

REPUBLIKA NG PILIPINAS
(Republic of the Philippines)
KAGAHARAN NG EDUKASYON AT KULTURA
(DEPARTMENT OF EDUCATION AND CULTURE)
Manila

APRIL 1, 1977

DEPARTMENT MEMORANDUM
No. 78, s. 1977

GUIDELINES FOR THE CONDUCT OF THE SCHOLARSHIP PROGRAM IN GUIDANCE
SPONSORED BY THE DEPARTMENT OF EDUCATION AND CULTURE
AND THE PHILIPPINE AMERICAN LIFE INSURANCE COMPANY
STARTING SCHOOL YEAR 1977-1978

To: Bureau Directors
Regional Directors
Schools Superintendents

1. To enhance the implementation of the scholarship program leading to a master's degree in Education, major in Guidance, sponsored by the Department of Education and Culture and the Philippine American Life Insurance Company starting school year 1977-1978, the following guidelines are hereby given:

a. All nomination forms should be received at the Phil-amlife Insurance Company office through the regional directors on or before Monday, April 11, 1977.

b. Nomination forms should be properly addressed as follows:

The Philippine American Life Insurance Company
P.O. Box 1152, Manila
Attention: Chairman, Scholarship Committee
c/o Mr. Arsenio S. Dizon
Vice-President, Administration

c. Each nomination should be accompanied by:

- 1) Four copies of the attached information sheet duly accomplished by the nominee and certified by the head of his school.
- 2) An original copy of his transcript of records and three photo copies or typewritten certified true copies of the same.
- 3) A health certificate duly accomplished by a government physician including a frog test to be submitted before enrolment for married women. There will be no deferment or maternity leave within the scholarship program.

- 4) A certified true copy of the nominee's performance rating for the last three years.
 - 5) A certification of clearance from any obligation or pending administrative case by the head of the school.
 - 6) Copies of a recent photograph to be attached to the information sheets.
- d. The written competitive examinations among regional nominees will take place on April 11-15, 1977 as hereby indicated:

Regions III & IV	- National Educational Testing Center DEC, Manila
Region I	- Regional Office I - San Fernando, La Union
Region II	- Regional Office II - Tuguegarao, Cagayan
Region V	- Regional Office V - Legazpi City
Region VI	- Regional Office VI - Iloilo City
Region VII	- Regional Office VII - Cebu City
Region VIII	- Regional Office VIII - Tacloban City
Region IX	- Regional Office IX - Zamboanga City
Region X	- Regional Office X - Cagayan de Oro City
Region XI	- Regional Office XI - Davao City
Region XII	- Regional Office XII - Cotabato City

- e. The final selection of scholars will take place on June 1, 1977. Successful nominees will be notified accordingly.

2. It is requested that the contents of this Department Memorandum be immediately disseminated in view of the proximity of the dates involved and an effort to ensure a more judicious selection of grantees.

(SGD.) JUAN L. MANUEL
Secretary of Education and Culture

Reference:

Department Memorandum: No. 24, s. 1977

Allotment: 1-2-- (E.O. 1-76)

To be indicated in the Perpetual Index
under the following subjects:

✓ BUREAUS & OFFICES
✓ Course of Study, COLLEGIATE
✓ EXAMINATIONS
✓ SCHOLARSHIP
✓ TEACHERS