

Republic of the Philippines  
OFFICE OF THE PRESIDENT  
COMMISSION ON HIGHER EDUCATION

CHED MEMORANDUM ORDER  
NO. 14  
Series of 1996

SUBJECT: SPECIAL STUDY GRANT FOR LAHAR VICTIMS  
(SSGFLV)

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In accordance with the pertinent provisions of Republic Act (RA) No. 7722, otherwise known as the "Higher Education Act of 1994", and by virtue of Resolution No. 029-96 duly adopted by the Commission on June 17 January 1996, there is hereby created the Special Study Grant for Lahar Victims (SSGFLV) for those who are in lahar-devastated areas in Region III. The SSGFLV will provide opportunities for lahar victims to continue with their present degree courses and enroll as upperclassmen in both public and private Higher Education Institutions (HEIs).

Two hundred (200) slots are hereby made available for application at the Higher Education Regional Office (HERO) No. III, Mairapis, San Fernando, Pampanga. The amount necessary for the SSGFLV shall be allotted from the Higher Education Development Fund (HEDF).

The SSGFLV shall be implemented retroactive to the beginning of the Second Semester, School Year (SY) 1995-1996.

Attached is the Implementing Guidelines for the information, guidance and appropriate action of all concerned.

**SO ORDERED**

Pasig City, Philippines. February 22, 1996

FOR THE COMMISSION:

(SGD.) ANGEL C. ALCALA  
Chairman

ANNEX TO CHED MEMORANDUM ORDER NO. 14;  
Series of 1998

IMPLEMENTING GUIDELINES  
ISSUING  
SPECIAL STUDY GRANT FOR LAHAR VICTIMS (SSGFLV)

*I. Supervision and Funding*

The SSGFLV will be supervised by the Commission's Office of Student Services (OSS) and funded by the Higher Education Development Fund (HEDF).

*II. Parameters*

- a. The SSGFLV shall be for poor but deserving students within Region III identified by the Region III Office of the Department of Social Work and Development (DSWD) as lahar victims.
- b. The SSGFLV will allow the concerned students to continue with their studies.
- c. By so doing, the SSGFLV will be able to provide educational opportunities to those affected students and enable them to contribute more profitably towards the realization of the development goals of their localities.

*III. Coverage*

The two hundred (200) slots of the SSGFLV may be availed of only by tertiary students living in Municipalities within Region III which are heavily affected by lahar. First priority shall be given to fourth year college students and second priority to third year college students who meet the following criteria, namely:

- a. Natural-born Filipino citizens of good moral character;

- b. Living in the affected areas as certified in by the Mayor concerned;
- c. A labor victim, as certified to by the local OSWD representative, who has passed all subjects during his previous school term;
- d. Parent's annual gross income does not exceed Seventy-two Thousand Pesos (P72,000.00); and
- e. Not enjoying any form of national or private grants/loan programs.

#### **IV. Documents Required**

The following documents must be submitted by an SSGFLV applicant to the Higher Education Regional Office (HERO) No. III, Maimpis, San Fernando, Pangasinana, of the Commission, to wit:

- a. Transcript of records or duly certified report of grades of previous school term or any equivalent document;
- b. Birth certificate authenticated by the local Civil Registrar concerned;
- c. Certification from the local OSWD that the applicant is a labor victim;
- d. Certificate of good moral character from the Dean or Guidance Counselor of the Higher Education Institution (HEI) last attended by the applicant;
- e. Duly authenticated parents' recent Income Tax Return (ITR); and
- f. Certificate of non-employment of any scholarship/study grant ~~and~~ by the HEI Registrar concerned.

#### **V. Regional Screening Committee (RSC)**

**A. Creation and Composition**

A Regional Gateway Committee (RSC) is hereby created which shall be composed of the following, namely:

- Chair** : HERO No. III Director;  
**Member** : HERO No. III City/ Education Specialist; and  
HERO No. III Scholarship Coordinator  
HERO No. III Education Supervisor II

**B. Functions**

The RSC shall perform the following functions, namely:

1. Assist OSS in the dissemination of information regarding the SSGFLV;
2. Distribute application forms to qualified applicants and retrieve the same fully accomplished;
3. Screen, evaluate, rank, approve and/or disapprove applications in accordance with the selection/qualification requirements of the program;
4. Prepare manifests and rank lists of qualified recommendees together with required documents for submission to the OSS;
5. Award approved slots/numbers and issue Notice of Awards to qualified applicants; and
6. Prepare status reports periodically and submit the same to the Commission through OSS.

