

Republika ng Pilipinas  
(Republic of the Philippines)  
KAGAGAWAN NG PANGKALAHANG AT KULTURA  
(DEPARTMENT OF EDUCATION AND CULTURE)  
Manila

January 18, 1978

DEPARTMENT MEMORANDUM

No. 19, s. 1978

BVNS 1978 TEACHER EDUCATION SUMMER CLASSES

To: Bureau Directors  
Regional Directors  
Coordinator, State Colleges and Universities  
Schools Superintendents

1. The 1978 Baguio Vacation Normal School (BVNS), Teachers Camp, Baguio City will operate from April 17 to May 27, 1978.
2. For the information and guidance of all concerned, listed hereunder are the programs on the graduate and undergraduate levels that will be offered:
  - a. Master of Arts in Education with major in Educational Management (School Administration and Supervision), Educational Media, Adult and Community Education, Guidance and Counseling, Communication Arts (English or Filipino), Social Studies Education, Science Education, Mathematics Education, Music Education, Functional Literacy, Special Education, Home Economics and Volunteer Management.
  - b. Master of Arts in Teaching (MAT) with fields of concentration in Pre-Elementary Education, School Health Education, Social Studies Education, Home Economics and Physical Education.
  - c. Seminar/Leadership courses which will entitle the participants to a certificate (if taken as non-credit, or which may be credited in terms of units as electives at the graduate level or towards a field of concentration. These are two-to three-week courses intended to provide in-service training with relevance to the current major thrusts in the educational system for teachers and school officials in the different parts of our country. The regional offices should send at least one participant to each seminar course with travel and school expenses chargeable against local funds.
  - d. Courses on Functional Literacy of Ethnic Minorities, a consortium between the DEU and the Summer Institute of Linguistics, which will entitle the participants to a

certificates (if taken as non-credit) or which may be credited in terms of units as electives on the graduate level or towards a field of concentration.

- e. Special courses (undergraduate) in basic education, Art Education, Physical Education or any field of concentration offered at the graduate level.

The subject offerings listed in Enclosure No. 2 of this Memorandum for each of the programs are subject to change depending on the priority needs of graduating students, the availability of qualified instructors, and the number of students who will enroll in a class to warrant its organization.

3. School officials, classroom teachers and other employees from public schools, upon recommendation of their superintendents, may take special undergraduate, graduate or seminar/leadership courses at the Baguio Vacation Normal School. Government school personnel may be allowed traveling expenses and/or per diems chargeable against their funds, subject to the usual accounting and auditing regulations.

4. Teachers, school officials and other employees not in the government service who desire to enroll in the courses offered in the BVNS should be recommended by their respective offices or institutions. Enclosure No. 1 to this Memorandum gives the general requirements and other pertinent information for enrollment in vacation classes.

5. To facilitate the smooth operation of these forthcoming vacation classes, teachers-employees who plan to enroll at the BVNS this summer are requested to accomplish the attached form for advanced registration (Enclosure No. 3). This is to be sent to the National Research and Development Center for Teacher Education, Department of Education and Culture, 42 Avenida St., Manila.

(SIGNED) JUAN L. MANUEL  
Secretary of Education and Culture

Incls.:

As stated

References:

DepEd Order Memorandum: nos. 35, s. 1974; 8, s. 1976  
and 273, s. 1975

Allotment: 1-2-5-4--(D.O. 1-76)

To be indicated in the Perpetual Index under the following subjects:

<input checked="" type="checkbox"/> ADMISSION and ENROLLMENT	<input checked="" type="checkbox"/> GRADUATES
<input checked="" type="checkbox"/> CLASSES	<input checked="" type="checkbox"/> OFFICIALS
<input checked="" type="checkbox"/> Course of Study, COLLEGIATE	<input checked="" type="checkbox"/> STUDENTS
<input checked="" type="checkbox"/> EMPLOYEES	<input checked="" type="checkbox"/> TEACHERS

