



Republic of the Philippines
NATIONAL LIBRARY OF THE PHILIPPINES
Bids and Awards Committee

REQUEST FOR QUOTATION

Date: August 30, 2023

RFQ No.: 77-2023-B

Company/Business Name: _____

Address: _____

Business/Mayor's Permit No.: _____

TIN: _____

PhilGEPS Registration Number **(required)**: _____

The **National Library of the Philippines (NLP)**, through its Bids and Awards Committee (BAC), intends to procure for the **Supply and Delivery of Filipiniana eBooks for the National Library of the Philippines (LOT Bidding)** through **Section 53.9 (Negotiated Procurement – Small Value Procurement)** of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your **best offer** for the item/s described herein, subject to the Terms and Conditions provided on this Request for Quotation (RFQ). Submit your quotation duly signed by you or your duly authorized representative **not later than September 07, 2023 at 4:00 PM.**

The following documents are also required to be submitted along with your quotation on the specified deadline above:

Document	Remarks
Copy of 2023 Mayor's or Business Permit	In case not yet available, you may submit your expired 2022 Mayor's or Business Permit with the Official Receipt of renewal application. However, a copy of your 2023 Mayor's or Business Permit shall be required to be submitted before award of contract .
Notarized Omnibus Sworn Statement (GPPB-Prescribed Form)	Supported by Secretary's Certificate of Special Power of Attorney if applicable.
Latest Income/Business Tax Return	Manually filed tax returns or filed through the EFPS

For any clarification, you may contact us at telephone no. **(02) 5310-5029 local 406 or 412** or email address at bac@nlp.gov.ph.

(Digitally Sgd.)
MARICEL M. UREÑA
 BAC Chairperson





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INSTRUCTIONS:

Note: Failure to follow these instructions will disqualify your entire quotation.

- (1) Do not alter the contents of this form in any way.
- (2) The use of this RFQ is **highly encouraged** to minimize errors or omissions of the required mandatory provisions. In case of any changes, bidders must use or refer to the latest version of the RFQ, except when the latest version of the RFQ **only** pertains to deadline extension.

If another form is used other than the latest RFQ, the quotation shall contain all the mandatory requirements/provisions including manifestation on the agreement with the Terms and Conditions below.

In case a prospective supplier/service provider submits a filled-out RFQ with a supporting document (i.e., a price quotation in a different format), both documents shall be considered unless there will be discrepancies. In this case, provisions in the RFQ shall prevail.
- (3) **All mandatory technical specifications must be complied with.** Failure to comply with the mandatory requirements shall render the quotation ineligible/disqualified.
- (4) Quotations may be submitted through electronic mail at bac@nlp.gov.ph.
- (5) Quotations, including documentary requirements, received after the deadline shall not be accepted. For quotations submitted via electronic mail, the date and time of receipt indicated in the email shall be considered.

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
3. Price quotation/s must be valid for a period of **forty-five (45) calendar days** from the deadline of submission.
4. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties, and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the GPPB-TSO shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
7. Award of contract shall be made to the lowest quotation which complies with the technical specifications, requirements and other terms and conditions stated herein.
8. The item/s shall be delivered according to the accepted offer of the bidder.
9. Item/s delivered shall be inspected on the scheduled date and time of the NLP. The delivery of the item/s shall be acknowledged upon the delivery to confirm the compliance with the technical specifications.
10. Payment shall be made after complete delivery and upon the submission of the required supporting documents, *i.e.*, Order Slip and/or Billing statement, by the supplier, contractor, or consultant. Our Government Servicing Bank, *i.e.*, the Land Bank of the Philippines, shall credit the amount due to the identified bank account of the supplier, contractor, or consultant **not earlier than twenty-four (24) hours, but not later than forty-eight (48) hours**, upon receipt of our advice. Please note that the **corresponding bank transfer fee, if any, shall be chargeable to the account of the supplier, contractor, or consultant.**
11. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The NLP may terminate the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
12. The Procuring Entity may cancel or terminate the contract at any time in accordance with the grounds provided under RA No. 9184 and its 2016 revised IRR.
13. The RFQ, Purchase Order (PO), and other related documents for the above-stated Procurement projects shall be deemed to form part of the contract.



