

Republika ng Pilipinas
(Republic of the Philippines)
PAGAJARAN NG EDUKASYON AT KULTURA
(DEPARTMENT OF EDUCATION AND CULTURE)
Manila

November 9, 1977

DEPARTMENT MEMORANDUM
No 246, B 1977

EXECUTIVE DEVELOPMENT PROGRAM FOR VOCATIONAL
SCHOOL SUPERINTENDENTS

To Bureau Directors
Regional Directors
Coordinator, State Colleges
and Universities
Vocational Superintendents

1 An executive development program for vocational school superintendents will be conducted at the Development Academy of the Philippines, Tagaytay City, starting November 27, 1977

2 The program, a 10-day live in activity, is designed to enable the vocational superintendent to achieve the following

- a Relate his leadership role and his institution's objectives to the total national development effort,
- b Require broader development planning knowledge and skills,
- c Analyze and evaluate present education programs/efforts in the light of current social and economic programs as well as trends in education,
- d Prepare an action plan which would embody the operations of a new vocational program to be implemented in his respective schools, and
- e Acquire interpersonal and managerial skills

3 Two sessions will be conducted, with forty participants for each session, in accordance with the following schedule

	<u>Participants</u>	<u>Date</u>
Session 1	Vocational Superintendents from Visayas and Mindanao (Regions VI-XII)	November 27 to December 6
Session 2	Vocational Superintendents from Luzon (Regions I-V)	December 6-15

4 Participants to the first session are requested to check in at DAP, Tagaytay before 9 00 A M , November 27. Check in time for participants to the second session is 9 00 A M December 6.

5 Expenses of participants, specifically only travel from their respective stations to Tagaytay and return, are chargeable against local funds. BEC will shoulder all training and accommodation costs in Tagaytay.

6 Participants are expected to make arrangements for their transportation from Manila to Tagaytay. For those who cannot make such arrangements, however, a vehicle, accommodating 20 participants will be available at the DAP Office, Cocofed building, Amorsolo St., in Legaspi Village, Makati at 7 30 A M on November 27 and on December 6.

7 It is suggested that participants come to the training program prepared with statistics and other information on their respective schools.

(SGE) JUAN I. MANUEL
Secretary of Education and Culture

Reference
None

Allotment 13- (D O 176)

To be indicated in the Perpetual Index
under the following subjects:

COMMUNITY DEVELOPMENT
SCHOOLS
SUPERINTENDENTS
TRAINING PROGRAM
VOCATIONAL EDUCATION