GENERAL REQUIREMENTS FOR ENROLLMENT  
AND OTHER INFORMATION

1. Registration for enrollment at the BVNS will be from April 10-16, 1978. Advanced registration by mail using the prescribed form (Inclosure No. 3) will be accepted. A fine not exceeding five pesos (P5.00) will be imposed on enrollees who enroll after the scheduled enrollment period. No student will be admitted after the first week of classes.
2. Teacher-students seeking admission at the BVNS for the first time should submit a duly accomplished application form together with his/her transcript of records as a prerequisite to permanent enrollment.
3. The fees to be charged are as follows:
  - a. Matriculation fee ..... 710.00
  - b. Tuition fee:
    - (1) Undergraduate
      - First Course ..... 35.00
      - Additional Course ..... 15.00
    - (2) Graduate
      - One (1) unit ..... 15.00
  - c. Laboratory fee ..... 15.00
  - d. Diploma fee ..... 20.00
  - e. Certification ..... 3.00
  - f. Transcript of records fee ..... 10.00
4. Classes will be held 6 days a week, Monday through Saturday, one period of 60 minutes daily will be scheduled for each 2-unit course; 90 minutes for each 3-unit course; and 145 minutes for each course requiring laboratory experiences.
5. The maximum study load for either the undergraduate or the graduate level is nine (9) units in accordance with DPS Circular No. 7, s. 1973. Graduate students not carrying the full load may enroll for credit in special undergraduate courses provided that the total number of units shall not exceed nine (9) units. Those who take the full study load are allowed to enroll in one non-credit course.
6. Students enrolled in government schools/teachers colleges may enroll at the BVNS for vacation classes. They should present to the registrar of the BVNS their Transcript of Records or Students' Permanent Records duly accomplished and signed by the registrar of the school, teachers colleges and universities where they are enrolled during the regular school year.

COURSES TO BE OFFERED AT THE DAQUITO  
VACATION NORMAL SCHOOL

The following courses for the graduate and undergraduate levels will be offered at the 1978 Dagupan Vacation Normal School if at least fifteen (15) students will enroll in each course and a qualified instructor is available.

I. Courses for the Degree of Master of Arts in Education

A. Basic Courses (10 units)	Units
Ed. 201 - Philosophical-Social Foundation .....	2
Ed. 202 - Bio-Psychological Foundation .....	2
Ed. 203 - Statistical Methods in Education .....	3
Ed. 204 - Methodology of Educational Research .....	3
Ed. 501b- Seminar in Thesis Writing .....	2
Ed. 501 - Thesis .....	6
The New Philippine Constitution .....	1

B. Fields of Specialization  
Master of Arts in Education

1. Administration and Supervision (15 units)

a. Required courses (11 units)

AS 401 - Administration and Supervision in Education 1 .....	2
AS 402 - Administration and Supervision in Education 2 .....	2
AS 403 - Trends and Problems in Education .....	3
AS 404 - Advanced Curriculum Development .....	2
AS 405 - Study and Practice in Group Dynamics .....	2

b. Any two of the following courses (4 units)

AS 312 - Principles and Problems of Rural School Administration .....	2
AS 313 - Educational Planning .....	2
AS 314 - Educational Leadership .....	2
AS 315 - Comparative Education .....	2

2. Adult and Community Education (15 units)

ACED 401 - Overview of the Adult and Community Education Program in the Philippines .....	3
ACED 402 - Comparative Adult Education .....	2
ACED 403 - Psychology of Adult Learning .....	2
ACED 404 - Principles, Methods and Techniques of Teaching Adults .....	2
ACED 405 - Curriculum Development in Adult Education .....	2
ACED 406 - Community and Community Organization .....	2
ACED 407 - Administration and Supervision of Adult Education .....	2

3. Mathematics Education (13 units)

Math Ed. 401 - History of Mathematics .....	2
Math Ed. 402 - Services in Math Education .....	2
Math Ed. 403 - Foundations and Structures in Math .....	2
Math Ed. 404 - Elementary Math I .....	2
Math Ed. 405 - Elementary Math II .....	2
Math Ed. 406 - Introduction to Probability .....	2
Math Ed. 407 - Elementary Statistics .....	3

