



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION

CHED Memorandum Order (CMO)

No. 34
Series of 2005

SUBJECT : SUBMISSION TO THE DANGEROUS DRUGS BOARD (DDB) OF SOFT AND HARD COPY OF THESIS/DISSERTATION DONE ON DRUG ABUSE AND DRUG RELATED CONCERNS

In pursuance of the pertinent provisions of Republic Act No. 7722, otherwise known as the "Higher Education Act of 1994", and to strengthen the linkage with other National Government Agencies, all higher education institutions (HEIs) are hereby directed to submit hard and soft copies of thesis and/or dissertation done on Drug Abuse and Other Drug Related Concerns to the Dangerous Drugs Board, PDEA Building, NIA Northsite Road, National Government Center, Barangay Pinyahan, Quezon City.

For strict compliance.

Pasig City, Philippines, October 5, 2005, 2005.

CARLITO S. PUNO, DPA
Acting Chairman



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION

MEMORANDUM FROM THE EXECUTIVE DIRECTOR

FOR : THE HONORABLE ACTING CHAIRMAN
COMMISSIONERS
DEPUTY EXECUTIVE DIRECTOR
CENTRAL OFFICE DIRECTOR

SUBJECT : Matters Taken Up during the 257th Commission En Banc Meeting dated September 19, 2005

DATE : September 20, 2005

Please find below the items discussed and acted upon by the Commission En Banc during its 257th Meeting held on September 19, 2005:

Items Deliberated	Commission Action
Matters Arising From the 256th CEB Meeting	
1. Liquidation report of FAPE	Deferred pending the recommendations of AFS Director Regina B. Fortes and HEDF Director Evelyn V. Mojica. The AFS and HEDF Directors were tasked to submit their recommendations during the next CEB Meeting.
2. Insertions to the CHED Budget	The Commission noted the update from AFS Director Regina B. Fortes, that is, a letter has been sent to Rep. Andaya, Committee on Appropriations, House of Representatives, informing him of the insertions to the CHED Budget.
3. Case of AMA vs. CHED re: Issuance of Permit to Operate the BS Nursing Program by CHED to AMA Computer College – Makati	OPS Director Catherine Q. Castañeda was tasked to inform the AMA Computer College – Makati about the September 30, 2005 deadline for the submission of compliance documents.

<p>4. Request for Reconsideration of the PMAP relative to its application for Government Authority to Operate the Master in Human Resource Management</p>	<p>OPS Director Catherine Q. Castañeda was tasked to refer to the CHED Legal Service the Draft CMO re: Policies and Guidelines for Professional Organizations Intending to Offer Graduate Programs, for review and comments, and later by the Program Committee.</p>
<p>5. CHED Rationalization Plan and Organizational Structure</p>	<p>Deferred</p> <p>To be finalized during the next CEB Meeting on September 26, 2005 prior to submission to the DBM.</p>
<p>6. Proposal to Cut-down the OPS staff by 20%</p>	<p>Considering that the two sets of proposals/ recommendations were given only during the CEB Meeting, the Commission deferred action on these proposals/recommendations to give the Acting Chairman and Commissioners ample time to review the documents submitted by the OPS.</p>
<p>7. Letter from PAASCU Institutions granted Autonomous and Deregulated status requesting a Dialogue with CHED to discuss the Suspension of the iQuame Project</p>	<p>OPS Director Catherine Q. Castañeda was tasked to submit to the Commission Secretary on or before September 23, 2005 the old and new criteria for evaluating the first batch of HEIs granted Autonomous and Deregulated Status for purpose of renewing their status, in matrix form, for inclusion in the Provisional Agenda of the next CEB Meeting.</p> <p>Commissioners Saturnino M. Ocampo and Nenalyn P. Defensor were tasked to review the evaluation instrument and to submit their recommendations during the next CEB Meeting.</p>
<p>8. MOA Between the NAPOLCOM, CHED and DepEd re: Creation and Composition of the Student</p>	<p>OSS Director Ethel Agnes P. Valenzuela was tasked to present the CMO directing all HEIs to create their own SCPCs during the next CEB meeting.</p>

