

Republika ng Pilipinas
(Republic of the Philippines)
KAGAWARAN NG EDUKASYON AT KULTURA
(DEPARTMENT OF EDUCATION AND CULTURE)
Manila

October 15, 1975

DEPARTMENT MEMORANDUM
No. 172, s. 1975

1975 DEC-BIR LEADERSHIP SEMINAR-WORKSHOP
ON TAXATION EDUCATION

To the: Bureau Directors
Regional Directors
Coordinator, State Colleges
and Universities

1. A series of Leadership Seminar-Workshops on Taxation Education for regional and division social studies supervisors and college deans/instructors will be conducted by the Department of Education and Culture in cooperation with the Bureau of Internal Revenue in accordance with the following schedule:

<u>Regions</u>	<u>Place</u>	<u>Date</u>
IX, X, XI and XII	Insular Hotel Davao City	November 2-9, 1975
VI, VII and VIII	Sky View Hotel Cebu City	November 16-23, 1975
IV and V	El Grande Hotel Paranaque, Rizal	November 30-Dec. 7, 1975
I, II and III	Teachers Camp Lagnio City	December 14-21, 1975

2. From the viewpoint of the participants, the objectives of the seminar-workshops are as follows:

At the close of the seminar-workshop, the participant should be able to:

- a. Explain clearly the basic concepts in taxation and the procedures in making tax payments:

- b. Demonstrate how to develop tax information or concepts into instructional materials;
- c. Outline the conceptual framework showing how taxation could be integrated in social studies and mathematics;
- d. Prepare objective-oriented evaluation items for measuring achievement in taxation education;
- e. Rationalize his/her proposed division/college plan for training teachers/students in taxation education in the light of systems thinking.

3. In this connection, the school superintendents in your region should be instructed to allow their Division Social Studies Supervisors to attend the seminar-workshop in the Center indicated. Funds limitations require that the divisions, as well as the Regional Office, send only one delegate each. Universities and colleges in the region shall be requested to send one delegate each. The number of colleges/universities in the region that may send one delegate each is indicated in Inclosure 1. The Regional Director shall select the colleges/universities that shall send delegates to this Seminar and shall inform them accordingly. **NO OBSERVERS WILL BE ALLOWED** at the seminar-workshop.

4. Transportation expenses to and from the workshop center, board and lodging, per delegate are chargeable against SIF funds. Transportation expenses will be refunded upon presentation of the proper receipts or tickets at the workshop center.

5. A conceptual chart of the seminar-workshop and the schedule of daily activities are also inclosed with this Department Memorandum.

(SGD.) MARCELO ALBARRACIN
acting Secretary of Education and Culture

Incls.:

