

Republika ng Pilipinas  
(Republic of the Philippines)  
KAGAWARAN NG EDUKASYON AT KULTURA  
(DEPARTMENT OF EDUCATION AND CULTURE)  
Manila

April 24, 1978

DEPARTMENT MEMORANDUM  
No. 120, s. 1978

STRENGTHENING THE FUTURE HOMEMAKERS OF  
THE PHILIPPINES (FHP) ORGANIZATION

To: Bureau Directors  
Regional Directors  
Coordinator, State Colleges and Universities  
Schools Superintendents  
Heads of Private Schools, Colleges and Universities

1. Cognizant of the vital role of youth in nation building and of the valuable contributions that the Future Homemakers of the Philippines has made to desirable family living, the Department of Education and Culture enjoins all public schools with existing chapters to revitalize them in order to make all the goals and activities of the organization relevant to those of the new order in our country today.
2. The Future Homemakers of the Philippines program could better the quality of human life; provide students with meaningful and varied life experiences; make them committed and involved in relevant activities and thereby, achieve some measure of self-actualization.
3. Private and public schools which are without the organization are enjoined to establish chapters so as to give all students equal opportunities for involvement in good family living and nation building.
4. Inclosed are ~~Recommendation No. 12, 1955 for the information and guidance of all concerned~~ the proposed revisions of some of the provisions of the original guidelines.
5. For further information, inquiries may be directed to the Curriculum Development Division, Bureau of Secondary Education, Department of Education and Culture, ~~Arroceros,~~ Manila.

6. Everyone concerned and involved in the program is enjoined to initiate leadership in organizing/reorganizing school chapters. Provincial MIP chapters work-conferences may be held simultaneously during the 1978-1979 school year to be followed by a regional work-conference. To climax the affair a national work-conference shall be held before the end of the school year; the date and venue to be announced later.

7. It is desired that the contents of this Department Memorandum be given the widest publicity.

(SGD.) JUAN L. MANUEL  
Secretary of Education and Culture

Incls: 1  
As stated

References:

Department Memorandum No. 161, s. 1975  
BSP bulletins nos: (28, s. 1965); 33, s. 1965; and  
11, s. 1969

Allotment: 1-2-3-4---(D.O. 1-76) \* \*

To be indicated in the Perpetual Index  
under the following subjects:

- ✓ CONFERENCES
- ✓ Course of Study, SECONDARY
- ✓ SOCIETY or ASSOCIATIONS
- ✓ STUDENTS
- ✓ VOCATIONAL EDUCATION

### C A R E F U L N E S S

1. Live the desirable Filipino way of life and perpetuate the cherished heritage in our basic culture.
2. Perform the duties and assume the responsibilities as worthy member of the home, the barangay and the country.
3. Participate actively in democratic processes and develop creative leadership to promote progressive home and community life.
4. Contribute to the economic well-being of the family through productive labor and wise use and conservation of human and material resources.
5. Improve the quality of life through wholesome environment.
6. Get involved in activities and program of the New Society and:

Consumer Education	Drug Addiction
Population Education	Human Settlements
Nutrition Education	Food Production and
Environmental Sanitation	Green & Blue Revolution

7. Internalize the desirable Filipino values that will develop citizens who are spiritually, socially, morally upright and civic-spirited.

### C R E E D

We are the Future Homemakers of the Philippines  
Facing new horizons with patience, courage  
and resourcefulness.

Learning to live better today  
That our lives and those of our families,  
May be still better tomorrow.

Striving to maintain united families,  
Happy homes,  
And improved communities.

Working to achieve the good life  
Where honor and truth,  
Love and security,  
Faith and hope,  
Will be realities, not dreams.

These tasks are before us - the  
Future Homemakers of the Philippines

Adapted from the Creed  
of the FHA (Future  
Homemakers of America)

## EMBLEM

The Future Homemakers of the Philippines shall have an emblem, octagonal in shape, which shall represent the eight purposes of the organization. The name of the organization, Future Homemakers of the Philippines, shall be around the top, while the motto shall be around the lower sides of the octagon. In the center shall be a rice house supported by two hands which symbolize that the future homes of the Philippines are in the hands of the boys and girls of today. There shall also be three coconut trees to symbolize the three geographical regions in the Philippines - Luzon, Visayas, and Mindanao. There shall be lines radiating from the house to exemplify the influence, the flows from within the home outward into the community, nation, and to all parts of the world.

