

REPUBLIC OF THE PHILIPPINES
Department of Education and Culture
MANILA
Mindanao

TANGGAPAN NG KALIHIM
Office of the Secretary

June 10, 1975

DEPARTMENT MEMORANDUM
No. 76, s. 1975

REG. ORGANIZATION WORKSHOP

TO: The Director of Public Schools
The Director of Private Schools
The Director of Vocational Education
The Regional Directors, and
The Chief of the Staff Services

1. An orientation workshop for regional administrative officers, regional budget officers, regional personnel officers, chief accountants, regional supply officers and regional records officers will be held at the RPS Operations Center, Department of Education and Culture from June 18 to 20, 1975. Participants from the field shall be allowed travel expenses chargeable against the funds of their respective regional offices subject to the usual accounting and auditing requirements.

2. The following are required to attend:

Chiefs of Divisions of Staff Services
Chiefs of Divisions and the Administrative
Staffs of Staff Bureaus
Regional Administrative Officers
Regional Supply Officers
Regional Personnel Officers
Chief Accountants
Regional Supply Officers
Regional Records Officers

3. Inclosed is the tentative program of the workshop together with a list of the participants.

SGD, JUAN L. MANUEL
Secretary of Education and Culture

Incl.:

As stated.

/for

ORIENTATION WORKSHOP
ON THE
DEPARTMENT OF EDUCATION AND CULTURE REORGANIZATION
June 16-20, 1975

Date	Subject Area	Discussants	Resource Persons
June 16	FINANCE MANAGEMENT	Rafael Reyesal Jesus Centola David Bonelien	Geoffilo Manosa (Budget Com.) Jose Cabitac (Budget Com.) Marcel Navarro (Budget Com.)
June 17	ACCOUNTING PROCEDURES	Nemesio Sana Angel Martin Gonzalo Coraton Jesus T. Chavez	Crisanto Bayon (Nat. Acctg. Off.) Mrs. Aurora Medina (Nat. Acctg. Off.) Marcelo Concepcion (COA) Asterio Lopez (COA)
June 18 a.m. and June 19 p.m.	PERSONNEL MANAGEMENT	Francisco C. Valdez Jose Lir Benjamin Estrada Mrs. Dolores Vitor	Mrs. Aurora de Leon (CSC) Mrs. Maria Luino (CSC) Miss Presentacion Voble (MADCO)
June 19 p.m.	RECORDS MANAGEMENT	Ruben Felix Cicilo Enciones Armando Santos Angel Dolores	Porulo Villanueva (Bureau of Records Management EMI)
June 20 a.m. and p.m.	SUPPLY MANAGEMENT	Jose Ventanilla Esteban Blas, Jr. Teodoro Miguel Cristobal Virtucio	

LIST OF PARTICIPANTS

ORIENTATION WORKSHOP ON DEB REORGANIZATION

June 16-17 - Finance Officers and Accounting Officers

Acosta, Procolo (BFRS), Budget Officer III,	Region I
Andres, Pedro (BVR), " " "	Region II
Gumban, Gonzalo (BVE), " " "	Region III
Sena, Memorio (BES), " " "	Region V
Arevalo, Lilia (BFS), " " "	Region VI
George, Kelli (BVL), " " "	Region VII
Ignacio, Luz (BFRS), " " "	Region VIII
Quiang, Ernesto (BVB), " " "	Region VIII
Maduga, Andres (BVB), " " "	Region X
Chavez, Jesus T. (BFRS), " " "	Region XI

(No Finance Officer for Region IX)

Kagaosan, Ildemonso (BPS), Accountant,	Region I
Pasania, Virgilio (BVB), " "	Region II
Arellano, Leovegildo (BPS), " "	Region III
Evangelista, Adoracion (BPS), " "	Region IV
Salazar, Cesar (BES), " "	Region V
Coronel, Angelita (BPS), " "	Region VI
Surico, Cezencio (BVR), " "	Region VII
Aranae, Lilia (BPS), " "	Region VIII
Parraran, Cesar (BPS), " "	Region IX
Palleas, Erlinda (BVR), " "	Region X
Castibon, Victoria (BFRS), " "	Region XI

