

Republika ng Pilipinas
(Republic of the Philippines)
MINISTRI NG EDUKASYON AT KULTURA
(MINISTRY OF EDUCATION AND CULTURE)
Manila

August 28, 1973

MEC M E M O R A N D U M
No 240, s 1973

ORGANIZATION OF THE REGIONAL AND CITY/DIVISION
SCHOOL BUILDING COMMITTEES OF THE MINISTRY
OF EDUCATION AND CULTURE

To Bureau Directors
 Regional Directors
 Chiefs of Services and Heads of Units
 Schools Superintendents

1 In accordance with the Memorandum of Agreement dated August 4, 1973 between the Ministers of the Ministry of Education and Culture, Ministry of Local Government and Community Development, and the Ministry of Public Works, Transportation and Communication on inter-agency cooperation relative to the planning, programming and implementation of the MEC School Building Program, there is hereby created regional and city/division school building committees in the Ministry of Education and Culture.

2 Each MEC region shall organize an ad-hoc regional school building committee with the Assistant Regional Director as chairman in conjunction with his duties as head of the regional planning unit. The chairman shall appoint committee members from his staff or from the public schools or units in his jurisdiction, provided that one such member shall be well acquainted with the technical aspects of school facilities, planning and construction. Furthermore, the chairman may create and attach a technical staff to the regional school building committee to act as its functional arm.

3 Each MEC city/division shall organize an ad-hoc city/division school building committee with the Assistant City/division Superintendent of Schools as chairman. The chairman may appoint committee members from his staff, or from the public schools under his jurisdiction provided that one such member shall have a working knowledge of the technical aspects of school facilities, planning and construction. The Chairman may likewise cause to be created and attached a technical staff to the city/division school building committee to act as its functional arm. The city/division school building committee shall operate under the administrative supervision of the regional school building committee.

4 The regional and city/division school building committees shall link up and cooperate with their DPCU (DPW) and PLGCD counterpart committees or units in their respective administrative levels for the efficient inter-agency planning, programming and implementation of the MAS School Building Program

5 The MEC School Building Committee earlier created per MEC Memorandum No 166, s 197 shall coordinate the activities of the regional school building committees

6 The Memorandum of Agreement which shall provide the framework for the total operation of the school building committees of the Ministry of Education and Culture and the functions of the regional school and city/division school building committees are enclosed

(SGD) JUAN L. MANUEL
Minister of Education and Culture

Incls

As stated

Reference

Department Memorandum (No 166, s 197c)

Allotment 1-2-5--(D O 1-76)

To be indicated in the Perpetual Index
under the following subjects

✓ BUREAUS & OFFICES
✓ COMMITTEES
✓ OFFICIALS
✓ PLANS

MEMORANDUM OF AGREEMENT

This MEMORANDUM OF AGREEMENT made and entered into in the City of Quezon, this 4th day of August 1978 by and between:

The MINISTRY OF EDUCATION AND CULTURE, a government entity duly created and existing under the laws of the Republic of the Philippines, with office and postal address at Arroceros, Manila, represented herein by Minister JUAN L. MANUEL, hereinafter referred to as the MEC,

- and -

The MINISTRY OF LOCAL GOVERNMENT AND COMMUNITY DEVELOPMENT, a government entity duly created and existing under the laws of the Republic of the Philippines, with office and postal address at City Hall, Quezon City, represented herein by Minister JOSE A. RONO, hereinafter referred to as MLGCD;

- and -

The MINISTRY OF PUBLIC WORKS, TRANSPORTATION AND COMMUNICATIONS, a government entity duly created and existing under the laws of the Republic of the Philippines, with office and postal address at NIA Bldg, EDSA, Q. C. Metro Manila, represented herein by Minister ALFREDO L. JUNIO, hereinafter referred to as the MPWTC

W I T N E S S E T H

WHEREAS, the MEC, the MLGCD and the MPWTC are the agencies directly involved in implementing the MEC School Building Program,

WHEREAS, His Excellency Prime Minister FERDINAND E. MARCOS, realizing the need to reduce the backlog of classrooms required to accommodate the expanding population in the public schools, and replace or rehabilitate damaged school buildings, has directed the MPWTC to provide prefabricated school buildings to depressed elementary and secondary schools under the MEC School Building Program,

WHEREAS, the MEC, which has administrative supervision over all schools in the Philippines, possesses the facilities necessary in determining the housing needs of the school population and, the MPWTC possesses the facilities to produce, package, transport and erect prefabricated school buildings where ever urgently needed; the MLGCD possesses the facilities to supply local labor and materials at reasonable cost through Barangay Cooperatives and assist the MEC in the acquisition of school sites.

