

Republika ng Pilipinas
(Republic of the Philippines)
KAGAWARAN NG EDUKASYON AT KULTURA
(DEPARTMENT OF EDUCATION AND CULTURE)
Manila

September 23, 1975

DEPARTMENT MEMORANDUM
No. 148, s. 1975

TEACHER TRAINING PROGRAM IN SPECIAL EDUCATION
FOR 1975-1976

To the: Bureau Directors
Regional Directors
Coordinator, State Colleges and Universities

1. The Bureau of Elementary Education, in coordination with the Philippine Normal College and the University of the Philippines, is sponsoring a Teacher Training Program in Special Education for the school year 1975-1976. Funds for this program will be made available under R.A. No. 3562, entitled "An Act to Promote the Education of the Blind" and R.A. No. 5250, entitled "An Act Establishing a Ten-Year Training Program for Teachers of Special and Exceptional Children in the Philippines."

2. The program is open to qualified teachers, administrators of schools with special classes, and supervisors/coordinators in charge of special education in the division.

3. The training program for teachers is for a period of one summer and two semesters, starting the summer of 1975. It leads to a graduate certificate in Special Education with specialization in any of the following areas:

- a. Education for the Blind
- b. Education for the Deaf
- c. Education for the Gifted
- d. Education for the Mentally Retarded
- e. Education for Children with Behavioral Problems

4. Each division may nominate three candidates for each specialization (15 in all) to give better chance for selection.

5. The training course for administrators, to be offered for two consecutive summers (1976 and 1977) plus a practicum during the first semester after the second summer leads to a certificate in Organization, Administration and Supervision of Special Education Programs. Candidates with a master's degree, or its equivalent, are preferred for this program.

6. Candidates for the training program must meet the following requirements:

- a. Educational qualification - BSEE or BSE graduate
- b. Civil Service eligibility - Teacher
- c. Performance rating - Very Satisfactory
- d. Scholastic ability - Rating in college not lower than D or 1.75 or its equivalent, to qualify for admission to the graduate school, either at the Philippine Normal College or the University of the Philippines.
- e. Experience - Teacher must actually be in the public schools on permanent status and with at least two years of successful teaching experience with normal children.
Administrators, supervisors and/or coordinators must have one or more special education classes within their areas of supervision.
- f. Health - must be physically fit and emotionally stable to conduct division-wide surveys and carry out a screening program in addition to actual teaching of deviant children.
- g. Special qualification - must have genuine interest in, and dedication to, the education of exceptional children with qualities of leadership and personality traits for sequence specialization.
- h. Age - For teachers, not more than 40 years old; for administrators, supervisors and/or coordinators, not more than 50 years old.
- i. Marital status and sex - preferably single. Male recommendees are preferred for training as teachers of the blind; in the other areas of specialization, the best candidates will be selected irrespective of sex. Those on the family day are disqualified.

Each grantee will be entitled to the following privileges:

- a. Study leave with pay for the duration of the scholarship
- b. Free tuition and other enrollment fees
- c. Book allowance of ₱300
- d. Monthly stipend of ₱200 during the period of training except during the summer term when the stipend allowed for the whole period is ₱200
- e. Transportation expenses to Manila and return to be charged against local funds.

7. It is understood that items b, c, and d will be charged against the funds of R.A. 3562 and R.A. 5250 and not against the general funds allotted for the divisions.

8. Nominees must be prepared to advance expenses for stipends, board and lodging, and book allowance, funds for which may not be released until October, 1976.

9. All nominees will be interviewed by a screening committee at the screening center and on the date assigned for their region. The screening centers are as follows:

REGIONS	CENTER	DATE
1 and 2	San Fernando, La Union	Nov. 24-25, 1975
6, 7, 8, 9, 10 11, and 12	Cebu City	Dec. 1-5, 1975
3, 4, 5 and Special Schools	Philippine National School for the Deaf Harrison St., Pasay City	Dec. 15-19, 1975

10. Each candidate should submit to the BEE representative during the screening, three copies each of the following documents before the interview:

- a. The superintendent's letter of nomination.
- b. Original college transcript of records plus two xerox copies.
- c. Application form (Enclosure No. 1) properly accomplished.
- d. Signed scholarship agreement (Enclosure No. 2).
- e. Certified true copies of Performance Rating for the last two years.
- f. Health certificate duly accomplished by a government physician.
- g. Copies of Personal Data (C.S. Form 212) duly accomplished.
- h. A recent photograph, size 2" x 2".

11. Candidates who fail to make it to their screening centers on the specified dates may report to the Philippine National School for the Deaf, Harrison St., Pasay City, on December 15-19, 1975. After this extended period, candidates will not be entertained by the Special Education Unit, Bureau of Elementary Education.

12. Candidates chosen for the grants will be notified through their respective superintendents sometime in March, 1976.

(SGE.) JUAN L. MANUEL
Secretary of Education and Culture

Incls.:

as stated

8. Give a brief statement on why you have chosen the area of

(Signature)

(For the Recommending Officials)

1. Efficiency rating for the last two years:

School Year	Group A	Group B
_____	_____	_____
_____	_____	_____

2. Special training, interest and performances displayed and qualities of leadership shown by the recommendee:

3. Other special reasons for recommending the candidate:

I hereby certify that the foregoing statements are true and correct based on data available in this Office. If selected, this recommendee can be released from his/her present assignment.

Principal

Additional comments about the recommendee:

Division Superintendent of Schools

Republic of the Philippines
Department of Education and Culture
BUREAU OF ELEMENTARY EDUCATION
Division of _____

TRAINERSHIP AGREEMENT
(Form A: Traineeship with Pay)

I _____, in consideration of the traineeship granted me by the Bureau of Elementary Education and of the payment of my salary by the Republic of the Philippines during the period of such traineeship, do hereby agree:

1. To specialize in the teaching of the _____ Filipino children at the _____ for a period of _____ which will be the duration of the traineeship.
2. To maintain satisfactory grades and observe proper decorum at the University or College throughout the training period.
3. To return to my present assignment upon the termination of my traineeship and to render service to organize and teach classes of _____ children in public schools for at least two years, with full pay from the Department of Education and Culture.
4. To train a teacher understudy upon my return to insure a continuing program in my area of specialization.
5. To defray any other expenses in connection with my traineeship not chargeable to the government or the grantor and be able to advance expenses for stipends and books for at least two months pending release of funds by the government as provided for in the scholarship.
6. To reimburse the Republic of the Philippines, through the Department of Education and Culture, in an amount equal to the total compensation and allowances paid to me during the period of my traineeship in the event that, through inexcusable neglect or circumstances within my control, I fail to abide by the terms of this contract at any time during or after the period of my traineeship.

IN WITNESS WHEREOF, I have hereunto set my hand
this _____ day of _____, 1976 at

Greated

Designation

WITNESSES:

Superintendent of Schools

Regional Director