



Republic of the Philippines  
OFFICE OF THE PRESIDENT  
COMMISSION ON HIGHER EDUCATION

CHED MEMORANDUM ORDER (CMO)

No.: 23

Series of 2006

SUBJECT: POLICIES, STANDARDS AND GUIDELINES FOR THE GRANT AND/OR RETENTION OF MARITIME UNIVERSITY STATUS

In accordance with the pertinent provisions of Republic Act (RA) No. 7722 otherwise known as the "Higher Education Act of 1994," and by virtue of Resolution No. 685-2005 of the Commission en banc dated November 21, 2005, and to further promote and enhance relevant and quality maritime higher education in the country, the following standards and guidelines for the grant and/or retention of maritime university status are hereby adopted and promulgated, thus:

Section 1. **Rationale.** These Policies, Standards and Guidelines (PSG) for the grant and/or retention of maritime university status were established in order to promote a truly deserving maritime higher education institution in the country into the status of maritime university. This PSG is an offshoot of the implementation of CHED Memorandum Order (CMO) No. 48, series of 1996 entitled "Updated Standards and Guidelines for the Grant and/or Retention of University Status vis-à-vis Higher Education Institutions (HEIs)" which recognizes the need to establish a technical university and for this purpose a Maritime University.

Section 2. **Policy.** Maritime University Status, being a distinctive honor, shall be reserved only for the truly deserving maritime higher education institutions in the country which have proven their excellence in the areas of instruction, research and extension.

Section 3. **Standards and Guidelines in the Manual of Regulations for Private Schools and CMO 48, series of 1996.** The provisions contained in the Manual of Regulations for Private Schools (8<sup>th</sup> Edition) relative to the grant and/or retention of university status and CMO 48, series of 1996 - Updated Standards and Guidelines for the Grant and/or Retention of University Status vis-à-vis Higher Education Institutions (HEIs) are hereby made applicable to all HEIs (State Universities and Colleges (SUCs), Private Higher Education Institutions (PHEIs), and Local Colleges and Universities (LCUs)) except as they are hereinafter updated, revised and/or amended.

Section 4. **Standards and Guidelines.** Hereunder are the standards and guidelines for the grant and/or retention of maritime university status:

4.1. General Requirements.

- a) Feasibility study on the proposed maritime university including policy on student admission.
- b) Certified Quality Standards System.

4.2. Degree Programs. The maritime higher education institution offers only programs in maritime studies and maritime related programs recognized and/or authorized by this Commission.

4.2.1. Four (4) BS programs (BSMT, BSMarE, BS Customs Administration, BS Cruise Ship Management, etc.); and

4.2.2. At least with Three (3) maritime Graduate programs; MS in Maritime Education, MS in Maritime Management, MS in Ship Management.

4.3. Accreditation. The BSMT and BSMarE programs must have Level III accreditation (or the Commission's equivalent), and also for the graduate programs they should have at least three graduate programs with Level III accreditation.

4.4. Instruction. – The maritime higher education institution must exhibit a continuing quest for excellence and a commitment to reasonably high standards of instruction through the quality of its maritime programs, outstanding achievements of its graduates, and excellent performance of its graduates particularly in the board examination for the operational level. The board performance both for the Deck and Engine Marine Officers in the operational level shall be over and above the average of the PRC over a period of five (5) consecutive years, with a minimum of ten (10) examinees per year. There must be a documented graduate profile which includes among others, records of actual employment, status and performance. Alumni activities must also be documented.

4.5. Research. The maritime higher education institution must have the following:

4.5.1. research unit that manages, monitors and evaluates research activities and manned by permanent staff.

4.5.2. adequate facilities for the conduct of research in the maritime programs or specified discipline.

4.5.3. track record of not less than three (3) years in maintaining high research standards as evidenced by a dynamic maritime, maritime related research programs and research publications in refereed national and international in the specified discipline.

4.5.4. research agenda should be adequate on the institution's philosophy and framework and with the National Higher Education Research Agenda (NH & RA) and other research thrusts.

4.5.5. faculty members should likewise present their research accomplishments in local and international form.

4.6. Extension Services. – The maritime higher education institution must have a credible community extension program which may take the form of continuing education, application of research results, community service and the like. Reports of these activities should be made readily available.

4.7. Faculty Requirements. For the maritime higher education institution to acquire maritime university status, the following initial conditions regarding its faculty must be complied with, to wit:

4.7.1. At least 35 % of its faculty for General Education must have a post graduate degree.

4.7.2. At least thirty percent (30%) of its faculty for professional courses are master's degree holders or related degree in their respective areas of specialization.

4.7.3. At least fifty percent (50%) of its faculty must be full-time.

4.8. Site and Buildings. The maritime higher education institution must own its institutional site with a minimum area of five (5) hectares, three (3) hectares of which are contiguous to the main campus. Its buildings should be made of permanent materials constructed in accordance with existing laws, rules and regulations.

4.9. Library and Laboratory Facilities and Equipment. The library and laboratory facilities and equipment of the maritime higher education institution must conform to the standards set by the Commission. In addition, the maritime HEI should also provide:

4.9.1. students with access to other library resources and databases through the Internet and other information technology facilities, including CD-ROM. There must be sufficient internet facilities to accommodate the required number of students at a given time or schedule.

4.9.2. library facilities with a seating capacity for at least 30% of the total population.

4.9.3. at least 2,000 non-duplication book titles in maritime and maritime related books

4.9.4. at least 10,000 volumes of maritime and related books published within the last 5 years

4.9.5. There must be a system for continuous subscription of at least ten (10) professional/technical journals in maritime education.

Section 5. Procedure. The maritime higher education institution applying for a grant of maritime university status must submit to the Chairman of the Commission a written application for a change of status attaching therewith its full institutional profile. The Commission shall form an evaluation team with the task of evaluating the said application in accordance with this CMO and other pertinent rules and regulations.

Section 6. Review. The standards and guidelines contained herein and the maritime higher education institution's compliance therewith shall be reviewed every three (3) years from the grant/retention of maritime university status to/ of the HEI.

Section 7. Repeal. – All issuances in conflict herewith are hereby deemed revoked, revised, amended and/or repealed accordingly.

Section 8. Effectivity. – This CMO shall take effect immediately.

**SO ORDERED.**

Pasig City, Philippines. June 14, 2006

A handwritten signature in black ink, appearing to read 'Carlito S. Puno', written in a cursive style.

**CARLITO S. PUNO, DPA**  
Chairman