

Republika ng Pilipinas  
(Republic of the Philippines)  
KAGAWARAN NG EDUKASYON AT KULTURA  
(DEPARTMENT OF EDUCATION AND CULTURE)  
Manila

June 27, 1977

DEPARTMENT MEMORANDUM  
No. 131, s. 1977

DISTRIBUTION AND UTILIZATION OF EXTENSION  
CLASSES FOR SCHOOL YEAR 1977-1978

To: Regional Directors  
Schools Superintendents

1. This Office is distributing 2,265 extension positions intended to help solve the problem of accommodation in divisions which do not have the capacity to provide funds for the purpose. Distribution will be based primarily on actual needs.
2. To provide for the exercise of autonomous operations in the regions, and aware of the fact that regional directors are the most informed about the immediate needs of the divisions in their respective regions, this Office has allocated the extension classes to the regions on the basis of (a) existing enrolment data and class number and size as reported to this Office during the past year and (2) feedback data on the capacity of the divisions in the regions to provide funding for additional positions.
3. Consistent therefore with the policy of accountability, all regional directors will be held responsible for the distribution of said positions on the basis of actual needs. The Bureau of Elementary Education will monitor the manner, authenticity and rationality of the distribution of these positions. Selected members of the staff of said Bureau will go out to obtain verbal and written feedback data regarding distribution and utilization of said classes. However, the regional directors will be accountable for the manner of distribution in the regions taking into consideration the requirements provided for in Department Orders Nos. 10 and 16, s. 1973, and Rule VIII of the Rules and Regulations of Republic Act No. 5447. This Office expects from the Bureau of Elementary Education a report on the results of the monitoring.

4. It is suggested that all regional reports ordinarily required in the distribution and utilization of these extension classes and spelled out in Department Order No. 10, s. 1973, be submitted to the Director, Bureau of Elementary Education for accounting and appraisal purposes not later than July 29, 1977. The inclosed forms may be used for these reports:

5. It is desired that the contents of this Department Memorandum be disseminated immediately and implemented as soon as possible.

(SGD.) JUAN L. MANUEL  
Secretary of Education and Culture

Incls:

As stated

References:

Department Orders: (Nos. 10 and 16, s. 1973)

Allotment: 1-2--(D.O. 1-76)

To be indicated in the Perpetual Index  
under the following subjects:

✓ CLASSES  
✓ REPORTS  
✓ RULES & REGULATIONS





