

Republika ng Pilipinas  
(Republic of the Philippines)  
KAGAWALAN NG EDUKASYON AT KULTUR/  
(DEPARTMENT OF EDUCATION AND CULTURE)  
Manila

April 19, 1976

DEPARTMENT MEMORANDUM  
No. 114, s. 1976

DEC-UNICEF SEMINAR-WORKSHOP IN INSTRUCTIONAL MATERIALS WRITING

To the: Bureau Directors  
Regional Directors  
Chiefs of Services and Heads of Units  
Schools Superintendents

1. Attached is the tentative program for the National DEC-UNICEF Seminar-Workshop in Instructional Materials Writing to be held at Tagaytay City from May 9 to June 4, 1976. This seminar-workshop is sponsored by the Department of Education and Culture, through the DEC Ad Hoc Committee on the Role of Filipino Women, in cooperation with the National Commission on the Role of Filipino Women (NCRFW) and the National Development Group on Educational Innovations (NDGEI). This seminar-workshop is fully funded by the UNICEF.

2. Officials, participants and other personnel involved in this seminar-workshop are as follows:

Chairman

Dr. Jose D. Valisno - National Educational Testing Center

Directors/Coordinators

Dr. Minda C. Sutarin - Bureau of Elementary Education  
Dr. Esperanza A. Gonzales - Bureau of Secondary Education  
Dr. Concepcion M. Vaduel - Bureau of Higher Education

General Secretary

Mrs. Wilhelmina E. Obello - National Educational Testing Center

Chair, Rapporteur

Mrs. Salud P. Gangelista - National Educational Testing Center

### Consultants

- Dr. Leticia Soler - Social Studies Center, Manila, Mindanao  
Dr. Pablo Unzueta - Bureau of Elementary Education,  
Commission on Arts (Philippines)  
Mrs. Selma Lorington - Region IV - Communication Arts  
Mr. Ederardo Pater - DEO, Region V - Practical Arts  
Dr. Nellie Casambre - UP - Communication Arts (English)

### Participants

#### Elementary Level

- Angeles, Rosario - DEO, Region IV  
Arce, Pablo - University of the Philippines  
Bidin, Amariuddin - DEO, Region IX  
Capina, Estelita - Bureau of Elementary Education  
Castano, Chon - Bureau of Elementary Education  
Castro, Isabel V. - Bureau of Elementary Education  
Elazer, Lucy U. - Bureau of Elementary Education  
Paluy, Alveria - Bureau of Elementary Education  
Vale, Isauro - Bureau of Elementary Education  
Vergara, Raporta - DEO, Region I  
Villa, Delilah L. - Bureau of Elementary Education  
Villamayor, Teresita - Bureau of Elementary Education

#### Secondary Level

- Aborda, Walfredo - DEO, Region IV  
Andres, Jacinto - Social Studies Center  
Aguino, Mercedesita - Curriculum Development Division,  
Bureau of Secondary Education  
Javier, Concepcion - Institute of National Language  
Lara, Jeweli - Division Office, Basilan City,  
DEO, Region IX  
Lescoria, Ely - Claro Recto High School - Manila,  
DEO, Region IV  
Martinez, Lourdes - Curriculum Development Division,  
Bureau of Secondary Education  
Oracion, Remedios - Curriculum Development Division,  
Bureau of Secondary Education  
Pebis, Bernadette - UP High School, Diliman, Quezon City  
Sinuat, Sesto - Division Office, Cotabato City,  
DEO Region X

#### Tertiary Level

- Baldo, Trinidad - University of the Philippines  
Colloja, Jesus - University of the East

Sumen, Francisco	-	Bureau of Higher Education
Uralhati, Asador	-	Bureau of Higher Education
Marcelo, Editha	-	University of the Philippines
Palafox, Fe	-	University of Santo Tomas
Quijano, Vera	-	Bureau of Higher Education
Villanueva, Tony	-	Bureau of Higher Education
Yu, Lydia	-	Ateneo de Manila
Zita, James	-	Far Eastern University

Accommodation Officers

Larry Ordoñez	-	PNESCO
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Typists

Bautista, Erlinda	-	National Educational Testing Center
Pronda, Marcelina	-	Bureau of Elementary Education
Romquillo, Adelaida	-	Bureau of Secondary Education
Saron, Josephine	-	National Educational Testing Center

Illustrators

Bucage, Melvyn	-	National Educational Testing Center
Laygo, Bacon	-	National Educational Testing Center
Ramos, Renato	-	Bureau of Elementary Education

Mimeographers

Banting, Jose	-	National Educational Testing Center
Malspad, Patricia	-	National Educational Testing Center

Aide

Sapelino, Eleuterio	-	Bureau of Elementary Education
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Resource Persons

Dr. Ma. Lourdes Macatangay - National Educational Testing Center,  
Homemaking Arts  
Dr. Zfrain Abracia - Bureau of Elementary Education, Science  
Dr. Frine Jimenez - Planning Services, Evaluation  
Dr. Milagros Ibe - UP, Mathematics  
Dr. Eric Casido - NCAPE, Ethnic Groups

It is urged that all participants and other personnel concerned in the seminar-workshop listed above, be informed of their

assignment. They are requested to attend the organizational meeting to be held at the National Educational Testing Center, DEC Compound, Arroceros, Manila at 9:00 A.M. on Friday, May 7, 1976.