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Bids and Awards Committee

After having carefully read and accepted the Instructions and Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Supply and Delivery of Filipiniana eBooks for the National Library of the Philippines (LOT Bidding)			
Unit	Minimum Technical Specifications	Qty.	Statement of Compliance (Comply or Not Comply)
vol.	American datu : John J. Pershing and counterinsurgency warfare in the Muslim Philippines, 1899–1913 / Edgerton, Ronald K. CoreSource Plus World Edition, 2020. 9780813178950	1	
vol.	An Upland Community in Transition: Institutional Innovations for Sustainable Development in Rural Philippines 9789814345163 2011	1	
vol.	Archaeology of Manila Galleon seaports and early maritime globalization / Wu, Chunming, Sanchez, Roberto Junco and Liu, Miao -- Springer Nature, 2019. 9789813292482	1	
vol.	ASEAN centrality : an autoethnographic account by a Philippine diplomat / Buensuceso, Elizabeth P. ISEAS Publishing, 2021. 9789814951654	1	
vol.	ASEAN+3 multi-currency bond issuance framework : implementation guidelines for the Philippines / CoreSource Plus Asia Pacific Edition, 2020. 9789292620035;9789292620042	1	
vol.	Asia small and medium-sized enterprise monitor 2020, volume III : thematic chapter--fintech loans to tricycle drivers in the Philippines. CoreSource Plus Asia Pacific Edition, 2020. 9789292624873	1	
vol.	Asian children's favorite stories : folktales from China, Japan, Korea, India, the Philippines and other Asian lands / Conger, David; Romulo, Liana; Suyenaga, Joan and Toth, Marian Davies. CoreSource Plus Asia Pacific Edition, 2019. 9781462920655	1	
vol.	Awaiting MacArthur's Return World War II Guerrilla Resistance against the Japanese in the Philippines Villanueva, James University Press of Kansas 2022 9780700633586	1	
vol.	Babaylan Sing Back Philippine Shamans and Voice, Gender, and Place Nono, Grace Cornell University Press 2021 9781501760112	1	
vol.	Balut : fertilized eggs and the making of culinary capital in the Filipino diaspora / Magat, Margaret. Bloomsbury, 2019 9781474280341	1	
vol.	Body, movement, and culture: kinesthetic and visual symbolism in a Philippine community / Ness, Sally Ann -- CoreSource Plus World Edition, 2016 9781512818222	1	
vol.	Civilian Strategy in Civil War: Insights from Indonesia, Thailand, and the Philippines / Barter, S. -- Springer Nature, 2016 9781137402998	1	
vol.	Communal Intimacy and the Violence of Politics Understanding the War on Drugs in Bagong Silang, Philippines Jensen, Steffen Bo ; Hapal, Karl Cornell University Press 2022 9781501762796	1	
vol.	Corazon Aquino / Vegara, Maria Isabel Sanchez. CoreSource Plus Asia Pacific Edition, 2020. 9780711259799	1	





Republic of the Philippines
NATIONAL LIBRARY OF THE PHILIPPINES

Bids and Awards Committee

vol.	Country Profiles: The Philippines 9781681037189 2021	1	
vol.	Crip Colony Mestizaje, US Imperialism, and the Queer Politics of Disability in the Philippines Coráñez Bolton, Sony 2023 9781478024187	1	
vol.	Dangerous Intercourse Gender and Interracial Relations in the American Colonial Philippines, 1898–1946 Winkelmann, Tessa Cornell University Press 2022 9781501767081	1	
vol.	Dangerous mediations : pop music in a Philippine prison video / Mangaoang, Áine. Bloomsbury, 2019. 9781501331541	1	
vol.	Designing social architecture : spaces, relationships, and communities in the Philippines / Makino, Fuyuki. Rowman and Littlefield Publishing (RLPG), 2022. 9781793649522	1	
vol.	Diasporic Cold Warriors Nationalist China, Anticommunism, and the Philippine Chinese, 1930s–1970s Kung, Chien-Wen Cornell University Press 2022 9781501762222	1	
vol.	Ecological Liberation Theology: Faith-Based Approaches to Poverty and Climate Change in the Philippines / English Holden, William;Nadeau, Kathleen;Porio, Emma. -- Springer Nature, 2017. 9783319507828	1	
vol.	Education and language in the Philippines / Symaco, Lorraine Pe;Dumanig, Francisco P. -- Rowman and Littlefield Publishing (RLPG), 2022. 9781793602961	1	
vol.	Empire's Mistress, Starring Isabel Rosario Cooper Gonzalez, Vernadette Vicuña Duke University Press 2021 9781478021315	1	
vol.	Ethnic boundary-making at the margins of conflict in the Philippines : everyday identity politics in Mindanao / Ragsag, Anabelle--Springer Nature, 2020. 9789811525254	1	
vol.	Ethnography in the Raw Life in a Luzon Village Moeran, Brian Berghahn Books 2021 9781800730755	1	
vol.	F6F Hellcat: Philippines 1944 / Young, Edward M. Bloomsbury, 2022. 9781472850584	1	
vol.	Imagining Manila : literature, empire and orientalism / Sykes, Tom. Bloomsbury, 2021. 9780755602872	1	
vol.	Indigenous Archaeology in the Philippines Decolonizing Ifugao History Martin, Marlon ; Acabado, Stephen University of Arizona Press 2022 9780816545322	1	
vol.	Leaders Like Us: Philip Vera Cruz 9781731656131 2023	1	
vol.	Mapping the spatial distribution of poverty using satellite imagery in the Philippines. CoreSource Plus Asia Pacific Edition, 2021.9789292621322	1	
vol.	Measuring asset ownership and entrepreneurship from a gender perspective : methodology and results of pilot surveys in Georgia, Mongolia, and the Philippines. -- CoreSource Plus Asia Pacific Edition, 2018. 9789292611330	1	





