

Republika ng Pilipinas
(Republic of the Philippines)
MINISTRI NG EDUKASYON AT KULTURA
(MINISTRY OF EDUCATION AND CULTURE)
Maynila

August 28, 1978

MEMORANDUM
No. 239, s. 1978

SEMINAR-WORKSHOPS ON CONTINUING DEVELOPMENT OF PLANNING SKILLS
AND IDENTIFICATION OF SPECIFIC NEEDS OF DDU SCHOOLS

To: Bureau Directors
Regional Directors
Chiefs of Services and Heads of Units
Schools Superintendents

1. The Ministry of Education and Culture will hold live-in regional seminar-workshops in connection with the implementation of the Decentralized Educational Planning Program focused on the depressed, disadvantaged and underserved (DDU) schools, and for the identification of their specific needs, in the following regions:

Region	II - Tuguegarao, Cagayan	October 11-13, 1978
Region	VI - Iloilo City	September 18-20, 1978
Region	VIII - Tacloban City	October 4-6, 1978
Region	IX - Zamboanga City	September 12-14, 1978

2. The objectives of the seminar-workshops are as follows:

- a. To prepare regional lists of DDU schools and their specific needs;
- b. To prepare a narrative analysis of the district /division/ regional plans;
- c. To prepare project proposals based on the identified needs; and
- d. To prepare skeletal framework of regional plans.

3. The program of activities of the seminar-workshops, list of participants, consultants, and others involved in these seminar-workshops are inclosed.

4. The regional offices concerned are requested to make the necessary arrangements for the accommodation and subsistence of the consultants, training and supportive staffs and the participants. Facilities should be made available to insure the success of the live-in seminar-workshops. Supportive staff (clerks and mimeograph operator) will be provided by the regional office.

5. Travel expenses and per diems of participants incident to these seminar-workshops will be charged against the funds for this project, subject to the usual accounting and auditing regulations.

5. Immediate dissemination and implementation of this MEC Memorandum is desired.

(SGD.) JUAN L. MANUEL
Minister of Education and Culture

Incls.:

As stated

Reference:

Department Memorandum: No. 147, s. 1977

Allotment: 1-34-(D.O. 1-76)

To be indicated in the Perpetual Index
under the following subjects:

✓ EXPENSES
✓ OFFICIALS
✓ PROJECT
✓ SEMINAR
✓ WORKSHOP

PROGRAM OF ACTIVITIES

T i t l e	First Day	Second Day	Third Day
8:00- 8:30 A.M.	Registration	Opening Exercise	Opening Exercise
8:30- 5:45 P.M.	- Opening Program - Orientation Procedures	Work Session: Situational Analysis Division/Regional Plans	Work Session: Preparation of (Skeletal) Framework of Regional Plans
9:45-10:15 A.M.	B r e a k		
10:00-12:00 Noon	Decentralized Educational Planning Program and DDU Projects	Situational Analysis, (Narrative Report)	Work Session (Continuation)
12:00- 1:30 P.M.	L u n c h		
1:30- 3:00 P.M.	Work Session: Prepare list of DDU Schools	Work Session: Preparing Project Proposals	Presentation of Plans by Regions
3:00- 3:30 P.M.	B r e a k		
3:30- 5:00 P.M.	Identification and Consoli- dation of Needs	Preparing Project Proposals	Closing Program

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LIST OF PARTICIPANTS
Region II

Date : October 11-13, 1978
Duration : 3 days
Venue : Tuguegarao, Cagayan
Participants:
1 - Regional Director
1 - Assistant Regional Director
1 - Regional Planning Officer
1 - Regional Budget Officer
1 - Regional Administrative Officer
1 - Chief, Elementary Education Division
1 - Assistant Chief, Elementary Education Division
7 - Assistant Division Superintendents
7 - Division Research Supervisors
3 - Statisticians
10 - Planning Service Staff
1 - UNICEF Consultant
1 - Consultant NEDA Regional Social Service Specialist
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Region VI

Date : September 19-20, 1978
Duration : 3 days
Venue : Iloilo City
Participants:
1 - Regional Director
1 - Assistant Regional Director
1 - Regional Planning Officer
1 - Regional Budget Officer
1 - Regional Administrative Officer
1 - Chief, Elementary Education Division
1 - Assistant Chief, Elementary Education Division
14 - Assistant Division Superintendents
14 - Division Research Supervisors
3 - Statisticians
10 - Planning Service Staff
1 - UNICEF Consultant
1 - Consultant NEDA Regional Social Service Specialist
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Region VIII

Date : October 4-6, 1978
Duration : 3 days
Venue : Tacloban City
Participants:
1 - Regional Director
1 - Assistant Regional Director
1 - Regional Planning Officer
1 - Regional Budget Officer
1 - Regional Administrative Officer

