



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION

CHED Memorandum Order

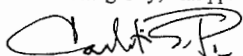
No. 41

Series of 2005

**SUBJECT: GUIDELINES FOR THE SEARCH FOR BEST HEI RESEARCH
PROGRAMS**

In consonance with Section 8 of Republic Act (R.A.) No. 7722, mandating the Commission on Higher Education (CHED) to enhance the research function of higher education institutions (HEIs) in the Philippines, and pursuant to CEB Resolution No. 638 of 2005, CHED hereby issues the Guidelines for the Search for Best HEI Research Programs, for immediate dissemination.

Pasig City, Philippines ~~November 29,~~ 2005


CARLITO S. PUNO
Acting Chairman

GUIDELINES FOR THE CHED BEST HEI RESEARCH PROGRAMS

A. Purpose

Research as one of the triad functions of higher education institutions (HEIs) enhances the individual's capacity to conduct technology-directed and innovative/creative work. Since colleges and universities are among the primary institutions tasked to generate and disseminate knowledge, they should be encouraged to conduct research and other scholarly investigations in the various academic disciplines. Higher education institutions play an important role in developing and nurturing a "research culture" among the people.

The CHED Best Research Program is intended to recognize both the author(s) - implementors and the HEI for the research program that has contributed most to the cluster of discipline(s).

B. The Awards

National Winner -

- Trophy
- P 1M cash award

Regional Winners -

- Plaques of recognition
- P300,000 cash award for 1st prize
- P200,000 cash award for 1st runner up
- P100,000 cash award for 2nd runner up

C. Scope

The award is open to all HEIs in the country, public and private. The candidate research programs (two at the most per HEI) should be:

- active with breakthroughs/accomplishments outputs during the last 5 years
- essentially applied and
- multi-disciplinary

D. Criteria

1. Development impact – refers to the contribution of the program to national development and productivity of the society based on the technologies developed (new product, equipment, gadget, methods & processes, etc.) and economic and social benefits derived from the program 40%
2. Impact on the discipline – refers to the contribution of the program to science & technology, patents; the improvement of academic programs such as new courses instituted/courses revised; better and innovative ways of teaching; improved student performance; better teaching materials; new knowledge/theory obtained from the research program; revision of old ideas to the new knowledge from the program; publications published within 5 years (refereed journal articles, books/chapters, 40%

monographs and other types); and papers presented in scientific conferences, seminars and other forums.

3. Institutional and policy environment for the Program– refers to the organizational/infrastructural and the policy support provided by the HEI as evidenced by the certified list of the support provided by the HEI to the research program, such as but not limited to: research center/office, equipment , amount of funds, manpower, publication support and policies supportive of research.	10%
4. Novelty or originality – as shown in the state of the art review	5 %
5. Recognition given to the program - refers to citations, awards given by awarding organizations/bodies based on photocopies of certificates and other mementos of the awards/citations and other forms of recognition from external organizations and scientific societies (here and abroad).	5 %
Total	100%

E. Nomination & Selection Procedure

- Nomination forms may be obtained from Commission on Higher Education, Office of Policy, Planning, Research & Information, Rm. 204 Jollibee Centre San Miguel Avenue Ortigas Centre Pasig City or at www.ched.gov.ph.

Each nomination should be signed by the President of the concerned institution and submitted to CHED-OPPRI or Regional Offices. Entries shall be evaluated by the CHED Awards Board with the following composition:

CHED Chairman/designated Commissioner	-	Chair/Co-Chair
Two Directors from any of the DOST councils (except from donor agencies)	-	Members
Two Research Directors from other Funding institutions	-	Members

F. Timetable

Deadline for submission of nominations to CHED OPPRI-Regional Offices	Month 4 after announcement/ launching
Deadline for submission of Regional Nominees to National Awards Boards	Month 6
Announcement of winners and Awarding Ceremony	Month 7-8
Awarding Ceremony	



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EXCERPTS FROM THE MINUTES OF THE 261st COMMISSION MEETING HELD ON THE 7th DAY OF NOVEMBER 2005 AT THE 5TH FLOOR DAP BUILDING, SAN MIGUEL AVE., PASIG CITY

Upon motion duly made, seconded, and unanimously carried, the following resolution was adopted by the Commission en banc, thus:

RESOLUTION NO. 638 - 2005

RESOLVE, AS IT IS HEREBY RESOLVED, that upon the favorable recommendation of OPPRI Director Jean C. Tayag, the Commission **approved** the Revised Guidelines for Best Research Program Award together with the additional budget of P9 Million.

RESOLVE FURTHER, AS IT IS HEREBY FURTHER RESOLVED, that the Commission **tasked** OPPRI Director Tayag to conceptualize another research award for average performing HEIs.

CARLITO S. PUNO, DPA
Acting Chairman and Presiding Officer
07 November 2005 Commission Meeting

SATURNINO M. OCAMPO, JR.
Commissioner

(On Official travel)

LUNINGNING MISUARez- UMAR
Commissioner

NENALYN P. DEFENSOR
Commissioner

(On Official Travel Abroad)

NONA S. RICAFORT
Commissioner

Program Committee for comments. It was noted that the award scheme now includes Regional winners: 1 first prize, 1 first runner up and 1 second runner up. Regional winners shall receive a plaque of recognition; cash awards of P300,000 for the 1st prize, P200,000 for 1st runner up & P100,000 for 2nd runner up. However, this shall entail an additional P9,000,000.00 to its budget.

Commissioner Defensor reiterated that the award should be distributed equitably to avoid giving the awards to only a few selected institutions.

The Commission further tasked the OPPRI Director to conceptualize another research award for average performing HEIs.

Upon motion duly made, seconded, and unanimously carried, the following resolution was adopted by the Commission en banc, thus:

RESOLUTION NO. 638 - 2005

RESOLVE, AS IT IS HEREBY RESOLVED, that upon the favorable recommendation of OPPRI Director Jean C. Tayag, the Commission **approved** the Revised Guidelines for Best Research Program Award together with the additional budget of P9 Million.

RESOLVE FURTHER, AS IT IS HEREBY FURTHER RESOLVED, that the Commission **tasked** OPPRI Director Tayag to conceptualize another research award for average performing HEIs.

13. Project Brief for the Implementation of the Regional Capacity Building for the Implementation of the New Pre-Service Teacher Education Curriculum of the Philippines

The Commission approved the matter pending the evaluation of the proposals by the Committee composed of Commissioner Defensor, Director Sison and Director Mojica, which was created during the previous CEB meeting. However, Atty. Septon Dela Cruz was designated by the Commission to sit as member of the said Committee to evaluate the legal aspect of the proposal in view of Director Sison's study leave.

Upon motion duly made, seconded, and unanimously carried, the following resolution was adopted by the Commission en banc, thus:

MINUTES OF THE MEETING

11.07.05

EIS

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