

Republic of the Philippines
(Republic of the Philippines)
EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
(DEPARTMENT OF EDUCATION AND CULTURE)
Manila

March 3, 1978

DEPARTMENT MEMORANDUM

No. 76, s. 1978

SUBMISSION OF CONTRACTS OF LEASE OF PRIVATELY OWNED
BUILDINGS AND/OR SPACES FOR SCHOOL USE

To: Regional Directors
Coordinator, State Colleges and Universities
Schools Superintendents

1. Subparagraph 2(b) of Circular No. 12, dated May 6, 1973, of the Bureau of Building and Real Property Management inclosed with BPS Memorandum No. 89, s. 1963 provides that the term of lease covering privately owned buildings and/or spaces for government use must be subject to the approval of the Secretary of General Services. Paragraph 7 of BPS Memorandum No. 89, s. 1963 and paragraph 4 of BPS Memorandum No. 122, s. 1965 stipulate that the same contract of lease of privately owned buildings and/or spaces the rent for which are paid from national funds should be prepared and submitted to the Bureau of Public Schools in accordance with the provisions of the aforementioned BPS Memoranda and Circular of the Bureau of Building and Real Property Management.
2. In view of these regulations, it is desired that this Office be furnished copies of the Contract of Lease entered into by and between the Lessee (the DED Regional Office, or by its duly authorized representative) and the lessor (the actual owner of the building and/or space subject to the lease agreement) for the school year 1976-1977 to serve as basis for national budgetary proposals, to determine the amount spent annually by the National Government for rentals and also for inclusion in the infrastructure program of schools in need of additional buildings. Every year thereafter all contracts of lease should be submitted for approval through this Office.
3. Strict compliance with this Memorandum by all concerned is desired.

(SGD.) JUAN L. MANUEL
Secretary of Education and Culture

References:

BPS Memorandums: (Nos. 89, s. 1963 and 122, s. 1965)

Allotment: 1-2-3--(D.O. 1-76)

To be indicated in the Perpetual Index
under the following subjects:

~~✓~~ BUILDINGS (Miscel.)
~~✓~~ CONTRACT
~~✓~~ LEASES or RENT