June 18-19 - Administrative Officers, Personnel Officers, and Records Officers

Palanis, Felicisimo, Administrative Assistant III,	Bureau of Elementary Education
Bertrou, Cesar T., Administrative Assistant III,	Bureau of Secondary Education
Diana, Andres G., Administrative Assistant III,	Bureau of Higher Education
Malagrino, Tomas (Sagay City), Adm. Officer,	Region I
Puertes, Hilarion (BPS), " "	Region II
Gonzales, Orlando (BVB), " "	Region III
Pagalunan, Felix (BFRS), " "	Region IV
Vibar, Ricardo (BPS), " "	Region V
Anad, Antonio (Bacolod City), " "	Region VI
Pinos, Julio (Cebu City), " "	Region VII
Cruz, Servillano dela (Taojanan City), " "	Region VIII
Hernandez, Sinforoso (Zamboanga City), " "	Region IX
Ponar, Florentino (BPS), " "	Region X
Labajo, Alpiano (Davao City), " "	Region XI

Tengangco, Amparo (PPS),	Personnel Officer,	Region I
Javier, Eduardo (BPS),	"	Region I.
Ferrisola, Cesar (BPS),	"	Region III
Vitug, Dolores (BVE),	"	Region IV
Sanchez, Juanita (BPS),	"	Region V
Cuyasan, Concepcion (BPS),	"	Region VI
Chica, Antonio dela (BVE),	"	Region VII
Olea, Tomas (BPS),	"	Region VIII
	"	Region IX
Marqueses, Mariano (BVE),	"	Region X
Barcelona, Felipe (BPS),	"	Region XI

Escano, Nemesio (BPS),	Records Officer,	Region I
Tamayo, Francisco (BPS),	"	Region II
Pagal, Nicomedes (BPS),	"	Region III
Santos, Armando (BVE),	"	Region IV
Orillas, Francisco (BPS),	"	Region VI
Calayac, Nureziano (BPS),	"	Region VII
Oy Hidalgo, Remedios (Taaloban City),	"	Region VIII
Acayno, Alamo (BPS),	"	Region IX

(No Records Officer for Regions V, X and XI)

June 23 a.m. & p.m. - Administrative Officers and Supply Officers

Pelaris, Melchior A.,	Adm. Assistant III,	Bureau of Elec. Edu.
Ferreros, Oscar P.,	"	Bureau of Sec. Edu.
Llanes, Andres G.,	Adm. Assistant III,	Bureau of Higher Edu.
Meleguito, Levia (Baguio City),	Adm. Officer,	Region I
Puertes, Nicamor (BPS)	"	Region II
Gonzaga, Orlando (BVE),	"	Region III
Fagaloran, Felix (BPS),	"	Region IV
Vilar, Rosendo (BPS),	"	Region V
Yapal, Antonio (Bacolod City),	"	Region VI
Plano, Julio (Cebu City)	"	Region VII
San, Servillano dela (Taaloban City),	Adm. Off.,	Region VIII
Serranier, Sincoroso (Ambacanga City),	"	Region IX
Ponac, Florentino (BPS),	Administrative Officer,	Region X
Tatijo, Ulpiano (Davao City),	"	Region XI

Blas, Esteban Jr. (BVE),	Supply Officer,	Region I
Pagal, Patria (BPS),	"	Region II
Vitucio, Cristobal (BPS),	"	Region III
Pagal, Esteban (BPS),	"	Region IV
Flores, Constanza (BPS),	"	Region V
Cordova, Jose (BPS),	"	Region VI
Santiago, Constanza (BPS),	"	Region VII
Puertollano, Melitioso (BPS),	"	Region VIII
Acuna, Adolfo	"	Region IX
Hagal, Cesar (BPS),	"	Region XI

(No Supply Officer for Region X)