



Republic of the Philippines  
OFFICE OF THE PRESIDENT  
COMMISSION ON HIGHER EDUCATION

CHED MEMORANDUM ORDER (CMO)

NO. 23 ;

Series of 1998

SUBJECT : GUIDELINES IMPLEMENTING JOINT CIRCULAR NO. 1, SERIES OF 1996, OF THE DEPARTMENT OF NATIONAL DEFENSE (DND) AND THIS COMMISSION REGARDING SCHOLARSHIP PROGRAM FOR DESERVING DEPENDENTS OF AFP ENLISTED PERSONNEL AND OF THOSE WHO DIE OR BECOME INCAPACITATED IN LINE OF DUTY

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In accordance with the pertinent provisions of Republic Act (RA) No. 7722, otherwise known as the "Higher Education Act of 1994," of Presidential Decree 577 and pursuant to the Memorandum of Agreement (MOA) of 16 May 1996 and Joint Circular No. 1, Series of 1996, of this Commission and the Department of National Defense (DND), the implementing guidelines for the subject joint Circular vis-à-vis the Study Grant Program For Deserving Dependents of the Armed Forces of the Philippines Enlisted Personnel And Of Those Who Die Or Become Incapacitated In Line Of Duty are hereby adopted, thus:

1. The DND-CHED Study Grant Program shall be open and available to deserving dependents of the AFP Enlisted Personnel and of those who die or become incapacitated in line of duty, qualified for the study grant under the standards set by the CHED and DND. The award shall be limited to only one legal dependent of the aforementioned personnel;
2. The candidates shall be screened by the AFP following the requisites for eligibility for the study grant set by this Commission;
3. Selected qualified applicants should satisfactorily pass and comply with the admission and course requirements of the host institution/s. They shall enroll in SUCs and in degree courses as Engineering, Psychology, Statistics, Medical Technology, Electronics, Computer Science, or in

any Social Science program or in Teacher Education with specialization in Mathematics, Science or Language;

4. A liaison officer shall be appointed by the SUC President or the School Superintendent of CHED-Supervised Institution to coordinate closely with the DND in the implementation of the program.

#### **REQUISITES FOR STUDY GRANT ELIGIBILITY**

The candidate must meet the following qualifications:

- Must be a Filipino citizen of good moral character and good moral character and good health.
- Must be a legal dependent of AFP Enlisted Personnel in the active service or of those who die or become incapacitated in line of duty.
- Must be a high school graduate for an entering freshman or must have complied with the accepting school's admission requirements for a qualifier to upper curriculum year level.
- Must submit the following documents to the AFP Program Administrator/Major Service Commander:
  - Birth Certificate,
  - Copy of Enlistment/Re-enlistment or death certificate/CDD orders of parent.
  - Authenticated/certified true copy of HS Report Card/Form 138 with a general average of at least 80% and Certificate of entrance test result from the host SUC for incoming freshman.
  - Certification by the College Dean or school registrar of the satisfactory completion of semesters attended and corresponding report of ratings for a qualifier to upper curriculum year level.
  - Duly accomplished study grant application form.
  - Certification from the Barangay Chairman that the applicant has no pending civil or criminal case.

- Certificate of good physical health by a government/school physician.

## COMPOSITION AND FUNCTIONS OF THE SCHOLARSHIP BOARD

### A. *Composition of the Central Scholarship Board (CSB)*

Chair-----DND Human Resource Development Director

Co-Chair-----PASUC President

Members-----Director, OSS-CHED

Deputy Chief of Staff for Personnel, J1

Asst. Chief of Staff for Personnel, G1, PA

Asst. Chief of Air Staff for Personnel, A1

Asst. Chief of Naval Staff for Personnel, N1

### B. *The functions of the Central Scholarship Board are:*

- announces the availability of the CHED-DND Study Grant Program.
- approves the masterlist of qualified candidates recommended by the Program Administrator.
- submits final list of qualified grantees to the CHED and DND for their information and monitoring.
- exercises general supervision and monitoring of the program.
- makes final decisions, resolutions, policies or amendments thereof for the effectivity and efficiency of the program.
- performs other functions relative to the management of the study grant program.

## CONDITIONS OF ASSISTANCE

- A selected grantee shall enjoy the program's subsidy during the normal 4 or 5 year college education, provided that he/she maintains good standing in the school where he/she is enrolled.

- A grantee must maintain the regular load requirement of his course per semester and must finish the course within the prescribed number of years.
- A grantee must seek approval from the Central Scholarship Board for transfer of school, shifting of course or deferment of study grant.

#### **GROUND FOR DISQUALIFICATION/TERMINATION OF STUDY GRANT**

- Falsification of documents.
- Failure to avail of the study grant after one year of appointment.
- Failure to maintain the weighted average of 80% or its equivalent.
- Violation of any disciplinary regulation/s of the host school/institution.
- Failure to maintain the regular load requirement of the course.
- Failure to complete the course within its prescribed number of years except for a very meritorious reason which shall be determined by the Central Scholarship Board.
- Failure to complete deficiencies within one year or four (4) incomplete grades in one school term.
- Receipt or enjoyment of other government scholarship/study grant.

#### **FINANCIAL BENEFITS**

The grantees shall be exempted from the payment of tuition and matriculation fees only. Other benefits as book and monthly stipends shall be shouldered by the sending agency.

#### **SLOT ALLOCATION**

Three slots will be allocated for the purpose to each SUC and CHED-Supervised Institution effective beginning school year 1998-1999.

**EFFECTIVITY**

The DND-CHED Study Grant program shall take effect beginning the school year following the signing of this memorandum order and publication/announcement of the program.

Pasig City, Philippines, March 27, 1998

FOR THE COMMISSION:

  
**ANGEL C. ALCALA**  
Chairman

Copy Furnished:  
All HERO Directors  
All HEIs & CHEIs