



Republic of the Philippines  
**NATIONAL LIBRARY OF THE PHILIPPINES**  
Bids and Awards Committee

**REQUEST FOR QUOTATION**

The **NATIONAL LIBRARY OF THE PHILIPPINES** through its Bids and Awards Committee invites bidders / suppliers to bid for **Annual Physical Exam (Second Posting)**. Bidding will be through Lot Item Bidding. Bids received in excess of the ABC shall be automatically rejected at bid opening.

Item description	Quantity	Unit Cost	Total Cost
<i><b>For Female</b></i>	<b>79</b>	<b>6,000.00</b>	<b>474,000.00</b>
<b>1. Basic</b> a. Physical Exam (Doctor's check-up after release of all laboratory results) b. Urinalysis c. Chest X-ray d. Complete Blood Count <b>2. Additional procedures</b> a. Fasting Panel (Fasting Blood Glucose, Blood Urea Nitrogen, Creatinine, Uric Acid, Cholesterol, Triglycerides, AST/SGOT, HDL, LDL) b. ECG c. Mammography (for 40 years old and above) d. Pap smear e. Whole Abdomen Ultrasound <b>3. Drug testing (Methamphetamine/THC)</b>			
<i><b>For Male</b></i>	<b>39</b>	<b>5,000.00</b>	<b>195,000.00</b>
<b>1. Basic</b> a. Physical Exam ( Doctor's check-up after release of all laboratory results) b. Urinalysis c. Chest X-ray d. Complete Blood Count <b>2. Additional procedures</b> a. Fasting Panel ( Fasting Blood Glucose, Blood Urea Nitrogen, Creatinine, Uric Acid, Cholesterol, Triglycerides, AST/SGOT, HDL, LDL) b. ECG c. PSA d. Whole Abdomen Ultrasound <b>3. Drug testing (Methamphetamine/THC)</b>			
<b>TOTAL</b>	<b>118</b>	<b>669,000.00</b>	



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**REQUIREMENTS:**

1. All diagnostic procedures shall be performed at the hospital of the Service Provider (Manila area or on-site)
2. Schedule of employees will be submitted by the NLP ahead of time to ensure that the patients will be accommodated smoothly.
3. For those employees who won't be able to come on their scheduled dates, employees must coordinate with the service provider for their new schedule. Re-schedule must be within 3 working days after the last screening day.
4. Service Provider must:
  - Must be located in Manila area only.
  - Be a duly registered, accredited, or licensed by the Department of Health (DOH)
  - Should be open for employees from 7:00AM up to 5:00PM (Monday to Friday)
  - Have available Physicians with staff to assist in the conduct of the Annual Physical Exam (APE) and consultation after the release of laboratory results.
  - Submit summary of APE results and two hard copies of individual APE results (Employees and NLP copy) in a sealed package within fifteen (15) working days after the scheduled testing.
  - Submit list of employees who failed to undergo the APE at the end of the screening day.

Please quote your best offer.

Submit your quotation duly signed by you or your representative and of the following eligibility requirements not later than seven (7) days:

1. Latest Tax Clearance Certificate
2. PhilGEPS Certificate of Registration

Bidding is restricted to Filipino citizens/sole proprietorship, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.

Contract/delivery schedule is within fifteen (15) days upon received of Notice to Proceed.

Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. National Library of the Philippines shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

For further information, please refer to:

**RICA JANE SANTOS**  
**RHODORA JULIAN**  
**PHIL MARC JACINTO**  
BAC Secretariat  
T.M. Kalaw St., Ermita, Manila  
Tel. No. 336-7200 loc. 107/403/309

Sealed Bids must be delivered to the address above on or before **August 12, 2019, 5:00 pm**. Late bids shall not be accepted.

The NATIONAL LIBRARY OF THE PHILIPPINES reserves the right to accept or reject any bid, to annul the

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bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

**Sgd. ARLENE S. DE CASTRO**  
BAC Chairperson