

Republic of the Philippines  
OFFICE OF THE PRESIDENT  
COMMISSION ON HIGHER EDUCATION  
DAP Bldg., San Miguel Avenue, Pasig City

CHED Memorandum Order  
No. 30  
Series of 1996

Subject: Rules and Regulations Implementing the Four-Year  
Full Scholarship For Medicine Proper

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In accordance with the pertinent provisions of Republic Act (RA) No. 7722, otherwise known as the "Higher Education Act of 1994", and by virtue of Resolution No. 082-96 duly adopted by the Commission en banc on 06 March, 1996, there is hereby created the Four-Year Scholarship For Medicine Proper. The program will provide scholarship grants preferably to women qualified according to criteria set forth in its guidelines.

One hundred ninety five (195) slots are hereby made available for application at the Higher Education Regional Offices, allocating 105 for the Luzon and Visayas provinces, 52 for the Autonomous Region in Muslim Mindanao (ARMM) and 38 for the other Mindanao provinces. The special fund of P103,000,000.00 is appropriated for the purpose in the 1996 GAA under the Social Reform Agenda of the government for the alleviation of poverty.

The Four-Year Full Scholarship For Medicine Proper will be implemented beginning school year 1996-1997.

Attached is the set of Implementing Rules and Regulations for the information and guidance of all concerned.

SO ORDERED.  
Pasig City, Philippines, May 13, 1996

For the Commission:

(SGD.) ANGEL C. ALCALA  
Chairman

**RULES AND REGULATIONS IMPLEMENTING  
THE FOUR-YEAR FULL SCHOLARSHIP  
FOR MEDICINE PROPER**

The Commission on Higher Education, pursuant to R.A. 8174, the 1996 General Appropriations Act, and in accordance with the Social Reform Agenda of the government for the alleviation of poverty, will manage the Four-Year Full Scholarship For Medicine Proper.

**I. COVERAGE**

The four year full scholarship for medicine proper shall be available preferably to women qualified according to the criteria set forth in these rules and regulations.

**II. SELECTION AND APPOINTMENT OF SCHOLARS**

1. The scholars shall be selected from the applicants who have been admitted to the College of Medicine, giving priority to women.
2. They shall be selected on the bases of proportional distribution of slots from the 15 provinces of the C-20 in the Luzon and the Visayas, the ARMM and the other Mindanao provinces, (as per attachment) general average and other criteria set by the CHED.
3. The names of scholars will be announced in a newspaper of nationwide circulation and/or a CHED memorandum.
4. Upon knowledge of having qualified in the scholarship or upon receipt of the Notice of Award from CHED, the scholars should immediately inform the Higher Education Regional Office (HERO) of their acceptance/rejection of the same.
5. The selected scholars will enrol preferably in state colleges and universities or in institutions of good standing duly recognized by CHED in their respective regions.

The scholars shall be required to sign a contract with the CHED binding them to render service either in the government or in a private agency, preferably in their home province for a period equivalent to the duration of the scholarship to afford their provincemates the opportunity to avail of their educational training and expertise.

Should a scholar graduate accept employment abroad during the prohibitory period after graduation, she shall refund the CHED the entire sum corresponding to the school fees and other privileges received within the duration of her grant.

### **III. QUALIFICATIONS OF A CANDIDATE: A candidate for the scholarship must:**

1. be a baccalaureate degree holder;
2. must be a resident of any of the above-cited provinces and must have finished high school in the province of origin; priority, however, will be given to the applicant with the lowest family annual gross income;
3. have obtained a general weighted average of "85%", "2.0", "B" or its equivalent or better in her undergraduate course;
4. present a Certificate of Admission (CEA) in the College of Medicine preferably in a state college or university or in an institution of good standing duly recognized by CHED in her region of origin. Priority shall be given to one who can present proof of admission to a government school;
5. willing to sign a scholarship contract with CHED.

