

REPUBLIC OF THE PHILIPPINES  
MINISTRY OF EDUCATION AND CULTURE  
Department of Education and Culture  
MANILA

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TAMBOGAN DE KALIBIN  
Office of the Secretary

March 5, 1975

DEPARTMENT MEMORANDUM  
No. 29, s.. 1975

END "ONE-APPEAL PLAN"  
FOR FY 1975-76

TO: All Bureau Directors and  
Chiefs of Offices/Agencies

1. In view of decided advantages in the establishment of the United Welfare Fund in all Bureaus and Offices under the Department of Education and Culture pursuant to the One-Appeal Plan authorized under Memorandum Circular No. 596 dated September 13, 1972 of the Office of the President and adopted for the Department per Department Order No. 32, s. 1973 dated September 14, 1973, the said "One-Appeal Plan" shall continue in operation for FY 1975-76 to meet requests for financial assistance of various creditable organizations which are normally authorized to conduct fund campaigns.

2. Attention is invited to the following provisions of the guidelines under Department Order No. 32, s. 1973 for the implementation of the One-Appeal Plan, viz:

SEC. 3. The contribution equivalent to one day's salary of the official or employee shall be deducted for four (4) usual monthly installments, each installment payment collectible on the last payroll of each month collections are due.

For FY 1975-76, the collections cover the four (4) months period up to June, 1975.

SEC. 4. Separate receipts shall be issued by cash collecting officers of the Bureau or Office for the amount collected corresponding to the deduction made on the employee's salary for each month during the four-month period.

SEC. 6. The collections of the One Appeal Plan each month for the four-month period aforementioned shall be deposited with the P.O. to the Account of the DDC United Welfare Fund and 50% be used to make for contribution of DDC to various charitable organizations for FY 1975-76 in accordance with a budget prepared by the One-Appeal Plan Committee and approved by the Secretary of Education and Culture.

SEC. 7. All contributions for charitable purposes shall be made only upon authority of the Secretary of Education and Culture.

3. Each Bureau Director or head of office or agency shall submit not later than July 15, 1975 the list of officials and employees contributing to the Fund, indicating the amount equivalent to one day's pay and the monthly deduction for the four-month period, March to June, 1975.

4. Enclosed as Annex "A" and "B" hereto, is the report on the collections and the disbursements of the 1st year operations of the United Welfare Fund as of March 4, 1975 for the information and guidance of all concerned.

5. The undersigned appeals for the support and cooperation of all officials and employees to the One-Appeal Plan for its operation for FY 1975-76.

(SVC.) JUAN L. MANUEL  
Secretary of Education & Culture

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Enc1.

As stated.

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REPUBLIKA NG PILIPINAS  
 Republic of the Philippines  
 DEPARTMENT OF EDUCATION AND CULTURE  
 Department of Education and Culture  
 MANILA  
 Manila

TAGAPANG-ALANG  
 Office of the Secretary

G. E. C. UNITED STATES FUND

STATEMENT OF ACCOUNT

Total Collections:

1. Bureau of Public Schools	₱11,304.00	
2. Bureau of Vocational Education	3,990.27	
3. Office of the Secretary	2,821.00	
4. Bureau of Private Schools	2,097.30	
5. National Museum	1,592.96	
6. Aedical & Dental Services	1,265.00	
7. Inst. of National Languages	908.70	
8. National Historical Institute	540.00	
9. State Scholarship Council	309.60	
10. Penetration Education Program	398.40	₱25,068.23

Less:

Disbursements to various beneficiaries	₱14,300.00	
Bank charges for the purchase of Cashier's Checks	57.44	14,337.44
		₱10,750.79

Add:

Interest Income	448.68	
Return by Director Re Above Top of unexpended balance of contribution to DEPTAS	4.80	453.68

Cash In Bank ₱11,384.47

CHECKED BY CASHIER:

(Sgd.) WILF C. SALAZAR  
 Cashier, II

Tral. to D.R. 320, a. 1975

EXHIBIT "B"

DISBURSEMENTS FOR THE 1975 JUNE  
WELFARE FUND AS OF MARCH  
31, 1975

1. Philippine Mental Health Association	P 1,500.00
2. Narcotics Foundation of the Phil. Is.	1,500.00
3. D.E.V.E.A.	400.00
4. Foundation for Youth Development	2,500.00
5. Philippine Tuberculosis Society	2,500.00
6. Safety Organization of the Philippines	1,000.00
7. Community Chest Foundation of Metro Manila	1,000.00
8. World Phil. Union Mission of the 7th Day Adventist	500.00
9. Foundation '74	1,000.00
10. General Assembly of the Blind	100.00
11. United Blind Association, Inc.	100.00
12. Kamile Association of the Blind, Inc.	100.00
13. Blind Association of the Philippines	100.00
14. Philippine Blind Association	100.00
15. Foundation for the Blind of the Philippines	100.00
16. Philippine Association for the Sightless, Inc.	100.00
17. Childrens' Museum & Library, Inc.	1,000.00
18. Philippines International Friendship Org.	200.00

Total disbursements - - - - - P14,300.00

Bank charges . . . . . 37.44

P14,337.44

CERTIFIED CORRECT:

(Sgd.) LUIS G. STEWART  
Cashier NT