NOW, THEREFORE, for and in consideration of the foregoing premises and the mutual obligations, responsibilities, covenants, agreements and stipulation herein made, the MEC, the MLGCD and the MPWTC have agreed to cooperate and assist

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I Statement of Objective

To provide adequate school facilities in the public elementary and secondary schools and to encourage participation of public and private agencies and organizations in realizing this goal

II Definition of Functions

A Functions of the Ministry of Education and Culture

The MEC shall

- 1 Provide data relevant to determining priorities in allocation of school buildings,
- 2 Assist the BPW in the preparation of countrywide maps, school site development schemes, building plans and design, and related technical documents
- 3 Initiate moves to formulate or revise criteria in selection and allocation of pre-fabricated school buildings under a rationalized plan
- 4 Monitor implementation of the school building program
- 5 Request assistance of MPWTC in undertaking technical studies to formulate standards for school buildings or in preparing new school designs
- 6 Acquire school sites in collaboration with MPWTC and MLCOD
- 7 Provide MPWTC with feedback on the program
- 8 Extend other forms of support to MPWTC whenever requested

B Functions of the Ministry of Public Works, Transportation and Communications

The MPWTC through the Bureau of Public Works (BPW) shall

- 1 Establish/construct plants for pre-fabricated school buildings
- 2 Produce, package, transport and erect pre-fabricated school building units for selected and approved elementary and secondary schools, using the allocation list prepared by the MEC-MECOD School Building Committee

- 4 Disburse funds of the project for labor and materials
- 5 Provide technical assistance to the MEC in the selection and acquisition of school sites
- 6 For pacquiao contracts the MPWTC thru the BP shall preferably engage Barangay Cooperative with construction capability certified by the Provincial Coordinating Committee as adequate for the purpose or at least to local labor contractors
- 7 For the prosecution of projects to be undertaken by administration, hire from the locality such labor as may be necessary out of the labor pool recommended by the MLGCD
- 8 Enter into contract with local contractors subject to and in accordance with Department Order No 22, s 1976 of the MPWTC
- 9 Enjoin contractors to utilize as much as possible local labor and materials and adopt labor intensive methods of constructions
- 10 Utilize to the maximum available local materials based on the program of work, bill of materials, labor requirements, and cost estimates prepared by the BPW without sacrificing the quality of structures
- 11 Provide MEC with feedback on the program
- 12 Extend other forms of support to MEC whenever requested

C Functions of the Ministry of Local Government and Community Development

The MLGCD shall

- 1 Organize Barangay Cooperatives with construction capability
- 2 Recommend to the MPWTC (thru its field engineers and laborers that may be hired for projects under administration
- 3 Assist the Ministry of Education and Culture in the determination and acquisition of school sites

See that projects are undertaken according to specifications and report deviation or problem to the District Engineer for corrective measures

D Operational Guidelines

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- i The MEC, the MLGCD and MPWTC shall designate organize and mobilize units within their respective ministries which will participate in the formulation organization and implementation of the ten-year, five-year and annual programs

There shall be a three-man provincial coordinating committee, composed of the Superintendent of Schools, as Chairman, the Provincial Development Officer and the BPW District Engineer, as members to determine the needs and allocate the school units within the province

There shall be a three-man regional coordinating committee composed of MEC Regional Director, as Chairman, MLGCD Regional Director and MPWTC Regional Director, as members to assess the regional needs and allocate the school building units available to the different provinces in their region

The MEC shall determine the allocation per region based on the criteria herein enumerated below