**VI. Responsibilities of HEIs Where SSGFLV Grantees Will Enrol**

- A.** Approve a SSGFLV grantee to enroll chosen courses following the HEIs admission policies and the program performance and requirements;
- B.** Submit to HERO No. III, through the RSC, within two (2) weeks after the close of the enrollment period, the

accomplished  
school bills of the

Certificate of Enrollment and the Itemized  
SSGFLV grants;

- C. Issue to the SSGFLV grantees or submit to HERO No. III the scholastic ratings of the SSGFLV grantees not later than two (2) weeks after the close of every semester;
- D. Orient the SSGFLV grantees on their policies, rules and regulations and of the educational assistance program;
- E. Assist in solving the SSGFLV grantees' problems and needs; and
- F. Assist the SSGFLV grantees in the choice of courses and in job placements.

**VII. Financial Assistance To A Qualified SSGFLV Grantee**

- A. Tuition and other fees as billed by the HEI concerned but not to exceed Four Thousand Pesos (P4,000.00) per semester;
- B. Living allowance of Two Thousand Five Hundred (P2,500.00) per semester; and
- C. Book allowance of Five Hundred Pesos (P500.00) per semester.

**VIII. Academic Requirements During The Duration Of The Grant**

- A. An SSGFLV grantee shall enroll immediately in the semester following the approval of his grant;
- B. An SSGFLV grantee is required to carry a full semestral load on the baccalaureate course he is taking as prescribed in the approved curriculum of the HEI concerned, otherwise, his grant shall be automatically terminated;
- C. An SSGFLV grantee shall not change his course without the prior approval of the Commission's HERO No. III Director;
- D. The Commission, through the CSS and/or its HERO No. III, reserves the right to channel the SSGFLV grantees to state

HEIs or to the most appropriate HEIs and/or courses, preferably within the region of the SSGFLV grantees' origin and, if not possible, within the nearest region where the courses are available;

- E. An SSGFLV grantee who wishes to drop a subject(s) must have the official approval of the School Registrar of the HEI concerned and the HEI's No. III Director. Dropping of subject(s) may be allowed subject to the approval of the Commission, through the DRS Chief for HERO No. III Director;
- F. An SSGFLV who incurs three (3) incomplete grades in one school term shall be considered as incurring a scholastic deficiency and be a ground for suspension of the study grant. The grantee concerned should remove his incomplete grades during the semester or summer immediately following the school term wherein he obtained incomplete grade(s) in order to become a regular student. Failure to comply with this requirement within the prescribed time is a valid ground for the termination of the grant. Re-enrollment in a repeat subject shall not be paid by the Commission.
- G. Citizen's Military Training (CMT), Physical Education (PE) and Civic and Social Training (CST) are required subjects. Any of those subjects, if failed, will be repeated, passed and paid at the concerned grantee's expense.

#### *IX. Courses/Venues of Study*

SSGFLV grantees are likewise enjoined to enroll in fields of study or courses that are considered "priority" for national and regional development vis-a-vis the grantees' origins.

SSGFLV grantees are likewise enjoined to study in State Universities and Colleges (SUCs) in their respective provinces and cities; in case the courses chosen by them are not offered in HEIs within their respective localities, they shall select private HEIs within Region III.

#### *X. Payment of Financial Benefits*

Allowances of SSGFLV grantees shall be paid by HERO No. III.

*XI. Funds*

The Commission shall annually allocate Two Million Eight Hundred Thousand Pesos (P2,800,000.00) from the HEDF for the two hundred (200) programs slots until the said SSGFLV grantees finish their studies.

*XII. Effectivity*

The SSGFLV program shall be implemented retroactive to the beginning of the Second Semester, SY 1995-1996. Applications to this program may be filed immediately after the close of the 1st semester of the current school year. All documents needed may be submitted to the Commission's HERO No. III located at Mampis, San Fernando, Pampanga. Application forms may also be secured from the said HERO No. III.