## MOTTO

The motto of the Future Homemakers of the Philippines shall be Towards New Horizons to express the ultimate goal of the organization to learn to live better today in order that our lives and those of our families may be better tomorrow.

## COLORS

The colors of the Future Homemakers of the Philippines shall be Pink and White - white for the purity and innocence of youth; pink for the vibrant glowing health which contributes to the happiness and efficiency in home and family life.

## FLOWERS

The pink passana de agor shall be the flower of the Future Homemakers of the Philippines. The flower is symbolical of the love that binds the family together. It is a flower found in very part of the country.

References: Official Guide for Future Homemakers of America suggested Guide for Organizing Chapters of Future Homemakers of the Philippines, Division of City Schools, Manila.

## ORGANIZATION OF SCHOOL/DISTRICT/DIVISION AND NATIONAL CHAPTERS

Chapters of Future Homemakers of the Philippines may be organized in every elementary and secondary schools. Any student enrolled in home economics may become a member and retain his/her active membership throughout high school or until he/she marries in which case he/she is no longer a future homemaker.

The steps in organizing a school chapter are:

1. The home economics teacher should get information as to how to organize a local FHP. She should ask her principal or the division home economic supervisor for available materials.
2. The teacher should familiarize herself with the objectives of the organization.
3. The teacher then calls a meeting of all students in home economics classes. In schools with large enrolments there may be four meetings - one on each year level. She then gives the students essential information concerning the FHP as is necessary to enable them to make an intelligent decision on the advisability of organizing a local FHP chapter. This information should include:
  - a. Objectives of the organization.
  - b. Possible activities of members.
  - c. Insignia which members may wear.
  - d. Membership degrees and qualifications for advancement.
  - e. Standards of a good chapter.
  - f. Value that can offer to members; to home economics.
  - g. How the activities of the FHP will fit into the home economics program and into the total school program.
  - h. Possible time and places for meetings.
4. The teacher should then appoint a committee to deliberate and bring in a report recommending that a chapter be organized.
5. After this report the students should take a vote as to whether to have a chapter.

6. If the vote is favorable for organizing a chapter, the home economics teacher should act as temporary chairman until a chairman is elected. The chairman then should appoint a nominating committee.
7. Officers should be elected. The elected president should appoint standing committees to organize the chapter such as: committee on constitution and by laws, on program of work, on finance, etc.
8. After the program of activities has been adopted, the president should appoint other committees, such as recreation committee, service projects committee, public relation, degrees, etc.

In schools with a large enrollment there may be four meetings - one on each year level (See Step 3). The same steps described above should be followed at each meeting to organize sections of the school chapter. Each section has its own officers, advisor and parents. The section officers are the delegates to the school chapter and may be eligible for school chapter officers. The advisor may be the head of the home economics department, or a home economics teacher.

The officers, the advisor of the school chapter, and all committee chairmen will constitute the Executive Council of the School Chapter.

When there are school chapters in a division, a regional chapter should be organized. The officers of the school chapters will be delegates to the regional chapter of the H.E. from which officers of the regional chapter may be elected. Any home economics teacher may be elected advisor of the regional chapter. Officers of the provincial chapter, advisor, and committee chairman will constitute the Executive Council of the regional chapter.

The high school principal and the division home economics supervisor are the administrative officers of the regional chapter. They give general guidance and direction to the program of activities of the organization. They are at the same time the Board of Advisors of the Regional Chapter. The Superintendent of Schools and his assistant are the honorary executives of the regional or city chapter.

When a regional chapter has been organized it should apply for a charterate to the national organization. The application should be signed by the president, secretary and adviser. It should be accompanied with:

1. Names of active members
2. List of officers with their names
3. Constitution and bylaws of the chapter
4. annual program of activities

Upon receipt of a chapter from the national organization, the chapter shall be recognized as Future Homemakers of the Philippines.

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DUTIES AND RESPONSIBILITIES OF CHAPTER OFFICERS:

PR. CHAIRMAN:

1. Presides and conducts meetings according to parliamentary.
2. Calls special meetings.
3. Serves as chairman of the executive council.
4. Appoints committees and serves as ex-officio member of same.
5. Represents the chapter in official functions.
6. Discovers possibilities or ways in which the chapter can give services and takes advantage of them.
7. Encourages and assists in carrying out of the chapter, provincial and national projects.
8. Issues authorization to treasurer for every disbursement.

