

Republika ng Pilipinas
(Republic of the Philippines)
KAGAWARAN NG LINGGAP SA AT KULTURA
(DEPARTMENT OF EDUCATION AND CULTURE)
Manila

November 25, 1977

DEPARTMENT MEMORANDUM
No. 261, s. 1977

INSTRUCTIONS ON THE SPEEDY REPORTING OF DAMAGES
IN TIMES OF DISASTERS

To: Bureau Directors
Regional Directors
Chiefs of Services and Heads of Units
Coordinator, State Colleges and Universities
Schools Superintendents

1. It has been observed that the Department of Education and Culture Calamity/Disaster Preparedness Plan embodied in Department Memorandum No. 42, s. 1977, issued on February 21, 1977, has not been properly implemented as far as the speedy reporting of damages in times of disaster is concerned.
2. The attention of all concerned to the proper implementation of this plan is hereby again invited.
3. It is imperative that all regional directors and their schools superintendents and others concerned in the implementation thereof, be adequately prepared to cope with various forms of disasters and calamities that may strike any time in their respective areas or regions. They should at all times consult or refer to the Department of Education and Culture Disaster/Calamity Preparedness Plan as contained in Department Memorandum No. 42, s. 1977, particularly for the purpose of coordination with other support agencies and in the monitoring of reports to this Office as outlined in said Department Memorandum.
4. To expedite the speedy reporting of damages in times of disaster or calamities, it is suggested that proper accreditation be secured by regional directors and schools superintendents from their Provincial Governor to transmit their report free of charge through any telegraphic office in their areas. They need not wait for further instructions from the Office of the Secretary of Education and Culture.
5. Reports shall be sent immediately to the Administrator, Office of Civil Defense, Department of National Defense, Camp Aguinaldo, Quezon City and simultaneously to this Office, Attention: Executive Director, (FSSSFCSO), and concurrently Chief Intelligence Officer, Department of Education and Culture, Manila, in compliance with Department Memorandum No. 42, s. 1977.

(SGD.) JUAN L. MANUEL
Secretary of Education and Culture

References:

Department Memorandums: Nos. 286 and 303, d. 1976
and (42, s. 1977)

Allotment: 1-2-3-4--(R.O. 1-76)

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