### **IV. DOCUMENTS REQUIRED**

1. Certificate of Admission (CEA) in the College of Medicine
2. A transcript of records with a general weighted average of "85%", "2", B or its equivalent in her under graduate course

3. Certification from a barangay captain that the applicant is a resident of any of the aforesaid provinces.
4. Certification from the High School principal where the applicant finished her secondary education in her home region
5. Latest BIR Income Tax Return (ITR) of parents

**V. ALLOWANCES AND OTHER PRIVILEGES OF A SCHOLAR**

1. A scholar in Medicine under this program shall be entitled to the following allowances and other privileges per semester:
  - a. tuition and other school fees as billed by the school
  - b. living allowance - - - - P10,000.00
  - c. book allowances - - - - 8,000.00
  - d. uniforms and other expenses- 3,000.00
2. Payment of tuition and other fees, allowances and other privileges shall be paid direct to the school wherein the scholar is enrolled and from where her allowances and other privileges can be withdrawn.
3. If the student has been terminated but subsequently reinstated, she shall be given full privileges and allowances effective the date of her reinstatement provided she is officially enrolled.

**VI. ACADEMIC REQUIREMENTS DURING THE SCHOLARSHIP**

1. Academic Load:
  - 1.1 A scholar is required to carry full semestral/yearly load of the course she is taking as prescribed in the approved curriculum of the school.
  - 1.2 Cross-enrolment may be allowed in case the subjects needed to meet the full load requirement are not offered in the mother institution, provided such action has the

approval of the HERO Director and the school registrar/clean.

2. Weighted Average:

2.1 The scholarship shall be subject to renewal each succeeding semester/year if the scholar maintains a general weighted average of not lower than "2.5", "80%" or its equivalent following the grading system of the school where the scholar is enrolled in; provided that all "Incomplete" grades are removed within the following semester.

2.2 In case of one failing grade, the HERO may consider the scholarship grant under justifiable reasons, on a case-to-case basis, if the scholar is in her last two curriculum years and has maintained a cumulative weighted average of 2.5 or its equivalent or better and provided finally, that the scholar will be responsible for the payment of the tuition fees of the failed subject in which she will re-enrol.

3. Dropping of Subject(s):

3.1 Dropping of subjects must be with the approval of the HERO Director through the School Registrar.

3.2 Dropping of subject(s) may be allowed under the following conditions:

3.2.1 it should not prolong residence in the course

3.2.2 dropped subject(s) should be taken during summer at the scholar's own expense

3.2.3 dropping of subject(s) is due to valid or meritorious reason

4. Deferment:

4.1 A scholar who intends to defer her scholarship should seek the approval of the HERO Director through a formal letter

Of request two weeks prior to the beginning of deferment.

4.2 Deferment of the scholarship may be permitted by reason of:

4.2.1 poor health or illness to be supported by a medical certificate issued by a government physician

4.2.2 psychological/emotional problems with certification from the school guidance counselor, dean of student affairs or coordinator of guidance service

4.2.3 death of father/mother to be supported by a death certificate; or

4.2.4 other Causes considered meritorious by the HERO director/school dean or registrar

4.3 Deferment should not exceed one year.

4.4 A scholar should likewise apply to the HERO for reinstatement supported by a medical certificate from a government physician that she is physically and mentally fit to resume studies.

4.5 If the scholar requests deferment of scholarship at the middle of the term or at the end of the semester and she has received her allowances including tuition and other school fees, in part or in whole, she shall be made to refund the amount she has received before her reinstatement shall be approved.

## VII. LIMITATIONS OF THE SCHOLARSHIP

1. Dropping of any subject must be with the prior approval of the HERO Director through the School Registrar.
2. Extension of the period for completion of the course beyond that which is prescribed in the approved curriculum of the school shall not be allowed.

3. Forgery or falsification of official records is a cause for termination of scholarship.
4. Transfer of school without prior approval of the School Registrar and the HERO Director is discouraged and is a cause for termination of scholarship.
5. In no case will the OSS allow shifting from one scholarship to another once the scholar begins enjoyment of the awarded scholarship. (e.g. Poverty Alleviation Scholarship in Medicine to Post Graduate Program or vice-versa).
6. Commission of any act of immorality, drunkenness, dishonesty or any form of misconduct are valid grounds for termination of scholarship.