VICE-PRESIDENT:

1. Assists the president.
2. Serves as chairman of the program of work committee.
3. Sees to it that every member has opportunity to serve in some capacity in carrying out the program of work.
4. Assumes the duties and responsibilities of the president in her absence.

SECRETARY:

1. Circulates to all members the agenda of the meeting and other notices of FHP.
2. Calls the roll of each meeting.
3. Prepares and reads the minutes of each meeting.
4. Attends to official correspondence.
5. Counts and records votes.
6. Keeps the permanent records of the chapter in the files of the adviser.
7. Keeps an accurate history of the organization in a scrapbook.

TREASURER:

1. Keeps a record of receipts and disbursements of chapter fund.
2. Collects dues and is responsible for them.
3. Pays out chapter funds as authorized.
4. Presents the actual financial report to the chapter.
5. Helps devise appropriate ways and means of financing chapter activities.
6. Cooperates with the secretary in keeping an accurate membership roll.



AUDITOR:

1. Audits the records of receipts and disbursements of chapter funds.
2. Goes over collection dues.
3. Audits and certifies annual financial report to the chapter.
4. Cooperates with the treasurer in keeping and publishing an accurate financial report.

PRESS RELATIONS OFFICER:

1. Prepares news, notes and articles for publication.
2. Gathers and classifies chapter news.
3. Contacts newspapers and supplies news.
4. Helps maintain order during chapter meetings.
5. Assists in maintaining a chapter bulletin board.

SONG LEADER:

1. Leads the singing during music periods.
2. Takes charge of all musical numbers during programs.
3. Promotes the writing or adapting of songs for every FHP.
4. Teaches songs adopted by the chapter.
5. Furnishes members with copies of songs needed.
6. Serves as custodian of songs and/or song books of the chapter.

ADVISER:

1. Assumes initiative for organizing or sponsoring a chapter in the school.
2. Familiarizes herself with the constitution and by laws, parliamentary procedures, ceremonies, typical activities and other essentials of the organization.
3. Helps acquaint officers with their duties and responsibilities, and assists in carrying them out.
4. Gives guidance in setting up program of work and seeing it progress to completion.
5. Sees that chapter meetings are held regularly throughout the year and are conducted in a business-like manner.
6. Keeps school administrators and the public informed on the activities and developments of the chapter.
7. Keeps in touch with the development of the provincial and national organization and calls them to the attention of members.
8. Counsels members, officers, and committees on problems.
9. Sees that every member has a part in chapter activities and that she (or he) accepts the responsibility.
10. Sees that all ceremonies, initiations, and public performances and displays are ~~carefully planned and creditably carried out.~~

CHAPTER PARENTS:

1. Represent other parents in the executive council, business, and social functions of the chapter.
2. Assist committee chairman in making plans for the carrying out activities and projects.
3. Help the adviser to find out the needs of the community.
4. Assist with the publicity and integrate the program of work of the chapter to the community.
5. Suggest activities to be undertaken by the chapter.

References: Official Guide for Future Homemakers of America  
Suggested guide for Organizing Chapters of FHP,  
Division of City Schools, Manila

STANDARDS FOR A CHAPTER

Every Chapter should have:

1. Definite goals
2. A purposeful program
3. A specific program for a whole year
4. Varied, well-planned activities
5. Enthusiastic, cooperative members
6. Capable officers and leaders
7. Distribution of responsibility
8. Parliamentary procedures at meetings
9. A sound financial plan
10. Effective public relations
11. Evaluation of the program
12. Degrees of achievement

AMENDED CHARTER CONSTITUTION

ARTICLE I

Name and Purposes

Section A. The name of this organization shall be the Chapter of the Future Homemakers of the Philippines. Members are hereinafter referred to as Future Homemakers of the Philippines and the letters FHP may be used to designate the chapter, its activities, or members thereof.

Section B. The purposes for which this chapter is formed are as follows:

1. Give the desirable Filipino way of life and perpetuate the cherished heritage in our basic culture.
2. Perform duties and assume the responsibilities as worthy member of the home, the barangay and the country.
3. Participate actively in democratic processes and develop creative leadership to promote a progressive home and community.
4. Contribute to the economic well-being of the family through productive labor and wise use and conservation of human and material resources.
5. Improve the quality of life through wholesome environment.
6. Get involved in activities and program of the New Society, such:

Consumer Education	Drug Education
Population Education	Home Settlement
Nutrition Education	Food Production and Green and Blue Revolution

7. Strengthen national and international understanding and friendliness.
8. Internalize the desirable Filipino values that will develop citizens who are spiritually, socially, morally upright and civic-spirited citizens.