<p>Crime Prevention Committee (SCPC)</p>	
<p>9. Supplemental Guidelines and Procedures in the Processing of Applications for Government Authority to Operate the BS Nursing Program (Revised)</p>	<p>the OPS and the Technical Committee on Nursing Education (TCNE) were tasked to recommend a formula which will be used to determine the limit or maximum number of freshman enrollment in nursing schools, taking into consideration the number of available base hospitals (tertiary and affiliates) and faculty complement.</p> <p>Executive Director William C. Medrano was also tasked to issue a memorandum to all Regional Directors directing them to monitor all nursing schools in their respective areas, and to submit reports relative to the HEIs' compliance to CHED minimum requirements on:</p> <ol style="list-style-type: none"> 1. offering of nursing program; and 2. implementation of increases in Tuition and Other School Fees.
<p>10. Letter of CB Garay Philwide Builders for the Construction of the HEDC Phase I</p>	<p>It was agreed that the CHED Bids and Awards Committee (BAC) shall seek the guidance of the GPPB in addressing the issues raised by the CB Garay Philwide Builders. It was further agreed that all queries and clarifications on the matter shall be communicated formally to concerned agencies such as the COA and GPPB. Thus, the BAC, thru its Chairman, Executive Director William C. Medrano was tasked to undertake the following actions:</p> <ol style="list-style-type: none"> 1. Request guidance/ assistance of the GPPB in the preparation of the Bill of Quantities; 2. Refer to the GPPB the letter of the CB Garay Builders for further comments;

	<p>3. Draft a letter requesting GPPB to provide CHED with written opinion/ clarifications on the issues and concerns raised by the above-mentioned firm;</p> <p>4. Invite technical experts from the COA and GPPB to participate in the BAC deliberations.</p> <p>In view of the above agreements and directives, the Commission agreed to postpone the Bidding process until all issues are settled and clarified, taking into consideration the time frame of the project to avoid reversion of funds to the National Treasury.</p>
<p>11. Possible Extension/ renewal of Contract with HMI</p>	<p>Denied</p> <p>Medical insurance of CHED officials and employees shall be on their own personal account.</p>
<p>12. Request for Reconsideration of the University of Western Australia relative to its application for Government Authority to Offer the MS in business Administration Program via Transnational Education Conventional Mode thru its partner, the Esteban School, Makati City</p>	<p>The implementation of the previous decision approving the request of UWA to offer the MS in Business Administration program via Transnational Education Conventional Mode thru the Esteban School in Makati was held in abeyance in view of the concern raised by Atty. Lily Freida M. Milla, Chief, CLS-IED on the authority of the Esteban School to offer graduate programs.</p>
<p>13. CHED Conservation Measures</p>	<p>It was agreed that a provision directing all CHED Officials and employees to refrain from holding live-in workshop shall be included in the CHED Conservation Plan/ Austerity Measures. In cases when workshops are to be held outside of NCR, organizers should consider facilities of SUCs.</p>

NEW BUSINESS

14. Request of the Dangerous Drugs Board for CHED to issue a Memorandum Circular Directing all HEIs to furnish the DDB hard and soft copies of thesis/dissertations and similar research projects on drug abuse and drug related concerns undertaken starting year 2000	The Executive Director was tasked to do the following: <ol style="list-style-type: none">1. Draft a letter informing the Executive Director of the DDB that all requested files are already accessible in the National Library;2. Prepare a CHED Memorandum Order (CMO) requesting all HEIs to submit a copy of thesis/ dissertations and research projects on drug abuse to the DDB.
15. Request of CHED Regional Director Felizardo Francisco for the issuance of a memo that would set the Research Guidelines and Empower Regional Offices to review and recommend revisions if necessary	Deferred A Committee was constituted to review the Research Guidelines of HEIs. It shall be composed of Commissioner Saturnino M. Ocampo, Executive Director William C. Medrano, OPPRI Director Jean C. Tayag and OPS Director Catherine Q. Castañeda
16. CHED Project on Benchmarking: Chemistry, Nursing, Engineering Programs	Approved the project proposals with the condition that the travel component be deferred in view of the travel restrictions imposed by the Office of the President (OP). However, once Acting CHED Chairman Carlito S. Puno has sought the approval of/ clearance from Malacañang, their request for travel can probably be granted in 2006.
17. Final Copy of the proposed Memorandum of Undertaking (MOU) on Academic and Educational Cooperation between the CHED and Ministry of Higher Education of the Kingdom of Saudi Arabia (KSA)	Approved for implementation