#### VIII. ADMINISTRATION OF THE FOUR-YEAR FULL SCHOLARSHIP IN MEDICINE PROPER

##### A. Powers of CHED and Office of Student Services (OSS):

1. The CHED shall remain the grantor and administrator of the Four-Year Scholarship in Medicine Proper.
2. The OSS shall determine the slot allocation per region based largely on the number of provinces in the covered areas and the amount allotted for the program.
3. As conduit of the Four-Year Full Scholarship in Medicine Proper, the OSS-CHED shall enter into a MOA with the Higher Education Institutions (HEIs). A service fee equivalent to one per-cent (1%) of the scholarship fund shall be shared with the accepting HEIs in the concerned regions upon submission of three (3) copies of masterlists for records purposes and voucher preparation.

##### B. Functions of CHED-OSS:

1. Shall provide the HEIs with authenticated specimen signatures of its authorized

officials in the transmittal letter and master lists;

2. Shall formulate policies, rules and regulations relative to the programs and projects involving scholarship assistance in medicine for approval by the Commission en banc after consultation with the proponents of the program;
3. Shall direct, supervise, monitor, evaluate and coordinate all activities of the Four-Year Full Scholarship in Medicine Proper program;
4. Shall collaborate with other government, semi-government and non-government agencies in the promotion and evaluation of the scholarship program.

C. Functions and Responsibilities of the HEROs:

The HEROs shall perform the following functions:

1. assist the Office of Student Services (OSS), CHED in the dissemination of information regarding this scholarship in medicine proper;
2. sub-allot scholarship slots in medicine equitably among the covered areas;
3. furnish OSS-CHED reports on slots distribution;
4. review and act on recommendations of HEIs regarding applications for scholarship in medicine proper;
5. send notice of award to qualified applicants for enrolment in SUCs or private institutions of good standing duly recognized by CHED;
6. submit to OSS-CHED masterlist of scholars and rank list of qualified applicants by province;
7. retrieve itemized school bills from HEIs concerned;



8. prepare vouchers and payrolls for review by OSS;
9. issue checks for payment of school bills to individual schools and allowances to individual scholars;
10. submit to OSS notarized photocopies of vouchers and payrolls duly signed by the school authorities and scholars, respectively, together with the schools' official receipts;
11. monitor periodically and evaluate reports of ratings of scholars every end of semester and issue continuance/termination letter accordingly;
12. submit to the OSS-CHED names of graduated/terminated grantees every end of the semester;
13. prepare directory of graduates;
14. resolve problems encountered within the; and
15. render periodic reports requested by the OSS-CHED.

D. Functions and Responsibilities of the Accepting HEIs:

1. Accept a scholar with the Notice of Award from CHED;
2. Submit to the HERO Director within two weeks after the close of enrolment period the certificate of enrolment and itemized school bills of scholars for billing and payment;
3. Distribute financial benefits due to deserving awardees out of the remitted amount in accordance with the scheme of payment required by the OSS;
4. Orient the scholars on the policies, rules and regulations of the institution;

5. Submit to the HEROs the scholastic ratings of scholars not later than two weeks after the close of the school semester;
6. Evaluate scholars' scholastic performance every term in accordance with the policies, rules and regulations prescribed by the OSS;
7. Recommend to the HEROs the termination of scholarship of scholars who fail to meet the criteria set for the program, and the reconsideration/reinstatement of terminated scholarship;
8. Extend guidance, counseling, course placement, job assistance and other similar or allied services to scholar-graduates in coordination with the HEROs;
9. Submit prompt and punctual financial and other reports that may be required by the HEROs and the OSS;
10. Keep separate accounting records subject to periodic inspectorial visits by resident CHED-COA representatives and/or OSS officials;
11. Recommend measures for the improvement of this program.

## **IX. FUNDS**

The special fund in the amount of P103,000,000.00 is made available for the Four-Year Full Scholarship For Medicine Proper students under the Poverty Alleviation Fund in the 1996 GAA, RA 8174.

## **X. EFFECTIVITY**

These rules and regulations implementing the Four-Year Full Scholarship For Medicine Proper shall take effect this school year 1996-1997 and shall thereafter remain in force unless modified, repealed or superseded by other rules, or until the program is terminated due to non-availability or exhaustion of funds.

