



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION

CHED MEMORANDUM ORDER

No. 52
Series of 1998

TO : CHED Central Office Directors
CHED Regional Directors
Presidents of State Colleges and Universities
Heads of Private Higher Education Institutions
Heads of Local Colleges and Universities

SUBJECT : Invitation to nominate a candidate to the:
Field of Study: Management of Technical Vocational and
Labour Market Education and Training
Host Country : Sweden
Duration : 3-29 May 1999 (Tentative)

DATE : October 12, 1998

1. In nominating your candidate, your attention is invited to items A and B of the Annex indicating the GOP and donor country requirements and financial terms relative to the aforementioned programme.
2. Forward the nomination letter signed by the department/agency/organization head or the duly authorized official together with the required documents of your candidate coming from Luzon area to the International Affairs Office (IAO), CHED on or before 15 November 1998.
3. However, if your candidate comes from the Visayas or Mindanao area, his/her nomination papers should be submitted to either the Regional Screening Committee (RSC) /o NEDA Region VII located at Leonisa Bldg. Escario St., Cebu City or to the RSC, c/o NEDA Region XI at Maxima Bldg., JP Laurel Avenue, Davao Cit. It is requested that a copy of nomination letter be furnished the IAO, CHED.
4. If your candidate meets the basic qualification requirements of the programme, he/she should report for personal interview at either SCS on December 1998 between 1:00 to 3:0 p.m. or in the RSC where his/her documents were submitted confirming beforehand the date and time of the interview at the following number

SCS : 631-09-45 TO 64 LOC. 116; 631-21-64; 631-21-65
NRO VII : 253-81-32
NRD XI : 221-64-76

5. Failure to appear for personal interview will forfeit the organization's chance.
6. Provisions for bilateral airfare shall be negotiated by the proponent with the Embassy of Sweden.
7. For immediate dissemination.


ANGEL C. ALCALA
Chairman

Incl.: Annex A as stated
Copy of the tentative program

Management of Technical, Vocational and Labour Market Education and Training

1-54

Duration: May 3 – May 29, 1999
Location: Stockholm
Participants: 25

- Objectives:**
- To strengthen the participants' capacity to improve productivity and efficiency in the areas of technical vocational and labour market education and training.
- Contents:**
- Education and Training policy
 - Economics of Education and Training
 - Internal and External efficiency of TVET systems
 - Managing TVET to meet labour market demand
 - Financing TVET for sustainability and equity
 - Evaluation of TVET
 - Tracer studies and labour market studies
 - Planning and Managing TVET projects
- Target group:** *Senior government managers and specialists concerned with TVET and labour market education and training. Participants will be selected to represent a broad range of experience and responsibilities.*

This programme is organized in co-operation with the Swedish National Labour Market Board, the AmuGruppen (National Labour Market Education and Training Company) and Lund University.

Closing date for application: January 15, 1999
Programme organizer: Swedec International Management Institute
Address: P.O. Box 19090
SE-104 32 Stockholm, Sweden
Telephone: +46 8 674 66 90
Fax: +46 8 673 70 35
E-mail: swedec@hifab.se

QUALIFICATION REQUIREMENTS

1. Philippine Government

- a. No age limit unless otherwise specified by the donor country/institution, provided that the return service obligation is still within the nominee's serviceable years;
- b. Candidate must have rendered at least two (2) years of service;
- c. Must hold a permanent appointment;
- d. Must have a college degree related to the field of study or has sufficient demonstrated ability and experience along the field of study;
- e. Must not have a pending application for scholarship under another program; and
- f. Must have rendered the service obligation required under E.O. 367 for a scholarship recently concluded before he/she could again be nominated for another course where the field of study is different from the previous training.

2. Donor Country

(Please refer attached brochure/note verbale)

Age requirement: no age limit

B. FINANCIAL TERM:

1. Nominating Agency will provide the following:

- a. salary for the duration of the award;
- b. pre-departure expenses not exceeding P 600;
- c. clothing allowance as provided for in E.O. 367.

2. Donor Country

(Please refer attached brochure/note verbale)

C. DOCUMENTARY REQUIREMENTS

1. Nomination papers to be submitted prior to the screening consisting of the ff:
 - a. A letter of nomination addressed to the Chairman, Special Committee on Scholarships (SCS) signed by the Secretary of Head of the Office, agency, university or entity or its duly authorized official indicating among others the following:
 - a.) that the nominee has no pending administrative and criminal charges;
 - b.) that the nominee has been conferred a degree;
 - c.) that the spouse of the nominee has no objection to his/her nomination and travel abroad in case of acceptance;
 - d.) assurance of utilizing the services of the nominee if accepted for a period not less than two years for every year of scholarship or a fraction thereof not less than two months or as provided under EO 367 amending EO 129;
 - e.) that the salary of the grantee will be paid while on training and shall be extended other financial privileges pursuant to the said order;
 - f.) certified service record;
 - g.) certified actual duties and responsibilities;
 - h.) transcript of records; and
 - i.) diploms
 2. Other documents to be submitted by the candidate after qualifying the screening (those with x mark only)
 - a.) Result of physical and medical examination from any of the following: the Department of Health Central Physical Examination Office; DOH Regional Physical Examination Office; Provincial General Hospital or any other government hospital which may have the facilities for a complete physical and medical examination;
 - b.) result of AIDS test;
 - c.) result of Hepatitis test;
 - d.) passport-size pictures;
 - e.) birth certificate;
 - f.) NBI clearance;
 - g.) letter of recommendation from former professors;
 - h.) agency profile;
 - i.) handwritten autobiography;
 - j.) recommendation from present employer, learning personality from the church, judiciary or high government official or Department Secretary level;
 - k.) bio-data; and
 - l.) copy of the diploma/transcript.