

Republika ng Filipinas
(Republic of the Philippines)
MINISTRI NG EDUKASYON AT KULTURA
(MINISTRY OF EDUCATION AND CULTURE)
Manila

October 15, 1978

MEC MEMORANDUM
No. 253, s. 1978

ASSIGNMENT OF TEACHERS IN SPECIAL
EDUCATION CLASSES

To: Bureau Directors
Regional Directors
Chiefs of Services and Heads of Units
Coordinator, State Colleges and Universities
Schools Superintendents
Heads of Private Schools, Colleges and
Universities

1. In pursuance of Art. 74, Chapter I, Title III of Presidential Decree No. 603 which provides that "... there shall be at least special classes in every province, and if possible, special classes for the physically handicapped, the mentally retarded, the emotionally disturbed and the specially gifted," school divisions are hereby urged to organize special classes and related services in public or private schools to meet the needs of such children from Grade I up to Grade VI even where there are not enough formally trained teachers in special education to handle the classes.
2. For the assignment in special classes of teachers who do not possess the required 18 units in a specific area of specialization (the deaf, the blind, the gifted/fast learners, the slow learners, and children with behavior problems) the following may serve as guidelines:
 - a. The teacher should possess positive personal attributes like
 - (1) patience
 - (2) love for the exceptional/handicapped children
 - (3) resourcefulness

b. Training experience: A majority of the following

- (1) experience of at least three years in teaching regular classes, especially in the grade level she will handle;
- (2) training and/or experience in guidance for at least two years.

c. Very satisfactory or outstanding performance rating for the last three years.

d. For teachers of the hearing and the visually impaired, the provisions of Department Order No. 17, s. 1976 should be followed.

3. Opportunities must be provided for those teachers assigned to handle special education classes to work in close consultation with trained special education teachers in the division/region, if any. In-service education programs should likewise be conducted to help them acquire the needed skills, knowledge and attitudes essential in the job.

(SOD.) JUAN L. MANUEL
Minister of Education and Culture

References:

Department Order: (No. 17, s. 1976)

Allotment: 1-2-3-4--(D.O. 1-76)

To be indicated in the Perpetual Index
under the following subjects:

APPOINTMENT, EMPLOYMENT, REAPPOINTMENT
 CLASSES
 QUALIFICATIONS
 RULES & REGULATIONS
 SPECIAL EDUCATION
 TEACHERS

