

Republika ng Pilipinas
(Republic of the Philippines)
KAGABAHAN NG EDUCASYON AT KULTURA
(DEPARTMENT OF EDUCATION AND CULTURE)
Manila

October 29, 1975

DEPARTMENT MEMORANDUM
No. 186, s. 1975

SUBMISSION OF LIST OF ALL OFFICIALS AND EMPLOYEES
WHO CONTINUE TO BE IN THE SERVICE AND ARE PAID
SALARIES BUT WHOSE POSITIONS ARE NOT AUTHOR-
- IZED IN P.D. NO. 733, FY 1975-76 NOR IN
DULY APPROVED STAFFING PATTERNS

To the: Bureau Directors
Regional Directors
Chiefs of Services and Units

1. Reproduced on the reverse side is Budget Circular No. 251, dated October 21, 1975, of the Budget Commission requesting the submission of a list of all officials and employees in your respective agencies/units in the service and are paid salaries but whose positions are not authorized in P.D. No. 733 nor in duly approved staffing patterns. The list should be accomplished in four (4) copies indicating the data called for in the Circular.
2. An example of such employees are those paid from funds under R.A. 4092 and those carried under Special Budgets.
3. The list should be submitted through the Office of the Secretary of Education and Culture as soon as possible. Deadline set by the aforementioned Budget Circular is November 7, 1975.

(SGD.) JUAN L. MANUEL
Secretary of Education and Culture

Republic of the Philippines
BUDGET COMMISSION
Manila

October 21, 1975

BUDGET CIRCULAR NO. 221

: All Heads of Departments, Chiefs of Bureaus
and Offices

ECF : Submission of List of Officials and Employees
in the National Government whose Positions
Are Not Authorized in P.D. No. 733 Nor in
Approved Staffing Patterns.

For the purpose of updating data obtained under Budget Circular No. 245 dated May 19, 1975, all heads of government agencies are requested to submit a list of all officials and employees in their respective agencies who continue to be in the service and are paid salaries but whose positions are not authorized in P.D. No. 733 (General Appropriations, Fiscal Year 1975-76), nor in duly approved Staffing Patterns. The list which should be accomplished in three (3) copies shall contain the following:

- a. Name of Official/Employee
- b. Position Title and Present Salary
Per Annum
- c. Fund from which salary is paid
- d. Total Salaries Paid Per Annum

The list should be submitted to the Budget Commission not later than November 7, 1975.

(SGD.) JAIME C. LAYA
Acting Commissioner of the Budget

A true copy