

Republika ng Pilipinas
(Republic of the Philippines)
KAGAWARAN NG EDUKASYON AT KULTURA
(DEPARTMENT OF EDUCATION AND CULTURE)
Manila.

June 15, 1977

DEPARTMENT MEMORANDUM
No. 1213, s. 1977

DESIGNATION OF REGIONAL AND DIVISION SUPERVISORS AND DISTRICT
COORDINATORS IN-CHARGE OF NON-FORMAL EDUCATION

To: Bureau Directors
Regional Directors
Coordinator, State Colleges and Universities
Schools Superintendents
Heads of Private Schools, Colleges and Universities

1. Conformably to Presidential Decree No. 1139 which directed the conduct of a survey of non-formal education activities and needs, an initial survey will be conducted immediately.

2. In this connection, it is desired that the following be designated from among regional and division supervisors:

One regional supervisor in-charge of non-formal education

One division supervisor in-charge of non-formal education

One non-formal coordinator (for each private school/
college and state university)

At the district level, a district coordinator for non-formal education should also be designated.

3. Regional offices and provincial/city divisions with an adult education supervisor may designate the same person as supervisor/coordinator in-charge of non-formal education. In school divisions without an adult education supervisor, a coordinator for non-formal education may be designated from among qualified field personnel. Institutions, colleges and universities without adult/non-formal coordinators should designate one, preferably with aptitude and inclination towards working with people out of the formal school system.

4. The above-designated supervisors/coordinators in-charge of non-formal education shall:

- a. Conduct a survey of existing non-formal education services and activities as well as number of out-of-school youths and adults requiring some form of educational service, using the inclosed form.

b. Organize non-formal education programs or coordinate existing ones.

c. Coordinate with provincial and local officials on various projects for non-formal education, like: organize listening groups for radio-broadcasts, cultural projects and activities, observance of national events, etc.

5. All survey reports should be sent to the Office of the Undersecretary of Education and Culture for Non-Formal Education on or before August 10, 1977.

6. All officials concerned are enjoined to give this matter immediate attention.

(SGD.) JOAN L. MANUEL
Secretary of Education and Culture

Incl.:

As stated

Reference:

None

Allotment: 1-2-3-4--(B.O. 1-76)

To be indicated in the Perpetual Index
under the following subjects:

BUREAUS & OFFICES
 OFFICIALS
 PROGRAM, SCHOOL
 REPORTS
 SCHOOLS
 SURVEY
 UNIVERSITIES and COLLEGES

Inclusive to Department Memorandum No. 121, s. 1977)

Republic of the Philippines
 DEPARTMENT OF EDUCATION AND CULTURE
 Manila
 SURVEY ON OUT-OF-SCHOOL YOUTH
 By Barangay, Municipality & Province

Barangay _____
 Municipality _____
 Province _____

Barangay Captain _____
 Kalataang Barangay Coe _____

NAME	AGE	SEX		EMPLOYMENT		Highest Grade/Year Attained	Skills Inter
		Male	Female	Employed	Unemployed		
T O F A L :							

Reported by: 2

1 Out-of-school youth are those of school age (from 7 years and above) who are not enrolled in any educational institution, public or private, for one reason or another.
 2 Principal, head teacher, district supervisor or division superintendent