(SGD.) JUAN L. MANUEL  
Secretary of Education and Culture

Incl.:  
As stated

Reference:

N o n e

Allotment: 1--(D.O. 1-76)

To be indicated in the Perpetual Index  
under the following subjects:

·BUREAU & OFFICES  
·CONSULTANTS  
·OFFICIALS  
✓SEMINARS  
·SOCIETY or ASSOCIATIONS  
✓WORKSHOPS

(Inclosure to Department Memorandum No. 114, s. 1976)

DEC-UNICEF SEMINAR WORKSHOP ON THE PRODUCTION OF  
INSTRUCTIONAL MATERIALS TO OPTIMIZE THROUGH  
EDUCATION THE POTENTIAL OF THE FILIPINO  
WOMAN AS MAN'S PARTNER IN PROGRESS  
AND DEVELOPMENT

La Salette Convent, Tagaytay City  
May 10 - June 4, 1976

Sponsored by

The Department of Education and Culture and the  
United Nations International Children's  
Emergency Fund in Cooperation with the  
National Commission on the Role of  
Filipino Women and the National  
Development Group for Edu-  
cational Innovations

DEG-UNICEF SEMINAR-WORKSHOP ON THE PRODUCTION OF  
INSTRUCTIONAL MATERIALS TO OPTIMIZE THROUGH  
EDUCATION THE POTENTIAL OF THE FILIPINO  
WOMAN AS MAN'S PARTNER IN PROGRESS  
AND DEVELOPMENT

OBJECTIVES. At the end of the 4-week workshop, the participant should be able to:

1. Derive learning content for the integration of the role of the Filipino woman into the curriculum;
2. Analyze existing curriculum materials and textbooks to determine feasible points of integration on the role of Filipino women; and
3. Prepare instructional materials on the role of Filipino women.

EXPECTED OUTCOMES:

1. A learning continuum for integrating the Role of Women in the curriculum
2. Integration Chart (a chart showing how the Role of Women can be integrated in the curriculum - by levels)
3. Instructional Materials

Elementary Level:

- a. Teaching Units
- b. Learning Modules
- c. Primer on the Role of Women

Second Level

Learning Episodes

Tertiary Level:

Modules for the course, Responsible  
Citizenship

4. Report on the Workshop

DDC-UNICEF SEMI - WORKSHOP ON THE PRODUCTION OF INSTRUCTIONAL  
 MATERIALS TO OPTIMIZE THROUGH EDUCATION THE POTENTIAL OF THE  
 FILIPINO WOMAN AS MAJOR PARTNER IN PROGRESS AND DEVELOPMENT  
 IN COOPERATION WITH THE NATIONAL COMMISSION ON THE ROLE  
 OF FILIPINO WOMEN AND THE NATIONAL DEVELOPMENT GROUP  
 FOR EDUCATIONAL INNOVATIONS

La Salette Convent, Tagaytay City  
 May 10 - June 10, 1970

Sunday, May 9

4:00 P.M. - 6:00 P.M. - Registration  
 6:00 - 7:00 - Dinner Break

1st Week  
Monday, May 10

5:00 A.M. - 9:00 A.M. - Registration  
 9:00 - 9:30 - Reception and Coffee Break  
 9:30 - 11:00 - Opening Ceremonies  
 11:00 - 12:00 - Orientation  
 12:00 - 1:30 P.M. - Lunch Break  
 1:30 - 3:30 - Plenary Session  
 5:30 - 7:00 - Dinner Break  
 7:00 - 9:00 - Fellowship Hour

Tuesday, May 11

8:00 A.M. - 10:00 A.M. - Plenary Session  
 Report on the survey  
 on Men and Women as Partners  
 in Progress and Development  
 10:00 - 10:15 - Coffee Break  
 10:15 - 12:00 - Plenary Session  
 12:00 - 1:30 P.M. - Lunch Break  
 1:30 - 4:00 - Plenary Session  
 4:00 - 4:20 - Coffee Break  
 4:20 - 6:00 - Open Forum  
 6:00 - 7:00 - Dinner Break  
 7:00 - 9:00 - Plenary Session