Republic of the Philippines
NATIONAL LIBRARY OF THE PHILIPPINES

Bids and Awards Committee

vol.	Networks of (dis)trust : the impact of automation, corruption, and media on Philippine elections / Reyes, Vicente Chua, Jr.--1st ed--Rowman and Littlefield Publishing (RLPG), 2019 9781498534130	1	
vol.	Philippines : energy sector assessment, strategy, and road map : October 2018. CoreSource Plus Asia Pacific Edition, 2018. 9789292613631	1	
vol.	Postcolonial Configurations Dictatorship, the Racial Cold War, and Filipino America Diaz, Josen Masangkay Duke University Press 2023 9781478023968	1	
vol.	Pro-poor development policies : lessons from the Philippines and East Asia. ISEAS Publishing, 2022. 9789815011067	1	
vol.	Public-private partnership monitor: Philippines. CoreSource Plus Asia Pacific Edition, 2020. 9789292626495	1	
vol.	Pulutan! : Filipino bar bites, appetizers and street eats / Gapultos, Marvin. CoreSource Plus Asia Pacific Edition, 2018. 9781462920365	1	
vol.	Reaping the benefits of industry 4.0 through skills development in high-growth industries in Southeast Asia: insights from Cambodia, Indonesia, the Philippines, and Viet Nam. CoreSource Plus Asia Pacific Edition, 2021. 9789292624675	1	
vol.	Revolutionary Spirit: Jose Rizal in Southeast Asia 9789814345064 2011	1	
vol.	Sine ni Lav Diaz : a long take on the Filipino auteur / Patra, Parichay and Kho Lim, Michael. Ingram Publisher UK, 2021. 9781789384253	1	
vol.	Subversive lives : a family memoir of the Marcos years / Quimpo, Susan F.;Quimpo, Nathan Gilbert -- CoreSource Plus World Edition, 2016 9780896804951	1	
vol.	Taking the Field Soldiers, Nature, and Empire on American Frontiers Kohout, Amy University of Nebraska Press 2023 9781496234315	1	
vol.	Technical and vocational education and training in the Philippines in the age of industry 4.0 / CoreSource Plus Asia Pacific Edition, 2021 9789292625740	1	
vol.	The challenge of agricultural pollution : evidence from China, Vietnam, and the Philippines / Cassou, Emilie, Jaffee, Steven M. and Ru, Jiang-- 1st ed--The World Bank, 2018. 9781464812026	1	
vol.	The Greenwood Histories of the Modern Nations: The Philippines, 2nd ed. 9781440873591 2020	1	
vol.	The Latinos of Asia : how Filipino Americans break the rules of race / Ocampo, Anthony Christian -- CoreSource Plus World Edition, 2016 9780804797573	1	
vol.	The Philippine economy : no longer the East Asian exception? / Ramon L. Clarete, Emmanuel F. Esguerra, and Hal Hill --1st ed. ISEAS Publishing, 2018. 9789814786621	1	
vol.	The Philippines country knowledge strategy and plan, 2012-2017 a knowledge compendium / Asian Development Bank. CoreSource Plus Asia	1	