4. Filipino (17 units)

a. New Course: Kinakailangan

Fil 401 - Pagtuturo ng Iba't Ibang Pagsignatura sa Filipino .....	2
Fil 402 - Paglinang ng Filipino sa Pahambing na Pag-aaral ng Iba'tbang Wikain sa Filipino .....	2
Fil 403 - Pagtuturo ng Filipino Bilang Pangalawang Wika .....	2
Fil 404 - Pansalohiya .....	2
Fil 405 - Mga Keyarior sa Filipino .....	2
Fil 406 - Paglinang ng Kurikulum at Pag- tukula ng mga Kagamitan ng Pang- kurikulum sa Filipino .....	2
Fil 407 - Mga Lawak ng Pansalohiya sa Filipino .....	3

b. Alinman sa mga sumusunod na kursong nakatula  
(2 units)

Fil 301 - Pagtuturo ng Amritikan .....	2
Fil 302 - Dulang Filipino .....	2
Fil 303 - Pangalawang Filipino .....	2

5. Guidance and Counseling (16 units)

a. Required courses (14 units)

GC 401 - Principles of Guidance .....	2
GC 402 - Guidance in the Elementary School .....	2
GC 403 - Problems in Guidance and Counseling .....	2
GC 404 - Counseling Techniques and Information .....	2
GC 405 - Theories of Personality Development .....	2
GC 406 - Mental Hygiene in the Elementary School .....	2
GC 407 - Organization and Administration of Guidance Services .....	2
GC 408 - Practicum in Guidance .....	2

b. Any of the following courses (2 units)

GC 301 - Diagnostic and Remedial Teaching .....	2
GC 304 - Psychometrics .....	2
GC 305 - Vocational Guidance .....	2
GC 307 - Group Guidance .....	2

6. Teaching English as a Second Language (16 units)

a. Required courses (12 units)

TESL 401 - Introduction to Linguistics .....	2
TESL 402 - Principles, Materials, and Methods of Teaching English as a Second Language .....	2
TESL 403 - Speech Improvement for Teachers .....	2
TESL 404 - English Composition for Teachers with Emphasis on Creativity, Structure, and Usage .....	2
TESL 405 - Construction and Utilization of Curric- ular Materials for English Teaching .....	2
TESL 406 - Measuring and Evaluating Growth in the Language Arts .....	2

b. Any two of the following courses (4 units)

TESL 301 - The Teaching of Children's Literature .....	2
TESL 302 - The Teaching of Reading .....	2
TESL 303 - Remedial Reading .....	2

7. Home Economics

a. Required courses (15 units)

HE 401 - Administration and Supervision of Home Economics .....	2
HE 402 - Human Development and the Family .....	2
HE 403 - Curriculum Trends and Techniques in Teaching Home Economics .....	3
HE 404 - Evaluation in Home Economics .....	2
HE 405 - Philosophy of Home Economics .....	2
HE 406 - Problems in Home Economics .....	2
HE 407 - Research in Home Economics .....	2

B. Educational Media

a. Required courses (16 units)

Ed. M. 401 - Seminar in Educational Media .....	2
Ed. M. 402 - Educational Media System .....	2
Ed. M. 403 - Educational Media Production 1 .....	2
Ed. M. 404 - Educational Media Production 2 .....	2
Ed. M. 405 - Educational Media Production 3 .....	2
Ed. M. 406 - Educational Media Production 4 .....	2
Ed. M. 407 - Organization and Administration of Educational Media Programs .....	2
Ed. M. 408 - Seminar in Educational Media Research .....	2

9. Science Education (18 units)

a. Required courses (6 units)	
ScEd 401 - History of Science (or History of Technology .....	2
ScEd 402 - World Geography .....	2
ScEd 403 - Seminar in Science Education .....	2
b. Laboratory courses - Any four of the following (12 units)	
ScEd 301 - Physical Science .....	3
ScEd 302 - Biological Science .....	3
ScEd 303 - Earth and Space Science .....	3
ScEd 304 - Physics for Teachers .....	3
ScEd 305 - Agricultural Biology .....	3
ScEd 306 - General Bio-Chemistry .....	3