Wednesday, May 12

8:00 A.M. - 10:00 A.M. - Plenary Session  
 Lecture Discussion  
 Preparation of Instructional  
 Materials  
 Development of:  
 a. Topical Hierarchy

- b. Test Analysis and the Learning Continuum
- c. Criterion-Reference Measures

10:00	--	10:30	--	Coffee Break
10:30	--	12:00	--	Lecture Discussion (continued)
				d. Preparation of Instructional Modules
12:00	--	1:30 P.M.	--	Lunch Break
1:30	--	3:00	--	Practicum - Preparation of Learning Continua
3:00	--	3:30	--	Coffee Break
3:30	--	5:30	--	Continuation - Preparation of Learning Continuum
5:30	--	7:00	--	Dinner Break
7:00	--	9:00	--	Preparation of the Integration Chart

Topics for inclusion in instructional materials by level and subject areas.

- Elementary Level - Dr. Minda G. Sotaria
- Secondary Level - Dr. Esperanza A. Gonzales
- Tertiary Level - Dr. Concepcion M. Bernal

Thursday, May 13

8:00 A.M.	--	10:00 A.M.	--	Finalization of the Integration Chart
10:00	--	10:30	--	Coffee Break
10:30	--	12:00	--	Writing Sessions
12:00	--	1:30 P.M.	--	Lunch Break
1:30	--	3:00	--	Writing Sessions
3:00	--	3:30	--	Coffee Break
3:30	--	5:30	--	Writing Sessions
5:30	--	7:00	--	Dinner Break
7:00	--	9:00	--	Writing Sessions

Friday, May 14

8:00	--	10:00 A.M.	--	Writing Sessions
10:00	--	10:30	--	Coffee Break



10:30	-	12:00	-	Writing Sessions
12:00	-	1:00 P.M.	-	Lunch break
1:30	-	3:00	-	Writing Sessions
3:00	-	3:30	-	Coffee Break
3:30	-	5:30	-	Critical Evaluation
5:30	-	7:00	-	Dinner Break
7:00	-	9:00	-	Writing Sessions

Saturday, May 15

8:00	-	10:00 A.M.	-	Writing Sessions
10:00	-	10:30	-	Coffee Break
10:30	-	12:00	-	Plenary Session - Progress Report
12:00	-	1:30 P.M.	-	Lunch Break
1:30	-	5:30	-	Free

Sunday, May 16  
Field Trip or Free

2nd Week

Monday, May 17 - Tuesday, May 18

9:00	-	10:00 A.M.	-	Writing Sessions
10:00	-	10:30	-	Coffee Break
10:30	-	12:00	-	Writing Sessions
12:00	-	1:30 P.M.	-	Lunch Break
1:30	-	3:00	-	Writing Sessions
3:00	-	3:30	-	Coffee Break
3:30	-	5:30	-	Writing Sessions
5:30	-	7:00	-	Dinner Break
7:00	-	9:00	-	Writing Sessions

Wednesday, May 19

9:00	-	10:00 A.M.	-	Group Critique Session
10:00	-	10:30	-	Coffee Break
10:30	-	12:00	-	Group Critique Session
12:00	-	1:30 P.M.	-	Lunch Break
1:30	-	3:00	-	Plenary Session: Criteria for Validation
3:00	-	3:30	-	Break

3:30 - 5:30 - Revision for Validation  
5:30 - 7:00 - Dinner Break  
7:00 - 8:00 - Social Hour

Thursday, May 20  
Revision for Validation

Friday, May 21  
Critical Evaluation  
Typing for Validation

Saturday, May 22  
Critical Evaluation  
Typing for Validation

Sunday, May 23  
Free

3rd Week  
Monday, May 24  
Validation of Modules

Tuesday, May 25  
Continuation of Validation

Wednesday, May 26  
Study of Validation Results

Thursday, May 27  
Revision of Modules based on the results of validation

Friday, May 28  
Revision of Modules based on the results of validation

Saturday, May 29  
Finalization and Production

Sunday, May 30

Free

4th Week

Monday, May 31 to Thursday, June 3

Production of Materials

1. Stenciling
2. Proof-reading
3. Mimeographing
4. Collating
5. Binding

Thursday

Consideration of Draft Report on Workshop

Friday, June 4

Closing Ceremonies

NOTE:

For those who will produce instructional materials which are not modules, validation sessions will be utilized for further writing.

