



Republic of the Philippines  
OFFICE OF THE PRESIDENT  
COMMISSION ON HIGHER EDUCATION

CHED Memorandum Order (CMO)

No. 15

Series of 2003

SUBJECT : **Precautionary Measures in Accepting/  
Enrolling Students With PEPT Documents**

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In accordance with the pertinent provisions of Republic Act (RA) No. 7722, otherwise known as the "Higher Education Act of 1994" and in consonance with the advisory received by this Office from the Department of Education (DepEd), that a number of unscrupulous individuals were found submitting falsified documents to gain admission in college, all CHED Regional Directors and Presidents/Heads of Higher Education Institutions (HEIs) are hereby directed to institute the following precautionary measures in accepting/enrolling students with PEPT documents:

1. For purposes of enrollment in the tertiary level of education, all PEPT qualifiers must submit a duly authenticated/verified copy of the Certificate of Rating obtained and Certification issued by the Department of Education.
2. Official authentication of records shall be done only by the National Education Testing and Research Center (NETRC), an agency under the Department of Education with office address at the 2<sup>nd</sup> floor, Mabini Building, DepEd Complex, Meralco Avenue, Pasig City.

Wide dissemination and strict compliance of this Order is desired.

Pasig City, Philippines, July 23, 2003

  
**ROLANDO RAMOS DIZON**  
Chairman