III Allocation Criteria

Distribution of school buildings shall be made in accordance with the priorities below provided that prefab buildings shall be constructed only on sites that are registered and owned by the government

Priority I

- A Replacement of school buildings burned down, totally destroyed by typhoons floods, earthquakes, and other natural calamities or fortuitous events, as determined by the provincial coordinating committee
- B Replacement of school buildings totally dilapidated and condemned as appraised and recommended by the District Engineer's Office
- C Urgently needed new schools as determined by the percentage of actual available school space to that actually needed by the school population

Priority II

- A Other newly opened schools or classes
- B Replacement of makeshift and temporary school

I. Repealing Clause

All existing agreements entered into and among the MPWTC, MEC, MLCGD, bureaus regional offices, school divisions and other government entities that are inconsistent, in conflict and/or in duplication of the above-stated functions and responsibilities are hereby repealed, amended or modified accordingly

V This MEMORANDUM OF AGREEMENT shall take effect immediately upon signing hereof and shall continue in full force and effect otherwise mutually revoked or repealed

IN WITNESS WHEREOF, the Parties have set their hands in the City of _____, this _____ day of _____, 1978

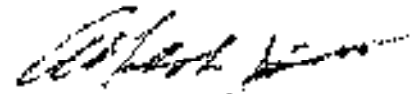
MINISTRY OF EDUCATION
AND CULTURE

By


JUAN L. MANGEL
Minister

MINISTRY OF PUBLIC WORKS,
TRANSPORTATION & COMMUNICATIONS

By


ALFREDO L. JUNIO
Minister

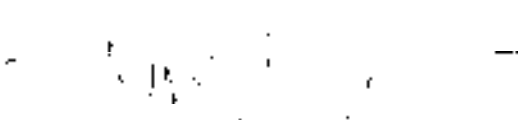
MINISTRY OF LOCAL GOVERNMENT
AND COMMUNITY DEVELOPMENT

By


JOSE A. PONO
Minister

W I T N E S S E S


MEC


MPWTC

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
CITY OF Quezon) S S

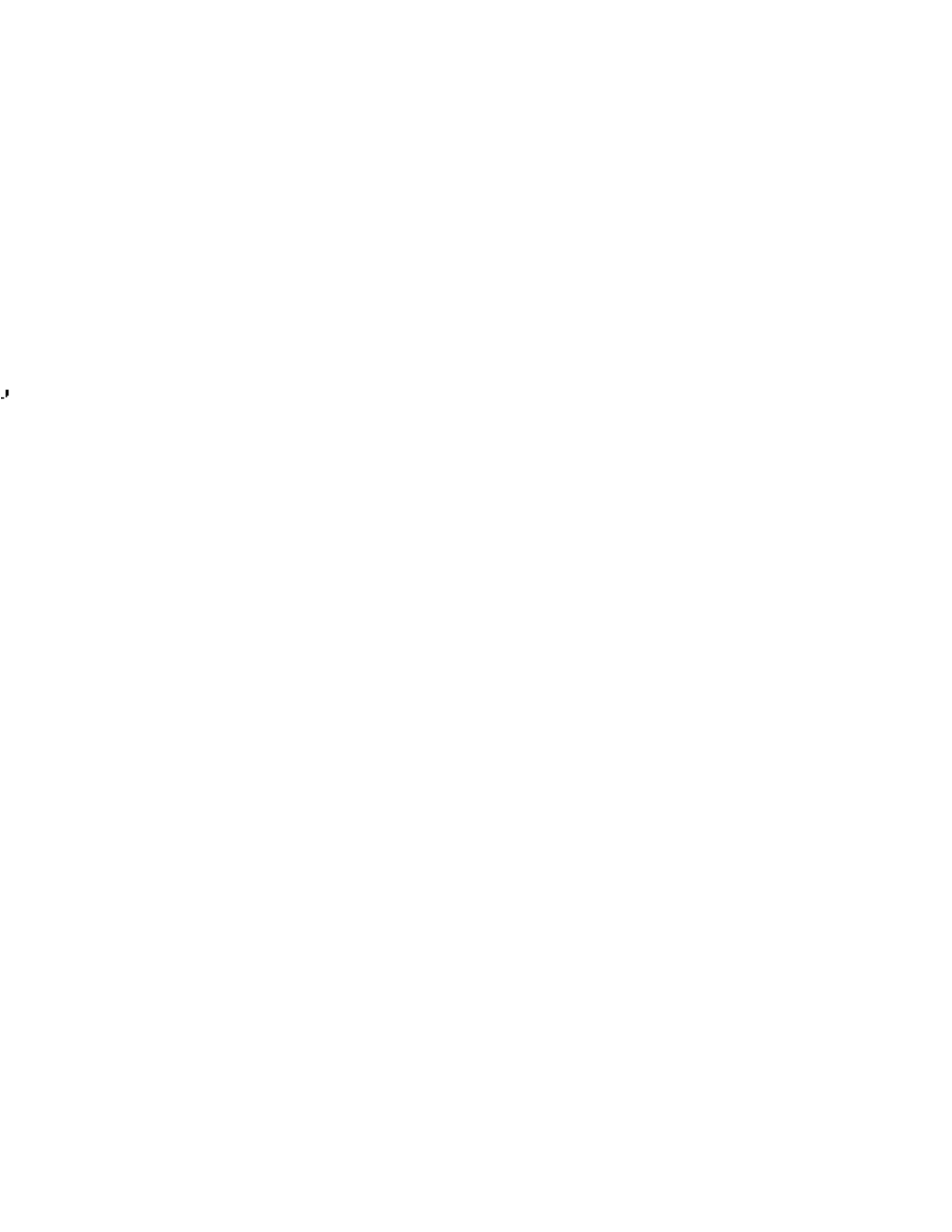
BEFORE ME, a Notary Public for the City of Quezon Philippines, this 4 day of July, 1978, personally appeared JUAN L. MANUEL, with Residence Certificate No. 0519967 issued at Quezon City on January 9, 1978, JOSE A. RONO, with Residence Certificate No. 479030 issued at Manila on April 14, 1978, and ALFREDO L. JUINIO, with Residence Certificate No. 05992011 issued at Quezon City on January 26, 1978, known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free act and voluntary deed.

