

Republika ng Pilipinas
(Republic of the Philippines)
KAGAMARAN NG EDUKASYON AT KULTURA
(DEPARTMENT OF EDUCATION AND CULTURE)
Manila

April 24, 1976

DEPARTMENT MEMORANDUM
No. 127 S. 1976

FIFTH NATIONAL WORK CONFERENCE OF THE NATIONAL ASSOCIATION
OF SCHOOL ADMINISTRATIVE OFFICERS

To: Bureau Directors
Regional Directors
Chiefs of Services and Heads of Units
Coordinator, State Colleges and Universities
School Superintendents

1. The National Association of School Administrative Officers will hold its 5th National Work Conference marking its 10th year of organization at the Teachers Camp, Baguio City on May 22-28, 1976. The theme of this conference is "The Emerging Role of School Administrative Officers in the New Society."

2. The objectives of the conference are:

- a. To acquire thorough knowledge of the structures and functions of the offices in the Department of Education and Culture
- b. To enhance the competencies of administrative officers in all aspects of their work

3. Those authorized to attend this work conference are administrative officers and administrative assistants in bureaus, regional and division offices, national schools and colleges in the Department of Education and Culture. Transportation, per diem and a conference fee of P300 for each participant to cover costs of hardouts and other expenses will be charged against local funds, subject to the usual accounting and auditing regulations.

4. It is desired that the contents of this Memorandum be disseminated immediately.

(SGD.) JUAN L. MANSUEL
Secretary of Education and Culture

References: None

Allotment: 1-2-3-4 (D.C. 1-76)

To be indicated in the Perpetual Index
under the following subjects:

~~CONVENTION~~
~~OFFICIALS~~
~~SOCIETY or ASSOCIATIONS~~
~~TEACHERS~~