10. Special Education

Required courses (17 units)	
Sp. Ed. 401 - Introduction to Special Education .....	3
Sp. Ed. 402 - Organization, Administration and Supervision of Special Education Program .....	2
Sp. Ed. 403 - Psychology of Exceptional Children .....	2
Sp. Ed. 404 - Guidance of Exceptional Children .....	2
Sp. Ed. 405 - Research Trends and Needs in Special Education .....	2
Sp. Ed. 406 - Education of the Gifted .....	2
Sp. Ed. 407 - Curriculum for the Gifted .....	2
Sp. Ed. 408 - Prescriptive Teaching .....	2
Sp. Ed. 409 - Mental Hygiene .....	2
Sp. Ed. 410 - Reading Course in Special Education ..	2

11. Volunteer Management (8 units)

YCAP 401 - Overview of the Youth Civic Action PROGRAM .....	2
YCAP 402 - National Development Goals and YCAP .....	2
YCAP 403 - Planning and Evaluating YCAP and other Non-Formal Education Programs .....	2
YCAP 404 - Management of Youth Volunteer Programs ..	2
YCAP 405 - Trends and Problems in Non-Formal Science Education .....	2
YCAP 406 - Instructional Planning and Strategies for Non-Formal Science Programs .....	2

YCAP 407 - Cooperative Student Volunteer Program In Asia .....	2
YCAP 408 - International Volunteerism .....	2
YCAP 409 - Volunteerism in the Context of National Development .....	2
YCAP 410 - Approaches to Volunteer Work, Volunteer Organization and Mobilization .....	2
YCAP 411 - Practicum in Youth Civic Action Program ..	4
 12. Functional Literacy (16 units)	
FL 301 - Orthography Studies .....	2
FL 302 - Grammar and Semantics .....	2
FL 303 - Literacy: Methods and Materials .....	2
FL 304 - Translation: Theory and Practice .....	2
FL 305 - Applied Anthropology .....	2
FL 306 - Advanced Orthography Studies .....	2
FL 307 - Advanced Grammar and Semantics .....	2
FL 308 - Advanced Literacy .....	2
 13. Social Studies (16 units)	
SS 401 - Reading Course in Education .....	2
SS 403 - Instructional Planning and Procedures .....	2
SS 405 - General Anthropology .....	2
SS 407 - Elements of Geography .....	2
SS 409 - Social Institutions .....	2
SS 411 - Ancient and Medieval History .....	2
SS 412 - Research in SS .....	2
SS 413 - Political Geography .....	2
 Electives and Cognates (to meet the requirement for General Electives (6 units)	
SS 404 - Instructional Curriculum Development and Evaluation in SS .....	2
SS 406 - Economic History .....	2
SS 408 - Society, Politics and Government .....	2
SS 410 - Social Psychology .....	2
 14. Music Education (16 units)	
Music Ed. 401 - Introduction to Graduate Study in Music Education .....	2
Music Ed. 402 - Research Work in Music Education .....	2
Music Ed. 403 - Seminar in Music Education .....	2



Music Ed. 404	- Leadership in Organization, Administration and Supervision of Music Education Programs .....	2
Music Ed. 405	- Music Literature .....	2
Music Ed. 406	- Applied Music (Piano, Voice, Violin or Wind Instrument) .....	4
Music Ed. 407	- Theory and Choral Arrangement .....	2
Music Ed. 408	- Asian Music with Emphasis on Philippine Music .....	2

II. Courses for the Degree of Master of Arts in Teaching (M.A.T.)

A. Foundation courses (same as in M.A.) .....	10
B. Electives or Cognates .....	6
C. Fields of Specialization (including seminar papers)	

1. Home Economics

a. Required courses (23 units)