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**ALLOCATION OF SLOTS FOR FOUR-YEAR FULL SCHOLARSHIP FOR  
MEDICINE PROPER UNDER THE POVERTY ALLEVIATION PROGRAM  
IN THE AUTONOMOUS REGION IN MUSLIM MINDANAO  
SY 1996-1997 to SY 1993-2000**

PROVINCES	FOUR-YEAR FULL SCHOLARSHIP FOR MEDICINE PROPER	
	SLOTS	FUNDING
LANAO DEL SUR	13	4,995,500.00
MAGUINDANAO	13	4,995,500.00
SULU	13	4,995,500.00
TAWI-TAWI	13	4,995,500.00
<b>SUB-TOTAL</b>	<b>52</b>	<b>19,982,000.00</b>
Mandatory Reserve (20%)		5,000,000.00
Operating Expenses (3%)		618,000.00
<b>TOTAL</b>		<b>25,600,000.00</b>

**ALLOCATION OF SLOTS FOR FOUR-YEAR FULL SCHOLARSHIP FOR  
MEDICINE PROPER UNDER THE POVERTY ALLEVIATION PROGRAM  
IN THE C-20 (15 PROVINCES) OF LUZON AND THE VISAYAS  
SY 1995-1997 to SY 1997-2000**

PROVINCES	FOUR-YEAR FULL SCHOLARSHIP FOR MEDICINE PROPER	
	SLOTS	FUNDING
ABRA	7	2,564,266.66
ANTIQUE	7	2,664,266.66
APAYAO	7	2,664,266.76
AURORA	7	2,664,266.66
BATANES	7	2,654,266.65
BENGUET	7	2,664,266.66
BILIRAN	7	2,654,266.66
EASTERN SAMAR	7	2,564,266.66
GUIMARAS	7	2,664,266.66
IFUGAO	7	2,664,266.66
KALINGA	7	2,564,266.66
MASBATE	7	2,664,266.66
MT. PROVINCE	7	2,654,266.66
ROMBLON	7	2,664,266.66
SOUTHERN LEYTE	7	2,654,266.66
<b>SUB-TOTAL</b>	<b>105</b>	<b>39,964,000.00</b>
Mandatory Reserve (20%)		10,000,000.00
Operating Expenses (3%)		1,200,000.00
<b>TOTAL</b>		<b>51,164,000.00</b>

\*370,000/ student/ year

**ALLOCATION OF SLOTS FOR FOUR-YEAR FULL SCHOLARSHIP FOR  
MEDICINE PROPER UNDER THE POVERTY ALLEVIATION PROGRAM  
IN THE OTHER MINDANAO PROVINCES  
SY 1996-1997 to SY 1999-2000**

PROVINCES	FOUR-YEAR FULL SCHOLARSHIP FOR MEDICINE PROPER	
	SLOTS	FUNDING
AGUSAN DEL NORTE	2	1,051,684.21
AGUSAN DEL SUR	2	1,051,684.22
BASILAN	2	1,051,684.21
BUKIDNON	2	1,051,684.21
CAMIGUIN	2	1,051,684.21
DAVAC DEL NORTE	2	1,051,684.21
DAVAC DEL SUR	2	1,051,684.21
DAVAC ORIENTAL	2	1,051,684.21
LANAO DEL NORTE	2	1,051,684.21
MISAMIS OCCIDENTAL	2	1,051,684.21
MISAMIS ORIENTAL	2	1,051,684.21
NORTH COTABATO	2	1,051,684.21
SARAGANI	2	1,051,684.21
SULTAN KUDAPAT	2	1,051,684.21
SURIGAO DEL NORTE	2	1,051,684.21
SURIGAO DEL SUR	2	1,051,684.21
SOUTH COTABATO	2	1,051,684.21
ZAMBOANGA DEL NORTE	2	1,051,684.21
ZAMBOANGA DEL SUR	2	1,051,684.21
<b>SUB-TOTAL</b>	<b>38</b>	<b>19,982,000.00</b>
Mandatory Reserve (20%)		5,000,000.00
Operating Cost (3%)		618,000.00
<b>TOTAL</b>		<b>25,600,000.00</b>