Republic of the Philippines
NATIONAL LIBRARY OF THE PHILIPPINES

Bids and Awards Committee

	Pacific Edition, 2021. 9789292629021		
vol.	The Sage Encyclopedia of Filipina/x/o American Studies, 2 vols. 9781071828977 2022	1	
vol.	The Sovereign Trickster Death and Laughter in the Age of Duterte Rafael, Vicente L. Duke University Press 2022 9781478022411	1	
vol.	Thirty years later... : catching up with the Marcos-era crimes / Garcia, Myles A. -- CoreSource Plus World Edition, 2016 9781456626501	1	
vol.	Time in the Wilderness The Formative Years of John "Black Jack" Pershing in the American West McNeese, Tim University of Nebraska Press 2021 9781640124967	1	
vol.	Trainers' manual on facilitating local government -led community-driven development. CoreSource Plus Asia Pacific Edition, 2018. 9789292614676	1	
vol.	Uncle Rico's Encore Mostly True Stories of Filipino Seattle Bacho, Peter University of Washington Press 2022 9780295749785	1	
vol.	Understanding Modern Nations: Modern Philippines 9781440860058 2022	1	
vol.	Urban ecologies on the edge : making Manila's resource frontier / Saguin, Kristian Karlo -- University of California Press (UC Press), 2022. 9780520382671	1	
vol.	Water resources systems of the Philippines : modeling studies / Tabios, Guillermo Q. -- Springer Nature, 2020. 9783030254018	1	
vol.	What we know for sure : inspirational stories of Filipino special immigrants in America, volume one / Ocampo, Lia.-- CoreSource Plus World Edition, 2020. 9781456635329	1	
vol.	When God Stops Fighting How Religious Violence Ends Juergensmeyer, Mark University of California Press 2022 9780520384743	1	
vol.	Where in the World is the Philippines? Debating Its National Territory 9789814311724 2011	1	
vol.	Whither the Philippines in the 21st Century? 9789812305176 2007	1	
vol.	Your Land and My Land: We Visit the Philippines 9781612285382 2014	1	
	Technical Specifications:		
	1. Upon purchase, the NLP should own these titles in perpetuity (perpetual access).		
	2. These materials should be purchased with no annual fee, no maintenance fee, no hosting fee, and no support fee.		
	3. Provide 24/7 unlimited access /user using IP/Username and Password authentication to NLP		
	4. Provide FREE training and seminars, monthly usage statistics (to be submitted by email before the 5th day of the succeeding month, Manila		





Republic of the Philippines
NATIONAL LIBRARY OF THE PHILIPPINES
Bids and Awards Committee

	time), administrator and technical support for online database related concerns.		
	5. The vendor will provide continuous support to NLP promoting the ebooks.		
	6. Must provide technically feasible, functional and reliable database system with 95% uptime		
	7. These titles should be accessed in one platform only or in platforms with existing NLP eBook Collection.		
	8. Must provide marc records and PDF copy of the material.		
	9. Submit a soft copy of technical and financial requirements onto USB flash drive or CD or DVD. Use the attached Excel Template in providing the metadata.		
	10. The vendor will agree:		
	a. to include in the NLP ePortal without violating any law.		
	b. to the provision of URL Reference		
	c. to allow to NLP to post the remote access account in the NLP ePortal. If URL Reference is not available. NLP is not liable for any misuse of the remote access account.		
	Delivery Period: 30 working days upon receipt of Purchase Order		



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Bids and Awards Committee

FINANCIAL OFFER:

Terms of Payment:

Payment shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility, within thirty (30) days after Submission of Billing and User Acceptance of the product. Bank Transfer fee shall be charged against the creditor's account.

Payment Details:

Banking Institution: _____
 Account Number: _____
 Account Name : _____
 Branch: _____

Please quote your **best offer** for the item/s below. Please do not leave any blank items. Indicate "0" if item being offered is for free.

Supply and Delivery of Filipiniana eBooks for the National Library of the Philippines (LOT Bidding)	
Approved Budget for the Contract	Total Offered Quotation
Five hundred Twenty Four Thousand Nine Hundred Six Pesos (PHP 524,906.00)	In Words:
	In Figures:

Signature over Printed Name

Position/Designation

Office Telephone/Fax/Mobile Nos.

Email Address/es