HE 401	- Administration and Supervision in Home Economics .....	2
HE 402	- Human Development .....	2
HE 403	- Curriculum Trends and Techniques in Teaching Home Economics .....	3
HE 404	- Evaluation in Home Economics .....	2
HE 405	- Philosophy of Home Economics .....	2
HE 406	- Problems in Home Economics .....	2
HE 407	- Research in Home Economics .....	2

Eight units from the following courses:

HE 501	- Consumer Education .....	2
HE 502	- Institutional Management .....	3
HE 503	- Home Management and Family Economics .....	2
HE 504	- Experimental Cookery .....	3
HE 505	- Garment Structure and Design .....	3
HE 506	- Housing, Equipment and Interior Design .....	3
HE 507	- Nutrition Education (Laboratory) .....	3

b. Seminar Papers:

HE 651a	- First Seminar Paper in Home Economics .....	2
HE 651b	- Second Seminar Paper in Home Economics .....	2

2. Pre-Elementary Education (27 units)

a.	Required courses (18 units)	
	Pre-Elementary 501 - Psychology of Pre-Elementary School Children .....	3
	Pre-Elementary 502 - Teaching-Learning Process for Pre-Elementary Education ..	3
	Pre-Elementary 503 - Seminar in the Preparation of Curriculum and Instructional Materials .....	3
	Pre-Elementary 504 - Organization, Administration and Supervision of Pre-Elementary School Classes .....	3
	Pre-Elementary 505 - Art and Music for the Elementary School Child .....	3
	Pre-Elementary 506 - Play activities for the Elementary School Child .....	3
b.	Practicum	
	Pre-Elementary 507 - Internship .....	6
c.	Electives or Cognates (to meet the requirement for General Electives 6 units)	
	CSB 301 - Child Growth and Development ....	2
	Pre-Elem. 301 - Introduction to Educational Psychology .....	2
	Pre-Elem. 302 - Reading Readiness for the Pre-School Child .....	2
	AV 401 - 407 - Audiovisual Education (Any of the courses for the MA degree with Audiovisual Education as a field of specialization .....	2
	ES 401 - Administration and Supervision in Education I .....	2
d.	Seminar Paper	
	Pre-Elementary 551 - Seminar Paper in Pre-Elementary Education .....	3

3. School Health Education (28 units)

SHed 501 - History, Philosophy and Objectives of Health Education .....	3
SHed 502 - Nutrition Education and Health .....	4
SHed 503 - Mental Health Education .....	3
SHed 504 - Principles and Practices of Healthful Living .....	3
SHed 505 - Community Organization and Development for Health Education .....	4
SHed 506 - Epidemiology .....	2
SHed 507 - Statistics in School Health .....	2
SHed 508 - Administration and Supervision of the School Health Education Program ..	3
SHed 509 - Content, Methods, and Materials in Health Education .....	2
SHed 510 - Studies and Experiences in Health Education .....	2

b. any three of the following courses to meet the requirement for general electives (6 units)

SHed 301 - Public Health Administration (Socio-Cultural Determination for Health) .....	2
SHed 302 - Public Hygiene and Sanitation ....	2
SHed 303 - Production of Instructional Materials in Health Education ....	2
GC 401 - Principles of Guidance .....	2
GC 405 - Counseling Techniques and Information .....	2

c. Seminar Paper

SHed 651 - Seminar Paper .....	2
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4. Physical Education (32 units)

Core Subjects (18 units)

PE 401 - Historical and Philosophical Bases of Physical Education .....	3
PE 402 - Analysis of Human Motion .....	3
PE 404 - Measurement & Evaluation in P.E. ....	3
PE 405 - Advanced Curriculum Construction in P.E. ....	3

P.E. 406 - Trends and Problems in Physical Education and Sports .....	3
P.E. 407 - Advanced Administration and Supervision of Physical Education .....	3

Electives (Any two of the following - 6 units)

PE 403 - Sports Medicine .....	3
PE 411 - Physical Fitness Program .....	2
PE 413 - Contemporary Problems in Community Recreation .....	2
PE 414 - Production of Materials .....	2
Practicum/Internship .....	6
Seminar Paper .....	2

