



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION

CHED MEMORANDUM ORDER

No. 47

Series of 2008

TO : CHED REGIONAL DIRECTORS
PRESIDENTS/ HEADS OF PUBLIC AND PRIVATE HEIs

SUBJECT : SEARCH FOR THE BEST STUDENT SERVICES
PROGRAM AWARD

DATE : September 9, 2008

In accordance with the pertinent provisions of Republic Act No. 7722, otherwise known as the "Higher Education Act of 1994", and in consonance with the implementation of the project on the Search for the Best Student Services Program Award pursuant to Resolution No. 137-2008 of the Commission en banc meeting, the Commission hereby issues the Implementing Guidelines for the Search on the Best Student Services Program Award.

The Best Student Services Program Award recognizes and awards institutions whose outstanding student services programs were developed and implemented in support of the students' academic success and development as envisioned by the provisions of CMO No. 21 series 2006.

A. OBJECTIVES:

1. To provide impetus for enhancing student services in public and private Higher Education Institutions (HEIs),
2. To promote greater appreciation on the importance of rendering effective and efficient student services in higher education; and
3. To recognize excellence in student affairs and services in HEIs

B. CRITERIA FOR THE SEARCH

Applications shall be evaluated and ranked on the basis of the following:

1. National Relevance (Vision, Mission, Goals of Student Services)	20%
2. Performance	60%
> Student Welfare Programs and Services	30%
> Student Development Program and Services	30%
3. Impact/ effect of student services/ programs to the students	20%
Total =	100

C. NATIONAL AWARD CATEGORIES

A. Outstanding Student Services Award

B. Regional Awards

1. Best in National Capital Region (NCR) Cluster
2. Best In Luzon Cluster
3. Best in Visayas Cluster
4. Best in Mindanao Cluster

C. Special Awards

1. Best in Student Welfare
2. Best in Student Development
3. Best in Student Community Involvement

D. NOMINATION AND SELECTION PROCEDURE

1. Each Region will form their own Selection Committee, the Regional Technical Working Group (RTWG),
2. One Regional winner will be declared in each region,
3. The CHED Regional Office will endorse the regional winner to the CHED Central Office together with the following documents:
 - Completed Application
 - Endorsement from CHED Regional Office
 - Good quality video tapes and CDs of student services program activities and other concerns.
4. Submitted application is subject for evaluation and validation of the members of the CHED Central Office Technical Working Group based on the set criteria.

E. FOR THE NATIONAL AWARDS

The Awards Board at the CHED Central Office shall conduct the evaluation and validation of entries of the Regional Winners.

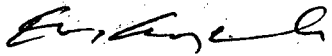
F. TIMETABLE

Deadline for submission of applications to CHED Regional Office	December 15, 2008
Deadline for submission to Awards Board-Central Office	January 15, 2009
Announcement of Winners	February 16, 2009
Awarding Ceremony	February 27, 2009

This CMO supersedes CMO 31 series of 2006

Wide and immediate dissemination of this Memorandum is enjoined.

Issued this 28th day of October 2008 at Quezon City, Philippines.


EMMANUEL Y. ANGELES, Ph.D.
Chairman