

Republika ng Pilipinas
(Republic of the Philippines)
KAGAWARAN NG EDUCASYON AT KULTURA
(DEPARTMENT OF EDUCATION AND CULTURE)
Manila

November 25, 1977

DEPARTMENT MEMORANDUM
No. 260, S. 1977

IN-SERVICE TRAINING FOR ELEMENTARY SCHOOL
TRYOUT TEACHERS ON COOPERATIVES EDUCATION

To: Bureau Directors
Regional Directors
Schools Superintendents
Heads of Private Schools, Colleges
and Universities

1. Conformably to a Memorandum of Agreement signed by the Secretaries of the Department of Education and Culture (DEC) and the Department of Local Government and Community Development (DLGCD), a tryout of instructional materials on cooperatives education for elementary schools will be held in the twelve (12) regions.
2. Two (2) divisions in each region have been designated for the tryout. The list of these divisions is inclosed. Each school division specified will choose three (3) schools, one (1) public central, and one (1) public barrio and one (1) private school from one (1) district will be chosen from each division selected for this tryout.
3. To prepare the tryout teachers for the utilization of the cooperatives education materials, a one-week in-service training will be held in the regions starting January 16, 1978. Definite schedules for the training sessions will be issued later.
4. The objectives of the in-service training are as follows:
 - a. To provide the participants with up-to-date information on the government's policies relative to the cooperative development program.
 - b. To orient teachers on the utilization of the instructional materials on cooperatives education for the elementary grades.
5. The schools superintendents of the tryout divisions are requested to select three schools from one district and the participants who will be sent to the in-service training.

6. Participants should include the following:

- 1 Regional coordinator (regional supervisor in-charge of Social Studies or Filipino) 1
 - 1 Division coordinator from each of the sampled division (division supervisor for Social Studies or Filipino) 2
 - The district supervisor of the sampled district in each division 2
 - 3 Principals/heads of the sampled schools from each district 6
 - 7 Elementary grades teachers from the three sampled schools in each division (one from each grade including the pre-elementary class) 42
- Total 53

7. This training program will be conducted jointly by the DEC and the DLGCD regional offices. Consultants will come from the Central Offices of the DEC and the DLGCD. The following officials from the Bureau of Elementary Education will serve as consultants:

- | | |
|-------------------------|--------------------------|
| Mrs. Estelita B. Copina | Mrs. Delilah T. Villa |
| Mrs. Isabel V. Castro | Mrs. Ida W. Matriano |
| Mrs. Isaura S.A. Vale | Mrs. Angelita M. Esdical |
| Miss Alvenia Paluay | Mrs. Ana M. Oxienc |
| Mrs. Rosita S. Tagle | Mrs. Marieta C. Santos |
| Miss Araceli X. Nicolas | Miss Chona D. Castaño |
| Miss Lucy U. Eleazar | |

8. All expenses of delegates and consultants to this in-service training will be borne by the DLGCD.

9. It is requested that the contents of this Department Memorandum be immediately relayed to those concerned.

(SGD.) JUAN L. MANUEL
Secretary of Education and Culture

Incl.:

AS stated

Reference:

Department Memorandum: No. 94, s. 1977

Allotment: 1-2-4--(E.C. 1-76)

To be indicated in the Perpetual Index under the following subjects:

- | | |
|-----------------------|----------|
| BUREAUS & OFFICES | SCHOOLS. |
| COOPERATIVE EDUCATION | SEMINARS |
| | TEACHERS |

LIST OF DIVISIONS IN EACH REGION
FOR COOPERATIVES TRYOUT

Region	1st Division	2nd Division
I	La Union	Ilocos Norte
II	Cagayan	Nueva Vizcaya
III	Angeles City	Zerbales
IV-A	Lucena City	Cavite
V	Legazpi City	Albay
VI	Iloilo City	Bacolod City
VII	Cebu City	Bohol
VIII	Tacloban City	Samar
IX	Basilan	Zamboanga
X	Cagayan de Oro City	Bukidnon
XI	Davao City	General Santos City
XII	Maguindanao	North Cotabato