III. Special Courses (Undergraduate)

A. Music Education (18 units as area of concentration)

1. Instrumental Music .....	3
2. Vocal Music .....	3
3. Functional elementary Harmony .....	3
4. Choral Work and Conducting .....	3
5. Musical Stage Arts .....	3
6. Classroom Music Pedagogy .....	3

B. Art Education (18 units)

1. Methods and Techniques in Teaching Art Education .....	3
2. Art Activities in the Elementary Grades .....	3
3. Design and Composition .....	3
4. Art and Craft .....	3
5. Philippine Art and Culture .....	3
6. History of Art and Art Appreciation .....	3
7. Psychology of Child Age .....	3

C. Physical Education (40 units)

Required courses (36 units)	
PE 101 - History of Physical Education .....	3
PE 102 - Health, first Aid, and Safety Education .....	3
PE 103 - Anatomy and Kinesiology .....	3
PE 104 - Physiology .....	3

PE 105 - Methods and Materials .....	3
PE 106 - Administration and Supervision of Physical Education .....	3
PE 107 - Recreational Leadership .....	2
PE 108 - Philippine Folk Dances (Fundamental) and Philippine Dances .....	2
PE 109 - Basic Motor Skills .....	2
PE 110 - Techniques of Teaching Group Games .....	2
PE 111 - Gymnastics (Men & Women) .....	2
PE 112 - Coaching Volleyball .....	2
PE 113 - Coaching Softball and Baseball .....	2
PE 114 - Track and Field (Basic) .....	2
PE 115 - Basketball Coaching .....	2
Any Two of the following courses (4 units)	
PE 116 - Archery .....	2
PE 117 - Badminton .....	2
PE 118 - Foreign Folk Dances .....	2
PE 119 - Modern Dances .....	2
Seminar in Barangay Sports Leadership Organization and Management .....	2
Seminar courses in Size, Football, and Arnis .....	2

14. Seminar/Leadership Courses

A. Seminar for School Health Guardians .....	April 17-May 6
B. Seminar in the Preparation of Self- Learning Materials .....	April 17-May 6
C. Seminar in the Revised Secondary Education Program .....	April 17-May 6
D. Seminar in the Teaching of Secondary School Subjects .....	April 17-May 6
E. Seminar in Educational Media .....	April 17-May 6
F. Seminar in the Management of Educa- tional Innovations .....	May 8-27
G. Seminar in Non-Formal Education .....	May 8-27
H. Seminar in Integrated YDE-CAT .....	May 8-27
I. Seminar in Bilingualism and Bilingual Education .....	May 8-27
J. Seminar in Population Education .....	April 17-May 6

Department of Education and Culture  
National Research and Development Centre for Teacher Education  
BAGUIO VACATION NORMAL SCHOOL  
Teachers Camp, Baguio City  
Summer

First Letter  
of  
Surname

Student No.

Advanced Registration Form  
(For BVNS Teacher-Students)

(To be filled  
by Registr

Name: \_\_\_\_\_ Sex: \_\_\_\_\_ Civil Status: \_\_\_\_\_ Age: \_\_\_\_\_  
Surname First Name N.I.  
Home Address: \_\_\_\_\_ Position: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_ School: \_\_\_\_\_  
Place of Birth: \_\_\_\_\_ District: \_\_\_\_\_  
Office Address: \_\_\_\_\_ Division: \_\_\_\_\_  
Region: \_\_\_\_\_

EDUCATIONAL BACKGROUND

- Highest Degree Completed: \_\_\_\_\_  
Major: \_\_\_\_\_ Minor: \_\_\_\_\_
- College/University: \_\_\_\_\_ Year Taken: \_\_\_\_\_
- Masteral or Special Course being pursued at the BVNS: \_\_\_\_\_
- Field of Specialization: \_\_\_\_\_
- Courses taken towards the degree:

I. Foundation	II. Field of Specialization	III. Electives

6. Courses to Enroll	No. of Units	Days	Period	Room	Instructors

Signature of Teacher-Student

Recommended: \_\_\_\_\_  
Head of School/Institution