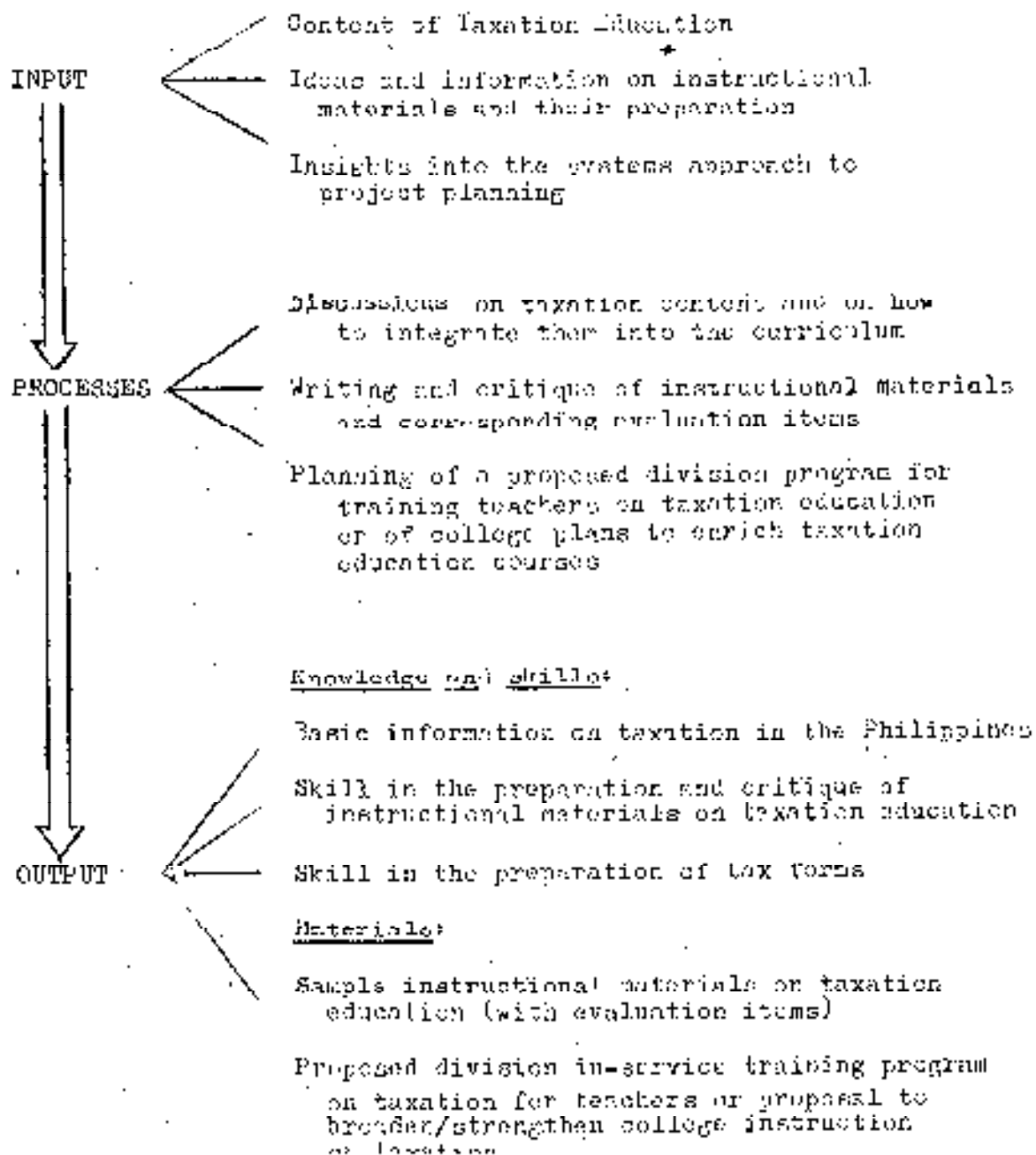
As stated

(Inclosure No. 1 to Department Memorandum No. 172, s. 1975)

NUMBER OF COLLEGES/UNIVERSITIES IN THE REGION
THAT MAY PARTICIPATE IN THE LEADERSHIP
SEMINAR-WORKSHOP ON TAXATION EDUCATION

Region No.	Number of Colleges/Universities That may send A Delegate Each	Seminar-Workshop Center
1	nine (9)	Teachers Camp, Baguio City
2	five (5)	- do -
3	seven (7)	- do -
4	fifteen (15)	El Grande Hotel Paranaque, Rizal
5	five (5)	- do -
6	six (6)	Sky View Hotel, Cebu City
7	eight (8)	- do -
8	four (4)	- do -
9	two (2)	Insular Hotel Davao City
10	three (3)	- do -
11	two (2)	- do -
12	three (3)	- do -

CONCEPTUAL CHART OF THE SEMINAR-WORKSHOP



Day	Sunday	Holiday	Tuesday	Wednesday	Thursday
Hour					
8:00		Lecture Discussion:	Lecture Discussion:	Lecture Discussion:	Floury case
	A	TECHNOLOGY	INCOME TAX	MISCELLANEOUS	of progress
	R	IN TAXATION	(Continued)	AND SPECIFIC	the writing
	E			TAXES	activity
10:00	I				
10:00	V				
10:15	A				
10:15	T	Lecture Discussion:	Lecture Discussion:	Lecture Discussion:	Continuation
10:15		INCOME TAX	BUSINESS TAX	LOCAL TAXES	writing ac.
12:00					
12:00					
1:00					
1:00	R	Setting goals	Lecture Discussion:	Lecture Discussion:	Continuation
	E	and	CLASSROOM INSTRU-	INSTRUCTIONAL	writing ac.
	G	Objectives	CTIONAL SYSTEMS;	MATERIALS, THEIR	
	L		EVALUATION	PREPARATION	
3:00	S			(continuation)	
3:00	T				
3:15	H				
3:15	A	Grouping and	Lecture Discussion:	Writing Instruc-	Group writing
	F	differentiating	INSTRUCTIONAL	tional Materials:	instruction
	I		MATERIALS: THEIR	(by levels)	Materials
	O		PREPARATION		
5:00	V				
5:00					
7:00					
7:00		Group Dynamics (by	Group Dynamics (by	Writing Instruc-	Continuation
	Reading	levels)	levels)	tional Materials:	Group Crit.
9:00	Conferences			(by levels)	

Friday	Friday	Saturday
Assessment on:	Revising instructional materials as per group critique	Continuation of planning of Division In-service Training on Exception
A	K	
Workshop activity	Writing evaluation items for the instructional materials written	Presentation of proposed In-service Training
A	S	
Workshop activity	Group critique on the evaluation items	Highlighting (if desired and work schedule permits)
A	K	
Workshop activity	Lecture: Discussion: SYSTEMS APPROACH TO PLANNING IN-SERVICE TRAINING	
A	K	
Workshop activity	Developing a proposed Division In-Service Training program	Workshop evaluation and closing program