WITNESS MY HAND and official seal on the date and at the place first above-stated

[Signature]
ATTY. D. B. ARANGEL
NOTARY PUBLIC
Until December 31, 1978
PTR No.

PTR No 1322178
JAN 5 1978 S.C.

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Book No XXXIV
Series of 1978



FUNCTIONS OF THE REGIONAL SCHOOL AND CITY/
DIVISION SCHOOL BUILDING COMMITTEES

The regional school building committee shall

- 1 Link up and cooperate with its MPWTC (BPW) and MLGCD counterpart units on all matters pertaining to the School Building Program, including the preparation of the regional priority list intended for submission to the regional coordinating committee.
- 2 Direct, coordinate, advise and/or assist the city/division school building committees under its jurisdiction in the gathering and assessment of data as requested by the MEC School Building Committee, prioritization, allocation and implementation
- 3 Assess and evaluate data received from the city/division school building committees in the region in connection with the preparation of the regional priority list, provide such data to its MPWTC (BPW) and MLGCD counterpart units, and forward the same data inclusive of feedback to the MEC School Building Committee in the central office
- 4 Perform such functions as may be necessary for the efficient planning and implementation of the School Building Program

The city/division school building committee shall

- 1 Link up and cooperate with its MPWTC (BPW) and MLGCD counterpart units in all matters pertaining to the School Building Program, including the preparation of the city/division priority list for submission to the provincial coordinating committee
- 2 As directed by the regional school building committee, gather data relevant to school facilities in the city/division, provide such data to its MPWTC (BPW) and MLGCD counterpart units, and forward the same data inclusive of feedbacks to the regional school building committee
- 3 Request the advice and/or assistance of the regional school building committee in the assessment of data, prioritization, programming and implementation

- 4 attend advice and/or assistance to individual schools covered by the School Building Program in the construction of school buildings
- 5 Perform such other functions as may be necessary for the efficient planning and implementation of the school building program

