

Republic of the Philippines  
(Republic of the Philippines)  
KAGABAYAN NG EDUKASYON AT KULTURA  
(DEPARTMENT OF EDUCATION AND CULTURE)  
Manila

January 19, 1978

DEPARTMENT MEMORANDUM  
No. 21, s. 1978

NATIONAL PHASE II WORKSHOP OF THE PHILIPPINE  
GUIDANCE AND PERSONNEL ASSOCIATION, INC.

To: Bureau Directors  
Regional Directors  
Coordinator, State Colleges and Universities  
Schools Superintendents  
Heads of Private Schools, Colleges  
and Universities

1. The Philippine Guidance and Personnel Association, Inc. will hold its National Phase II Workshop at the Ateneo de Loyola, Katipunan Road, Quezon City on February 9-11, 1978 with the theme: "The Guidance Counselor as a Group Facilitator."
2. A select group of competent guidance counselors with high professional training and experience in facilitating groups will comprise the core of trainers, resource persons and facilitators.
3. In keeping with guidance trends, the national workshop will focus on strengthening the skills and competencies of the guidance counselor in the area of group processes. It will include techniques on the proper identification and reflection of cues, listening with the "third ear," feeling with the counselee or student client, communicating with the different level groups, and restructuring value systems.
4. A registration fee of two hundred fifty pesos (P250) will be charged each participant for the three-day live-in seminar to cover expenses for all meals, snacks, a complete kit of handouts pertinent to the subject areas covered, use of video tapes for practicum, and individual personal attention by the trainers and facilitators during the practicum sessions.
5. Travel expenses, per diems, and the registration fee of the delegate shall be charged against local funds, subject to the usual accounting and auditing regulations.
6. In view of the aforementioned benefits that may be derived from the workshop, it is desired that guidance counselors be encouraged to attend it.

(SGD.) JUAN L. MANUEL  
Secretary of Education and Culture

Reference:

None

Allotment: 1-2-3-4--(D.O. 1-76)

To be indicated in the Perpetual Index  
under the following subjects:

- OFFICIALS
- SOCIETY or ASSOCIATIONS
- WORKSHOPS