

Republika ng Pilipinas  
(Republic of the Philippines)  
KAGAWARAN NG EDUCATION AT KULTURA  
(DEPARTMENT OF EDUCATION AND CULTURE)  
Manila

January 31, 1978

DEPARTMENT MEMORANDUM  
No. 33, s. 1978

1978 SUMMER INSTITUTE ON YOUTH VOLUNTEER  
MANAGEMENT FOR YCAE COORDINATORS

To: Bureau Directors  
Regional Directors  
Coordinators, State Colleges and Universities  
Schools Superintendents  
Heads of Private Schools, Colleges  
and Universities

1. The Department of Education and Culture (DEC) and the Science Foundation of the Philippines (SFP) are jointly sponsoring a three-week summer Institute on Youth Volunteer Management for YCAE coordinators at Baguio Vacation Normal School, Teachers Camp, Baguio City from May 9 to 29, 1978. The training courses, Phase I and Phase II, will be conducted simultaneously on these dates.
2. The courses offered are based on the approved curriculum for Master of Arts in Education on Youth Volunteer Management with the corresponding number of units, to be credited by the Baguio Vacation Normal School. The maximum number of units for accreditation is nine (9) units.
3. The objectives of the summer institute are as follows:  
Phase I
  - a. Re-orient YCAE coordinators on the revitalized Youth Civic Action Program;
  - b. Acquaint participants with their roles, functions and responsibilities in the effective implementation of the Youth Civic Action Program; and
  - c. Develop regional, division and school YCAE action plans geared to the development of rural and depressed communities, for the school year 1978-1979.

Phase I

- a. Report on the implementation of the YCAP in the divisions/regions;
  - b. Identify the strengths and weaknesses of the revitalized YCAP;
  - c. Account participants with the on-going YCAP projects like MOUNTAIN, WATERSHED, RAINBOW, etc.; and
  - d. Prepare a 5-year YCAP development plan for the school/division/region.
4. Participation in this 1978 summer institute shall be as follows:

Phase I

One full time regional YCAP coordinator from each region duly certified to by the regional director.

One duly designated full time division YCAP coordinator, with an outstanding performance/contribution to the YCAP for the school year 1977-1978, duly certified by the school's division superintendent.

Phase II

One (1) participant from each region and school division or a total of 150 participants for phase II. These participants should have attended the first phase summer leadership institute in May 1977; must have been duly designated YCAP coordinator and have actually performed as such during the school year 1977-1978.

5. Expenses for tuition fees, and board and lodging of each participant shall be borne by the Science Foundation of the Philippines. Transportation to and from Quezon City and other incidental expenses incurred by each participant shall be charged against local funds subject to the usual accounting and auditing regulation.

6. Deadline for submission of the names of participants duly certified by their respective school superintendents and/or regional directors is March 17, 1978.