centers, office of the registrars, office of division



|

|  
|  
|

|  
|



and regional coordinators and X TEA degree-granting institutions. Curricula and instructional materials, records of students, financial records, progress reports, and documentation of projects should be made available to internal and external evaluators.

6. Inclosed is the broad framework of the evaluation system for the information and guidance of all concerned.

(SGD) JUAN L. MARQUEL  
Minister of Education and Culture

Incl.  
as stated

Reference

MEC Memorandum (No. 195, s. 1978)  
allotment 4-2-3-4--(D O 1-76)

To be indicated in the Perpetual Index  
under the following subjects

✓ CURRICULUM  
✓ GREEN REVOLUTION  
✓ REPORT  
✓ STATISTICS (Data)









(Inclosure to MEC Memorandum No 289, s 1978)

## SYSTEM OF INTERNAL AND EXTERNAL EVALUATION OF MATEA

### Evaluation System

The MATEA evaluation system will consist of

1 Internal Evaluation - The internal evaluation will be conducted by a team of five members to be designated by the National Secretariat from among the regional MATEA officials and staff. The criteria or guidelines for this evaluation will be formulated by the National Secretariat based on the framework stated below

2 External Evaluation - A team of evaluation specialists external to the MATEA Program will be invited to conduct the evaluation. The external team will then present their findings and consult the internal evaluation findings to come up with a synthesis of results and recommendations for the improvement and effectiveness of the program

### Framework

#### A Context Evaluation

- 1 Relevance of MATEA activities to needs and problems of teachers, students and the communities
- 2 Response of community, teachers, and students to the MATEA program

#### B Input Evaluation

- 1 Human resources
  - a Effectiveness of officials, administrators, coordinators, registrars, cashiers, instructors, etc in management, organization, implementation, and instruction,
  - b Quality of personnel - officials of the cooperating divisions,
  - c Degree-granting institution staff, and
  - d Consortium institution staff







2. Financial resources

- a. Inputs from teachers, pupils in terms of school fees, income generating projects, etc ,
- b. Management of funds - Is it utilized for the purposes it was intended? Is there wastage?
- c. Potentials of fund sources in addition to current sources, expansion of investments, e.g. MFLA bank, etc

3. Material, Institutional and other Resources

- a. Inputs of degree-granting institutions, quality of graduate program facilities and resources, MFLA modules, books, guides, graduate thesis, research projects, records system, accreditation, course syllabi,
- b. Learning centers - facilities, accessibility to the center, transportation, etc
- c. Curriculum materials, development, quantity and quality,
- d. Orientation of officials and other personnel including conferences, seminars and meetings.

C. Process Evaluation

1. Management, organization and structure, procedures and relationships,
2. Instructional system - approaches, techniques, delivery system, comprehensive examinations, performance thesis, etc
3. Accreditation - OPCS, Credits for MA, Proficiency Certificates,
4. Employment/Assignments of graduates, promotion of graduates









D. Product evaluation

- 1 Have the graduates come up to the goals of MALDA, e.g. to be able to teach pupils elementary agriculture and put up income generating projects?
- 2 quantity and quality of the products?
- 3
  - a. How many are enrolled?
  - b. How many have completed?
  - c. What kind of projects are existing, and productive?
  - d. Do projects contribute to learning of pupils, others?
  - e. Do projects add to income of teachers and students?
- 4 Is there change of behavior of the graduate? In what way?
- 5 Did the MALDA program produce the desired products according to its objectives?



1