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WBA:  
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CONSTITUTIONAL DEVELOPMENT OF THE UNITED STATES  
 FROM 1787 TO 1865

Year	Event	Significance	Document	Section
1787	Constitution signed	Established the federal government	U.S. Constitution	1
1791	Bill of Rights adopted	Protected individual liberties	U.S. Constitution, Amendments 1-10	2
1800	Marbury v. Madison	Established judicial review	5 U.S. 137	3
1803	McCulloch v. Maryland	Established federal supremacy	17 U.S. 316	4
1805	Worcester v. Georgia	Established federal authority over states	21 U.S. 575	5
1810	Missouri Compromise	Resolved slavery issue in territories	9 U.S. 153	6
1820	Admission of Missouri	Expanded slavery to new territories	18 U.S. 583	7
1823	Johnson v. M'Intosh	Established federal title to land	21 U.S. 410	8
1824	Worcester v. Georgia	Established federal authority over states	21 U.S. 575	9
1825	Worcester v. Georgia	Established federal authority over states	21 U.S. 575	10
1829	Worcester v. Georgia	Established federal authority over states	21 U.S. 575	11
1831	Worcester v. Georgia	Established federal authority over states	21 U.S. 575	12
1832	Worcester v. Georgia	Established federal authority over states	21 U.S. 575	13
1833	Worcester v. Georgia	Established federal authority over states	21 U.S. 575	14
1834	Worcester v. Georgia	Established federal authority over states	21 U.S. 575	15
1835	Worcester v. Georgia	Established federal authority over states	21 U.S. 575	16
1836	Worcester v. Georgia	Established federal authority over states	21 U.S. 575	17
1837	Worcester v. Georgia	Established federal authority over states	21 U.S. 575	18
1838	Worcester v. Georgia	Established federal authority over states	21 U.S. 575	19
1839	Worcester v. Georgia	Established federal authority over states	21 U.S. 575	20
1840	Worcester v. Georgia	Established federal authority over states	21 U.S. 575	21
1841	Worcester v. Georgia	Established federal authority over states	21 U.S. 575	22
1842	Worcester v. Georgia	Established federal authority over states	21 U.S. 575	23
1843	Worcester v. Georgia	Established federal authority over states	21 U.S. 575	24
1844	Worcester v. Georgia	Established federal authority over states	21 U.S. 575	25
1845	Worcester v. Georgia	Established federal authority over states	21 U.S. 575	26
1846	Worcester v. Georgia	Established federal authority over states	21 U.S. 575	27
1847	Worcester v. Georgia	Established federal authority over states	21 U.S. 575	28
1848	Worcester v. Georgia	Established federal authority over states	21 U.S. 575	29
1849	Worcester v. Georgia	Established federal authority over states	21 U.S. 575	30
1850	Worcester v. Georgia	Established federal authority over states	21 U.S. 575	31
1851	Worcester v. Georgia	Established federal authority over states	21 U.S. 575	32
1852	Worcester v. Georgia	Established federal authority over states	21 U.S. 575	33
1853	Worcester v. Georgia	Established federal authority over states	21 U.S. 575	34
1854	Worcester v. Georgia	Established federal authority over states	21 U.S. 575	35
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1862	Worcester v. Georgia	Established federal authority over states	21 U.S. 575	43
1863	Worcester v. Georgia	Established federal authority over states	21 U.S. 575	44
1864	Worcester v. Georgia	Established federal authority over states	21 U.S. 575	45
1865	Worcester v. Georgia	Established federal authority over states	21 U.S. 575	46

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DEC-UNICEF SEMINAR-WORKSHOP ON THE PROMOTION OF INSTRUCTIONAL  
MATERIALS TO OPTIMIZE THROUGH EDUCATION THE POTENTIAL OF  
THE FILIPINO WOMAN IN HER FORTNITE IN PROGRESS  
AND DEVELOPMENT

La Salente Seminary - Tagaytay City  
May 10 - June 6, 1976

INFORMATION FOR PARTICIPANTS\*

1. All participants are expected to live in the La Salente Seminary throughout the 4-week seminar.
2. There may be evening and Saturday sessions when the need arises.
3. Registration of participants will start on Sunday, May 9, 1976 at 3:00 P.M. and close on Monday, May 10 at 3:30 P.M.
4. Each participant is requested to bring his own bed sheets, blankets, bed covers, and pillow cases. He/she may also bring a drinking glass, water bottle, and/or pail, if so desired.
5. Each participant is enjoined to bring reference materials on the role of women which may be useful in preparing instructional materials on any subject area. Everyone is likewise urged to bring textbooks, curriculum guides, or any other instructional materials that would be pertinent to the theme of the Seminar.
6. An organizational meeting will be held at 9:00 A.M. on Friday, May 7, 1976 at the National Educational Testing Center, DEC, Arbores, Manila at which your presence is urged.

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