18. Memorandum of Agreement between CHED and Visiting International Faculty Program	Deferred until OSS Director Ethel Agnes P. Valenzuela presents the final MOU to the Commission.
19. Request for Approval on the Payables of the Engineering and Architecture Unit for CY 2004 amounting to P15,338.82 and Proposal for Additional Budget of the TPETA for the Development, Revision and Public Hearing of PSG amounting to P890,159.00	The payment of P15,338.82 incurred by the TPETA in CY 2004 was approved , subject to the recommendation of HEDF Director Evelyn V. Mojica. Otherwise, the amount shall be charged against personal account of concerned TPETA staff. The request of TPETA for additional P890,159.00 budget was deferred .
20. Resolutions by CHED Regional Office Directors	The request for additional monitoring funds of CHEDROs was approved provided they submit monitoring reports on increases in tuition and other fees, and substandard schools. On the other hand, CHEDROs request for vehicles was deferred , pending the report of AFS Director Regina B. Fortes on the status of canvassing for the repair of the Proton vehicles.
21. Approval on the Leave of Absence of Dr. Isabela L. Mahler, RO Director VI from October 24 to November 25, 2005	Approved , from October 31 to November 25, 2005. Ms. Milagros Romero, the Chief Education Program Specialist (CEPS) shall be designated as Officer-In-Charge (OIC) of the Office of the Regional Director during the said period.
22. Request for Approval on HEDP Project Sub-component: Strengthening Student Assistance	Deferred. OSS Director Ethel Agnes P. Valenzuela was tasked to consolidate all comments and suggestions and submit recommendations during the next CEB meeting including the conversion of non-legislated grants into student loans. As regards the CHED National

	Qualifying Exam, it was agreed that the CHED shall administer the said exam thru the OSS and the CHEDROs. Thus, Dr. Valenzuela was tasked to secure and compare the entrance exams developed by the PNU and that administered by the LNU.
23. Request of Bohol Islamic Brotherhood Homeowners Association Inc., Tagbilaran City, for CHED to pay the Financial Benefits of Three (3) NISGP Grantees who were not in the Ranklist of applicants, SY 2004-2005	Denied for lack of sufficient documents of the 3 grantees.
24. Request of Honorable Antonio M. Diaz, Representative 2 nd District, Zambales for P3 million as supplement fund for the AM Diaz Scholarship program for SY 2005-2006	Denied for lack of sufficient funds. OSS Director Ethel Agnes P. Valenzuela was tasked to draft a letter to Rep. Diaz informing him of the above CEB action.
OTHER MATTERS	
25. Case of Director Imelda T. Daraug	Deferred and referred to the CHED Legal Services for review and recommendation during the next Commission en banc meeting. CLS was tasked to provide the Commission with a complete file of the case of Dr. Daraug.
26. Concerns Relative to CHEDRO IVB	Deferred Executive Director William C. Medrano was tasked to recommend possible options/ schemes relative to the operation of CHEDRO IVB during the next CEB meeting.

27. Request of CHEDEA for Release of COLA	Deferred due to lack of sufficient funds. Other employee benefits such as the CNA shall be prioritized in the use of savings. However, Acting CHED Chairman Carlito S. Puno shall explore the possibility of requesting additional funds from the Office of the President for the payment of the COLA.
28. Request for Financial Assistance for the construction of CHEDRO III Building	Denied due to current financial constraints and restrictions from the Office of the President
29. Request for Sponsorship of PASSAGE	Approved the release P30,000.00 from the EO funds for this purpose.
30. Case of an ARMM SUC offering BS Nursing program by virtue of a permit issued by the ARG	Commissioner Luningning Misuarez - Umar was tasked to officially communicate to the Board of Nursing (BON) about the Sulu State College's (SSC) offering of the BS Nursing Program through the permit given by the CHED ARMM, and afterwards notify the SSC-BOT of BON's comment.
31. Request to Change the name of the CHED Publication "PRISM"	It was agreed that the name/ title of the CHED Publication "PRISM" shall be changed since it shares the same name with that of the PNU.
32. Newspaper Article re: Statement of CAR regarding opening of new nursing schools	Executive Director William C. Medrano was tasked to request CHEDRO-CAR Director Dr. Magdalena Jasmin to explain in writing the contents of said news article.
33. Project Assignment of Commissioners	The following Commissioners shall handle the following CHED projects: 1. Commissioner Saturnino M. Ocampo

	<ul style="list-style-type: none">• Project SPELL• Benchmarking <p>2. Commissioner Luningning Misuarez - Umar</p> <ul style="list-style-type: none">• Ladderization <p>3. Commissioner Nenalyn P. Defensor</p> <ul style="list-style-type: none">• iQuame• Accreditation• Bridging/ Pre-Baccalaurete <p>OPS Director Catherine Q. Castañeda was tasked to prepare a memorandum reminding the Commissioners of their respective project assignments.</p> <p>The Commission also affirmed the membership of Executive Director William C. Medrano to the TP Agriculture Education (TPAE) vice NCR Director Amelia A. Biglete.</p>
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For your information and guidance.



WILLIAM C. MEDRANO, Ph.D