ARTICLE II

Organization

Section A. The \_\_\_\_\_ Chapter of the FHP is chartered unit of the \_\_\_\_\_ Association of the FHP (Province or City) which is chartered by the national organization of the Future Homemakers of the Philippines.

Section B. This chapter accepts in full the provisions in the constitution and by laws of the \_\_\_\_\_ (Province or City) Association of the FHP as well as those of the national organization of the Future Homemakers of the Philippines.

### ARTICLE III

#### Membership

Section A. Membership in this chapter shall be of four ~~kind:~~ (1) active; (2) associate; (3) cooperating; and (4) honorary.

Section B. The regulation work of this chapter shall be carried on by the active members.

All students taking home economics are eligible for ~~active membership~~ in a chapter of the FHP.

Active members in good standing may vote on all business brought before the chapter. To be in good standing active members shall:

1. Attend chapter meetings with reasonable regularity.
2. Participate in the activities of the chapter.
3. Pay dues regularly.

Section C. Associate Members. Any active member upon graduation from high school is entitled to associate membership. Associate members shall not vote nor hold office but may serve on committees.

Section D. Cooperating members. Boys enrolled in any home economics class both in elementary or high school, interested in joining the organization shall be cooperating members. Cooperating members shall not vote nor hold office, but may serve on committees.

Section E. Honorary Members. Individuals who have rendered outstanding service to the FHP may have conferred upon them at any regular meeting of the chapter the title of honorary members. Honorary members shall not vote nor hold office, but they may serve on committees.

## ARTICLE IV

### EMBLEM

Section A. The emblem of the Future Homemakers of the Philippines shall be the emblem of the chapter.

Section B. The emblem used by the members shall be uniform and shall be officially designated by the national organization of the FHP.

## ARTICLE V

### Membership Degrees of Achievement

Section A. There shall be two degrees of achievement in this chapter. These are Tandang Sora and Teodora Alonzo degrees. All degrees shall be awarded for outstanding work in home economics.

Section B. The standard set for each degree are:

#### Tandang Sora

1. Active member of the FHP School chapter and of the Barangayette.
2. Member of the youth organization and other community organization.
3. Made tangible and significant contribution in the realization of the objective of the school chapter.

#### Teodora Alonzo Degree

1. Holds the Tandang Sora degree.
2. Has shown exceptional leadership in the Home Economics projects and community work.
3. Has participated actively in the program of the Division and Regional chapter.
4. Contributed outstanding activity and achievement of the Division Chapter.

Section C. Special committees shall review the qualifications of members and make recommendations to the chapter concerning degrees of achievement.

ARTICLE VI

Officers

Section A. The officers of the chapter shall be as follows: president, vice-president, secretary, treasurer, auditor, press relations officer, song leader, chapter adviser, and chapter parents. The chapter adviser shall be a home economics teacher in the school where the chapter is located. The father and the mother of any student who have shown interest in the activities of the FFP shall serve as chapter parents. Officers shall perform the usual duties of their respective offices.

Section B. Officers shall be elected annually by a majority vote of the members present at a regular chapter meeting, provided a quorum is present.

Section C. The officers of the chapter together with committee chairman shall constitute the executive council of the chapter. The executive council shall have power to act on matters approved at meetings and on the enforcement of regulations, bylaws or provisions of the constitution.

Section D. Delegates who represent the chapter at various FFP meetings shall be the elected officers of the chapter. However, if for any reason an officer cannot attend or additional delegates are desired they may be elected in the regular way.

Section E. A majority of the active members who shall constitute a quorum must be present at any meeting at which business is transacted.

ARTICLE VIII

DUES

Section A. Membership fee for high school students is \$2.00 a year and \$1.00 for elementary pupils.

Fixed dues are paid for the affiliation. Division affiliation to the regional chapter pays \$10.00 a year, and ~~affiliational~~ of the regional chapter to the national chapter pays \$10.00 a year.

ARTICLE IV

AMENDMENTS

Section A. The chapter constitution may be amended by any regular chapter meeting by two-thirds vote of the active members present provided a quorum is present and provided it is not in conflict with the constitution and bylaws of the regional organization or the national organization.

Reference: - Adviser's Handbook, Future Homemakers of the Philippines.