

Republika ng Pilipinas
(Republic of the Philippines)
KAGAWARAN NG EDUKASYON AT KULTURA
(DEPARTMENT OF EDUCATION AND CULTURE)
Manila

January 14, 1976

DEPARTMENT MEMORANDUM
No. 7, s. 1976

NEW/REVISED PROGRAMS AND CURRICULA IN THE UP
DEPARTMENT OF EDUCATIONAL ADMINISTRATION

To the: Bureau Directors
Regional Directors
Coordinator, State Colleges
and Universities

1. The University of the Philippines has recently approved the institution of new degree programs, revision of existing degree programs in the field of Educational Administration and their implementation beginning the second semester of the academic year 1975-1976. The new degree programs instituted are the Certificate in Education in Educational Administration (C. Ed.); Master of Education in Educational Administration without Special Problem (M. Ed.); and the Professional Diploma in Educational Administration (P. E.).

2. These different degree programs are intended to meet the different needs of distinct types of clientele. The C. Ed. is intended for lower-lower management positions (e.g. department heads and teachers-in-charge); the M. Ed. for upper-lower management positions (e.g. assistant principals, principals and district supervisors); the P. E. for middle management positions (e.g. assistant superintendents, superintendents and division supervisors); and the Ed. D. for top management positions or the career executive service (e.g. chief of divisions in the DEO, assistant regional directors, regional directors, assistant bureau directors, bureau directors and undersecretary).

3. All the degree programs below the doctorate's degree (i.e. C. Ed., M. Ed., Plans A and B, and P. E.) emphasize the development of management skills in formulating educational policies relevant to regional and national development. The basic graduate programs (i.e. C. Ed. and M. Ed. Plan A and Plan B) seek to develop skills in

managing an individual school efficiently and effectively; the advanced degree programs (i.e. P.D. and Ed. D.) go beyond individual school management into the division, region and the nation.

4. All the degree programs seek to develop research skills but the objective differs by the levels and by the program within a level. The C. Ed., M. Ed. Plan B and P.D. all without special problem - seek to develop the ability to interpret and utilize scientific research findings in educational management. The M. Ed. Plan A and Ed. D. - both with special problem/dissertation - aim to develop research skills in designing, implementing, evaluating and utilizing scientific research findings in educational management and policy development, respectively. The difference in the research objective between the two research-oriented degree programs lies in emphasis. At the masteral level Plan A, the emphasis is on research on educational management; while at the doctoral level, the emphasis is on policy formulation and development.

5. Inquiries regarding details of these new and revised degree programs may be directed to the Dean, College of Education, University of the Philippines System, Diliman, Quezon City.

6. It is desired that this Department Memorandum be given wide dissemination in the school divisions for the benefit of the school officials and administrators who are interested in these programs at the state university.

(SGD.) MARCELO AMARANTE
Acting Secretary of Education and Culture

Enc.:

as stated

Reference:

None

Attachment: 1-2-4-4 - (D.C. 1-76)

To be indicated in the Perpetual Index
under the following subjects:

ADMISSION or ENROLLMENT
CURRICULA
OFFICIALS
PROGRAM, SCHOOL
TEACHERS

LIST OF COURSES IN THE DEPARTMENT OF
EDUCATIONAL ADMINISTRATION

1. EDAD 200 - ECOLOGY OF EDUCATIONAL ADMINISTRATION.- Social, economic, political, cultural, religious and other environments of organizations as they affect the policies and management of educational institutions/system and vice versa.
Credit: 3 units
2. EDAD 201 - HUMAN BEHAVIOR IN ORGANIZATIONS.- Behavior of individuals and groups in educational organizations.
Credit: 3 units
3. EDAD 202 - EDUCATION AND NATIONAL DEVELOPMENT.- Current socio-economic concepts, problems, issues and trends in education and national development.
Credit: 3 units
4. EDAD 211 - ORGANIZATION AND MANAGEMENT OF EDUCATIONAL INSTITUTIONS.- Theories, processes, strategies and procedures in the organization and management of educational institutions.
Credit: 3 units
5. EDAD 212 - COMMUNICATIONS IN EDUCATIONAL MANAGEMENT.- Management information system and communication networks for decision making, planning, implementation and control in education.
Credit: 3 units
6. EDAD 221 - PERSONNEL MANAGEMENT IN EDUCATION.- Personnel organization, policies, processes and procedures at all levels.
Credit: 3 units
7. EDAD 222 - SEMINAR IN MANAGEMENT SUPERVISION OF INSTRUCTION.
Credit: 3 units
8. EDAD 231 - FISCAL MANAGEMENT IN EDUCATION.- Financial management functions of educational institutions.
Credit: 3 units
9. EDAD 241 - SEMINAR IN EDUCATIONAL MANAGEMENT.

Prerequisite: Consent of Instructor
Credit: 3 units

10. EDAD 301 - PROBLEMS AND ISSUES IN ECOLOGY OF EDUCATIONAL ADMINISTRATION.

Credit: 3 units

11. EDAD 302 - PROBLEMS AND ISSUES IN EDUCATION AND NATIONAL DEVELOPMENT.

Credit: 3 units

12. EDAD 306 - SEMINAR IN LEGAL PROBLEMS AND ISSUES IN EDUCATION.

Credit: 3 units

13. EDAD 310 - SEMINAR IN EDUCATIONAL PLANNING.

Prerequisite: EDAD 202 or Consent of
the Director

Credit: 3 units

14. EDAD 311 - SEMINAR IN MANAGEMENT CONTROLS OF EDUCATIONAL INSTITUTIONS.

Prerequisite: EDAD 231

Credit: 3 units

15. EDAD 312 - COMPARATIVE EDUCATIONAL ADMINISTRATION.- The management of educational system in selected countries.

Prerequisite: EDAD 311

Credit: 3 units

16. EDAD 316 - SEMINAR IN MANAGEMENT OF EARLY CHILDHOOD EDUCATION.

Credit: 3 units

17. EDAD 317 - SEMINAR IN MANAGEMENT OF FURTHER EDUCATION.

Credit: 3 units

18. EDAD 318 - SEMINAR IN MANAGEMENT OF SECONDARY EDUCATION.

Credit: 3 units

19. EDAD 319 - SEMINAR IN MANAGEMENT OF HIGHER EDUCATION.

Credit: 3 units

20. EDAD 341 - FIELD PROJECT.

Prerequisite: Completion of 12 units
of the doctoral program including
EDAD 301 and EDAD 310

Credit: 3 units

21. EDAD 399 - RESEARCH SEMINAR IN EDUCATIONAL MANAGEMENT.

Prerequisite: Completion of 12 units
of the doctoral program including
EDAD 301 and EDAD 310

Credit: 3 units