



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION

CHED MEMORANDUM ORDER

No. 40
Series of 2007

**SUBJECT : IMPLEMENTING RULES AND REGULATIONS FOR THE
SCHOLARSHIP PROGRAM UNDER THE CHED-HIGHER
EDUCATION DEVELOPMENT PROJECT**

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It is a mandated function of the State as provided for in the Philippine Constitution “to protect and promote the right of all citizens to quality education at all levels, and take appropriate steps to make such education accessible to all (Art. XIV, Section 1) and “to establish and maintain a system of scholarship grants, student loan program, subsidies and other incentives which shall be available to deserving student in both public and private schools, specifically to the underprivileged (Art. XIV Sec. 2(3).

In accordance with the Constitutional mandate and the pertinent provisions of Republic Act No. 7722, otherwise known as the “Higher Education Act of 1994” and in pursuit of the goals for “Access and Equity, Efficiency and Effectiveness, Relevance and Responsiveness and Quality and Excellence”, there is hereby created the CHED-HEDP Scholarship Program.

I. OBJECTIVES

This set of guidelines aims to define the responsibilities, accountabilities of all concerned in the implementation and administration of the CHED-HEDP scholarship program in order to:

1. objectively select the most deserving student based on the results of the National Career Assessment Examination (NCAE), Financial Eligibility Index and Socio Eligibility Index and priority programs
2. raise the efficiency and effectiveness in the delivery of services and financial assistance to the scholars
3. ascertain that scholars are enrolled in SUCs and private HEIs with priority programs duly recognized by CHED.

II. SELECTION CRITERIA

The applicant must:

1. be a Filipino citizen.
2. have taken the National Career Assessment Examination administered by the Department of Education with a percentile rank score of 90 or above in either General Scholastic Ability (GSA) or Entrepreneurial Skill.

3. belong to the upper ten percent of the graduating class as certified by the school principal.
4. enroll in SUC or in private HEI with programs duly recognized by CHED in his/her respective region and must enroll in CHED-identified priority program.
5. be of good moral character.
6. be in good health as certified by a government physician.
7. not have completed any baccalaureate degree.
8. not be more than 25 years of age at the time of application.
9. belong to a family whose combined gross annual income of parents does not exceed Php 150,000.00.

III. DOCUMENTS REQUIRED

1. NCAE results
2. Form 138 (photocopy signed by the Principal)
3. Certification of good health issued by a government physician.
4. Latest BIR Income Tax Returns (ITR) of parents
5. Certificate of good moral character from the High School Principal or Guidance Counselor
6. Certification from the School Principal that he/she belongs to the upper ten percent of the graduating class

IV. FINANCIAL BENEFITS

1. A scholar under this program shall be entitled to Twenty Five Thousand Pesos (P25,000.00) per semester or fifty thousand pesos (P50,000.00) per SY inclusive of tuition and other school fees for four years provided the grantee complies with the condition of the scholarship.

V. SCHOLARSHIP CONDITIONS

1. The scholar shall carry a full semestral load as prescribed in the curriculum and finish within the normal duration of the program.
2. The scholar shall maintain a general weighted average of 81% or its equivalent in accordance with the policies and standards of the school where he/she is enrolled.
3. Failure to maintain a general weighted average of 81% or its equivalent or failure in one academic subject within a given semester/term shall be cause for termination of scholarship.
4. Except for meritorious reasons, no scholar shall be allowed to defer enrolment for two consecutive semesters.

VI. ADMINISTRATION AND MANAGEMENT

The following are the duties and responsibilities of CHED Offices and the higher education institutions relative to the administration and implementation of the program:

A. CHED-OSS, HEDFS and CHEDRO

1. Process and release the financial benefits of the scholars to the participating Higher Education Institution
2. Monitor the implementation of the program.
3. Decide on the termination of financial assistance of scholars, appeal for reconsideration/reinstatement of terminated scholarship and act on requests for deferment of scholarship utilization, financial assistance for summer and other matters of similar nature.

B. Participating Higher Education Institutions

1. Orient CHED scholars enrolled in the school on the policies, standards and guidelines of the programs.
2. Submit to CHED-OSS the list of scholars enrolled during the semester for funding purposes within two (2) weeks after close of enrolment and progress report on the status of scholars using the prescribed format.
3. Release to scholars financial benefits due to them under the program.
4. Submit to CHED-OSS through the CHEDRO copy furnished HEDFS liquidation report of the funds transferred by CHED certified correct by the Accountant and verified by the Auditor at the end of the semester. Any unutilized/-unexpended funds shall be automatically deducted from the ensuing releases.
5. Recommend to CHEDRO measures to improve the administration of the program.

VII. EFFECTIVITY

These rules and regulations for the implementation of the CHED-HEDP Scholarship Program shall take effect beginning School Year 2007-2008.

For proper guidance and strict compliance of all concerned.

Issued this 20th day of July, 2007, Pasig City, Philippines.

For the Commission:


CARLITO S. PUNO, DPA
Chairman